

MINUTES OF REGULAR MEETING  
BOARD OF TRUSTEES OF THE HATCH PUBLIC LIBRARY  
MAUSTON, WISCONSIN  
March 25, 2024

A. ROLL CALL OF MEMBERS

Present: President J. McGinley, Secretary C. Murphy,  
M. Barrett, A. Bottorff, T. Benson, Josh Andreasen, Director Christensen.  
Absent: Vice President Jess Lueneburg  
The meeting was called to order by President McGinley at 6:02 p.m.

B. DISPOSITION OF MINUTES OF THE PREVIOUS MEETING

1. The minutes of the February 29, 2024, regular meeting were reviewed.  
MOTION by Andreasen/Barrett to approve the minutes of the February 29, 2024  
regular meeting as presented was made.  
MOTION carried unanimously.

C. PUBLIC PRESENTATION TO OR DISCUSSION WITH THE BOARD-none

D. DIRECTOR'S FINANCIAL REPORT OF THE LIBRARY

1. Discussion and action on December Financials.  
The December financial report incorporated herein was reviewed and  
discussed  
MOTION was made by Murphy/Andreasen to accept the February 2024  
Financial report.  
MOTION carried unanimously.

E. ACTION OF BILLS-none

F. PROGRESS AND SERVICE REPORT OF THE DIRECTOR

1. Statistics report incorporated here in was reviewed.  
2. Youth services report of Youth Librarian Huebner incorporated herein was  
reviewed.  
3. Facilities report of Director Christensen was reviewed and discussed.  
4. Services report of Director Christensen was reviewed and discussed.  
5. Draft of minutes of the Friends Board meeting was reviewed.  
Next book sale is April 13. The annual meeting is May 7.

G. COMMITTEE REPORTS

1. Personnel committee has not met  
2. The Budget committee has not met.  
3. The River Level committee meeting minutes are included. Discussion ensued  
regarding next steps regarding the Flexible Facilities grant. Director Christensen  
presented information about a grant writer candidate and described her role in  
preparing the grant application. She also reviewed the work of Val Shute, the  
architect from River Architects, with Hatch Library and outlined a roll he could play  
in the grant proposal.  
MOTION by Andreasen/Bottorff to go forward with the grant application.  
MOTION carried unanimously.

MOTION by Barrett/Andreasen to hire grant writer Liz Gabbitas for up to \$1500 for preliminary grant application work.

MOTION by roll call-Yes: McGinley, Murphy, Barrett, Bottorff, Benson, Andreasen  
No: none. Motion carried.

H. COMMUNICATIONS

Director Christensen provided timeline for ILS migration, overdue/recovery process information and Library Board Trustee contacts. She reminded the Board that the May meeting will include officer and committee updates.

I. UNFINISHED BUSINESS-none

J. NEW BUSINESS-none

K. OTHER ITEMS NEEDING TO BE BROUGHT BEFORE THE BOARD-none

L. DATES FOR THE NEXT TRUSTEE MEETING:

April 29, 2024 at 5:30 p.m.

May 28, 2024 at 5:30 p.m.

M. ADJOURNMENT

Meeting was adjourned at 6:51 p.m.

Respectfully submitted,

Cathleen Murphy, Secretary.