

Minutes of regular meeting
Board of trustees of the Hatch public library
Mauston Wisconsin
Meeting date September 29, 2025

A. ROLL CALL OF MEMBERS.

Present: J McGinley, C Murphy, M Barrett, J Lueneburg, A Bortoff, and Library Director B Christenson.

Absent: J Andreason, T Benson

The meeting was called to order by J McGinley at 5:30 PM at the Hatch Public Library

B. DISPOSITION OF MINUTES OF THE PREVIOUS MEETING

1. MOTION by C Murphy, seconded by A Bortoff to approve the minutes of the meeting on August 25, 2025. Motion carried unanimously

C. PUBLIC PRESENTATION TO THE BOARD. None.

D. DIRECTORS FINANCIAL REPORT OF THE LIBRARY

Motion made to approve the financial report by A Bortoff, seconded by J Lueneburg. Motion carried unanimously.

E. ACTION ON BILLS: No action

F. PROGRESS AND SERVICE REPORT OF THE DIRECTOR

1. Statistical report - incorporated herein.
Christenson also shared a recap of Summer 2025 statistics.
2. Youth services report - incorporated herein
3. Facilities report
4. Services report
5. Friends of the library report

G. COMMITTEE REPORTS

1. Personnel committee - Met and approved employee evaluation form, discussed the new job description
2. Budget committee - Met, and will meet prior to October meeting.
3. Lower level committee - Market and Johnson moving along quickly, Christenson reported that she is impressed by the professionalism and cleanliness. The Board discussed the grant money received for the first-floor carpet. Discussed heights of chairs and tables, trying to be precise as possible. Bridget has list of projects to be completed. Discussed alternative library hours if construction closes the library.

H. COMMUNICATIONS - none

I. UNFINISHED BUSINESS - Lawrence Donation: \$82,000 in account so far, still have things to auction off, and property to sell. Castle Rock Realty would like to list the property, and would waive the realtor fee when they sold it. Mr. Feldman is to check on this. Gavin Realty also would like to sell this, along with doing the auction for the remaining personal property left.

J. NEW BUSINESS- Discussed getting a camera on the corner by the dumpster. Still have unhoused people using the electric and water outside the building. The spigots and electric outlets will be locked, but the WiFi will be left on. It doesn't cost the library anything.

K. OTHER ITEMS NEEDING TO BE BROUGHT BEFORE THE BOARD

L. DATES FOR NEXT TRUSTEES MEETINGS: October 27, 2025 5:30PM. November 24, 2025 5:30PM.
December (22) or 29, 2025 5:30PM

M. ADJOURNMENT- J McGinley adjourned meeting at 7:00 PM

Submitted by Mary Barrett, Secretary