

MINUTES OF REGULAR MEETING
BOARD OF TRUSTEES OF THE HATCH PUBLIC LIBRARY
MAUSTON, WISCONSIN,
February 24, 2025

A. ROLL CALL OF MEMBERS

Present: President J. McGinley, Vice President J. Lueneburg, Secretary C. Murphy, M. Barrett, A. Bottorff, T. Benson, Director Christenson.

Absent: J. Andreasen

The meeting was called to order by President McGinley at 5:30 p.m.

B. DISPOSITION OF MINUTES OF THE PREVIOUS MEETING

1. The minutes of the January 27, 2025 regular Board meeting were reviewed.

MOTION by Barret/McGinley to approve the minutes of the January 27, 2025 regular meeting as presented was made. A spelling correction was pointed out.

MOTION with spelling correction carried unanimously.

C. PUBLIC PRESENTATION TO OR DISCUSSION WITH THE BOARD-none

D. DIRECTOR'S FINANCIAL REPORT OF THE LIBRARY

1. Discussion and action on January 2025 Financials.

The January 2025 financial report incorporated herein was reviewed and discussed. Director Christenson reported the 2 HPL CD were renegotiated for Three months.

MOTION was made by Murphy/Benson to accept the January 2025 Financial report.

MOTION carried unanimously.

E. ACTION OF BILLS-none

F. PROGRESS AND SERVICE REPORT OF THE DIRECTOR

1. Statistics report incorporated here in was reviewed.

2. Youth services report of Youth Librarian Huebner incorporated herein was reviewed.

3. Facilities report of Director Christenson was reviewed and discussed. Christenson reported the furnace failure problem has reoccurred. She reported that BTU was called. She will continue working with them to solve the problem. Library temperature control has been adequate.

One furnace is functioning and adequately heating the Library.

4. Services Report of Director Christenson was discussed. The Director updated the Board on past and coming Library activities.

5. Friends of the Library report. Director Christenson reports the Friend's planning for vacating the lower level for the construction continues to progress. Timing and book shelf disposition were discussed.

G. COMMITTEE REPORTS

1. The Personnel committee has not met.

- 2.The Budget committee has not met.
- 3.The LL committee met 2/3, 2/10, 2/17 with R/A and 2/24. Minutes are contained herein. Director Christenson updated the Board on the wording in the new FFP contract indicating Department of Treasury funding insecurity. Discussion occurred regarding impact and path forward. Funds have been spent by the City with expectation of reimbursement. Engagement of services continue. Invoices are expected March 1 and April 1. A plan was formulated: obtaining the forms from DOT, submitted the invoices in timely manner and monitor payment and reassess as more information is available.
Library guarantee of repayment to the city was discussed.
MOTION by Murphy/Bottorff to approve the use of Library Building CD funds up to \$200K to pay for invoices accrued in the Lower Level Project if needed.
MOTION approved unanimously.

H. COMMUNICATIONS-none

J. NEW BUSINESS

- 1.Approve 2024 Public Library Annual Service Report
 - a.Discussion occurred regarding the Service Report and the Winding Rivers Library System.
MOTION: The Hatch Public Library Board of Trustees hereby states that in 2024 the Winding Rivers Library System did provide effective leadership and adequately met the needs of the library.
MOTION carried unanimously.
- 2.Discussion and action regarding continuing education requests.
 - a.Two staff members request approval of continuing education appropriate for enhanced skill that will enrich library duties. Funds for expenses would be available in the training and travel budget.
MOTION by Benson/Barrett to approve continuing education participation and funding for the two requesting staff members.
MOTION carried.

K. OTHER ITEMS NEEDING TO BE BROUGHT BEFORE THE BOARD-none

L. DATES FOR THE NEXT TRUSTEE MEETINGS:

March 31, 2025
April 28, 2025
May 27, 2025

M. ADJOURNMENT

Meeting was adjourned at 6:46 p.m.

Respectfully submitted,

Cathleen Murphy, Secretary.