

MINUTES OF REGULAR MEETING
BOARD OF TRUSTEES OF THE HATCH PUBLIC LIBRARY
MAUSTON, WISCONSIN,
December 30, 2024

A. ROLL CALL OF MEMBERS

Present: President J. McGinley, Vice President J. Lueneburg(phone), Secretary C. Murphy(phone), M. Barrett, A. Bottorff, T. Benson, J. Andreasen, Director Christenson. Phone attendees did not vote. This represents a quorum. The meeting was called to order by President McGinley at 5:30 p.m.

B. DISPOSITION OF MINUTES OF THE PREVIOUS MEETING

1. The minutes of the November 25, 2024 regular Board meeting were reviewed. As a friendly amendment McGinley noted that in G.3 "Riverside" replaced "Lower level" and recommended that for continuity and clarity it be reversed. All agreed. MOTION by Andreasen/Barrett to approve the minutes of the November 25, 2024 regular meeting with the friendly amendment was made. MOTION carried unanimously.

C. PUBLIC PRESENTATION TO OR DISCUSSION WITH THE BOARD-none

D. DIRECTOR'S FINANCIAL REPORT OF THE LIBRARY

1. Discussion and action on November 2024 Financials.
The November 2024 financial report incorporated herein was reviewed and discussed. Noted was the computer migration project which temporarily reduced access to online ordering of materials.
MOTION was made by Benson/Bottorff to accept the November 2024 Financial report.
MOTION carried unanimously.

E. ACTION OF BILLS-none

F. PROGRESS AND SERVICE REPORT OF THE DIRECTOR

1. Statistics report incorporated here in was reviewed.
2. Youth services report of Youth Librarian Huebner incorporated herein was reviewed.
3. Facilities report of Director Christenson was reviewed and discussed. Christenson has called the city maintenance has continued to contact for projects in the library and noted he has been an excellent resource. She reports Wisconsin electric has postponed the lighting project until December 30 as they are still waiting for bulbs.
4. Services Report of Director Christenson was reviewed and discussed. The Director updated the Board on past and coming Library activities.
5. Friends of the Library report. Christenson reported The December book sale made \$695. Their planning for vacating the lower level for the construction projects is progressing nicely. The High School will store their books. They plan a February, April and May sales. They approved a raffle license and purchases of new children's resources.

G. COMMITTEE REPORTS

- 1.The Personnel committee has not met.
- 2.The Budget committee has not met. April will be the 25th anniversary for HPL. A committee is being formed to plan an event. A reporter interviewed the Director and an article will be in the Star Times. Work on the exemptions continue.
- 3.The River Level committee met December 5, and December 17.

H. COMMUNICATIONS-none

J. NEW BUSINESS

1. Approval of the 2025 Employment Agreements
 - a.The 2025 employment agreements for Director Christensen and C. Huebner were reviewed and discussed.
MOTION by Barrett/Andreasen to approve the employment agreements for Christensen and Huebner.
MOTION carried unanimously

K. OTHER ITEMS NEEDING TO BE BROUGHT BEFORE THE BOARD-none

L. DATES FOR THE NEXT TRUSTEE MEETINGS:

January 27, 2025 at 5:30 p.m.
February 24, 2025
March 24, 2025
April 28, 2025

M. ADJOURNMENT

Meeting was adjourned at 6:01p.m.

Respectfully submitted,

Cathleen Murphy, Secretary.