

Minutes of Regular Meeting
Board of Trustees of the Hatch Public Library
Mauston Wisconsin
Meeting date March 30, 2026

A. ROLL CALL OF MEMBERS.

Present: J McGinley, M Barrett, J Lueneburg, A Bortoff, J Andreason, T Benson and Library Director B Christenson.

Absent: C Murphy

The meeting was called to order by J McGinley at 5:30 PM at the Hatch Public Library

B. DISPOSITION OF MINUTES OF THE PREVIOUS MEETING

1. MOTION by J Lueneburg, with suggestions, seconded by T Benson to approve the minutes of the meeting on February 23, 2026
Motion carried unanimously.

President McGinley suggested taking agenda item I.2. at this place in the meeting.
The Board agreed.

- I. 2. Updates and possible action on Lawrence donation.
Ray Feldman gave an update regarding the Knute Lawrence property. Castle Rock Realty will not list the property without insurance because of the condition. The Board made suggestions for possible insurers. T Benson agreed to contact insurance companies, to see if coverage can be found. Mr. Feldman discussed a neighbor interested in purchasing the property and will consider an offer after looking more into insurance. Mr. Feldman gave additional updates on the Lawrence estate including taxes owed.

C. PUBLIC PRESENTATION TO THE BOARD.

None.

D. DIRECTORS FINANCIAL REPORT OF THE LIBRARY

MOTION by T Benson, seconded by A Bortoff to approve the financial report for 02/23/2026. Motion carried unanimously.

Christenson shared a spreadsheet of expenses from the last year- expenses related to the lower level project, but that are not covered under the grant.

E. ACTION ON BILLS: None

F. PROGRESS AND SERVICE REPORT OF THE DIRECTOR

1. Statistical report - incorporated, reviewed and discussed. The library proper had been closed for new carpet installation but circulation continued from the Community room.
2. Youth services report - incorporated, reviewed and discussed. Because of the small space in the temporary library, there was no special programs in March.
3. Facilities report- there was nothing to report.
4. Services report - incorporated, reviewed
5. Friends of the library report - Friends Board will be conducting a financial audit on April 24. The Friends will be working with Library staff to participate in the Dolly Parton Imagination Library book program.

G. COMMITTEE REPORTS

1. Personnel committee: Has not met
2. Budget committee: Has not met
3. Lower level committee: Has not met

H. COMMUNICATIONS

None.

I. UNFINISHED BUSINESS - Updates on FFP project

Christenson reported on many updates and much progress on the lower level expansion project. The carpet is almost completely installed and while the installation went well, staff are disappointed in movers; there is a lot of damage to the wood shelves, wrecked floor outlets, and most of the materials were not returned to their correct sections in the shelving. Bridget took wingback chairs to Madison for reupholstering. Post-construction cleaning was discussed, as was landscaping, copy machine, and change orders. The Board also talked about switching fire alarm monitoring services. A motion was made by J Andreason and seconded by T Benson to use Midwest Fire Services to cover fire system alarm, monitoring and testing. Motion carried.

J. NEW BUSINESS

None.

K. OTHER ITEMS NEEDING TO BE BROUGHT BEFORE THE BOARD

L. DATES FOR NEXT TRUSTEES MEETINGS: April 27, 2026
May 26, 2026
June 29, 2026

M. ADJOURNMENT- J McGinley adjourned meeting at 6:57

Submitted by Mary Barrett, Secretary