

MINUTES OF REGULAR MEETING  
BOARD OF TRUSTEES OF THE HATCH PUBLIC LIBRARY  
MAUSTON, WISCONSIN  
MAY 27, 2025

A. ROLL CALL OF MEMBERS

Present: President J. McGinley, Vice President J. Lueneburg, Secretary C. Murphy,  
M. Barrett, A. Bottorff, J. Andreasen, T. Benson Director Christenson

The meeting was called to order by President McGinley at 5:00 p.m.

B. DISPOSITION OF MINUTES OF THE PREVIOUS MEETING

1. The minutes of the April 28, 2025, regular meeting were reviewed.  
MOTION by Lueneburg/Andreasen to approve the minutes of the  
April 28, 2025 regular meeting as presented was made.  
MOTION carried unanimously.

C. PUBLIC PRESENTATION TO OR DISCUSSION WITH THE BOARD-none

D. DIRECTOR'S FINANCIAL REPORT OF THE LIBRARY

1. Discussion and action on April 2025 Financials.  
The April 2025 financial report incorporated herein was reviewed and  
discussed. Christenson reported the CDs came due and were rolled over with  
the same terms (3mos/4.2%). She reviewed the County funding data for 2026.  
MOTION by Lueneburg/Bottorff was made to accept the April 2025  
Financial report.  
MOTION carried unanimously.

E. ACTION OF BILLS-none

F. PROGRESS AND SERVICE REPORT OF THE DIRECTOR

1. Statistics report incorporated here in was reviewed and discussed.
2. Youth services report of Youth Librarian Huebner incorporated herein was  
reviewed.
3. Facilities report of Director Christenson was reviewed and discussed.
4. Services report of Director Christenson was reviewed and discussed.  
Christenson reviewed the many upcoming Library activities.
5. Friends annual meeting occurred and new members were elected. On June 2  
books will be moved to the high school.

G. COMMITTEE REPORTS

1. Personnel committee has not met
2. The Budget committee has not met.
3. The Lower Level committee met today to review the bid tabulation sheet for  
the construction portion of the FFP grant, make a recommendation to the HPL  
Board and discuss path forward.  
Members agreed to recommend the lowest bid, Market and Johnson:  
\$2,429,500 to the Library Board.
  - a. Discussion and action regarding FFP project
    1. The bidding process, bid tabulation sheet and the LLC committee

recommendation were reviewed and discussed.

2. MOTION by Benson/McGinley that the HPL Board of Trustees make the recommendation to the Mauston City Council to award the construction portion of the FFP grant to Market and Johnson for \$2,429,500.  
MOTION approved unanimously.

H. COMMUNICATIONS-none

I. UNFINISHED BUSINESS-none

J. NEW BUSINESS

1. Election of Library Board Officers

a. Murphy moved to Nominate a slate for Library Board Officers: President-John McGinley, Vice President-Jess Lueneberg, Secretary-Mary Barrett.

b. Call was thrice made for nominations from the floor. No additional nominations were made.

c. MOTION by McGinley/Andreason to close the nominations and cast a unanimous ballot in favor of the slate offered.

MOTION carried unanimously.

2. Discussion and possible action regarding library hours

a. Christenson presented a library closure on July 5, 2025 that would give employees a three-day weekend over the 2025 July 4th. Discussion of pros and cons ensued.

K. OTHER ITEMS TO BE BROUGHT BEFORE THE BOARD

1. Christenson updated the board on a donation, unhoused population, meeting room reservation software possibilities, planning a ceremonial groundbreaking.

L. DATES FOR THE NEXT TRUSTEE MEETING:

June 30, 2025 at 5:30 p.m.

July 28, 2025 at 5:30 p.m.

August 25, 2025 at 5:30 p.m.

M. ADJOURNMENT

Meeting was adjourned at 5:57 p.m.

Respectfully submitted,

Cathleen Murphy, Secretary.