



CYPRESS CREEK PROPERTY OWNERS' ASSOCIATION REQUEST FOR ARCHITECTURAL REVIEW

PLEASE SEND TWO (2) COMPLETE SETS OF YOUR REQUEST

DATE RECEIVED BY MGMT: _____

Name: _____
Address: _____
Lot#: _____
Phone (H/O): _____
Cell: _____

1. Complete Form
2. Sign Form
3. Mail or email form with all attachments to
Email: jquatrini99@yahoo.com
Mail: CCPOA ARC Committee
c/o John Quatrini, President & ARC Chair
4213 Palo Verde Dr., Boynton Beach, FL 33436

If you have any questions about this form or what is required for your project please contact John Quatrini at: 561-369-3564

A. Brief Description: In the space below and if more space is needed use a separate sheet, give a description of the alteration, improvement, addition or other changes you would like to make to the exterior of your home (to avoid delays, be as clear as possible). Please include such detail as the dimension, materials, color, design, location and other pertinent data. PLEASE PRINT OR TYPE.

B. Please attach to this application the following items (see also attachment 1):

- _____ Property survey showing the location of the improvement
- _____ Plans, elevations or detailed sketch
- _____ Paint color chip (where applicable)

HOMEOWNER AFFIDAVIT

I have read, understand and agree to abide by the Covenants and Restrictions of the Association. I understand and in return for approval I agree to be responsible for the following: For all losses caused to others, including common areas, as a result of this undertaking, whether caused by me, or others.

- To comply with all state and local building codes.
- For any encroachment(s).
- To comply with conditions of acceptance (if any); and
- To complete the project according to the approved plans. If the modification is not completed as approved, said approval can be revoked and modification shall be removed by the owner at the owners' expense.
- Applicant further acknowledges that drainage swales have been designed and established between homes (side yard) to carry storm water off the lot and to maintain positive drainage away from home. The Association shall not be responsible for any effect proposed landscaping installation may have on this drainage. The applicant shall be responsible.

I also understand that the ARC does not review and assumes no responsibility for the adequacy, capacity or safety features of the proposed construction, alteration or addition; for soil erosion of uncompactable or

unstable soil conditions for mechanical, electrical or any other technical design requirements for the proposed construction, alteration or addition, or for performance, workmanship or quality of work of any contractor or of the complete alteration or description.

I agree to abide by the decision of the Architectural Review Committee or the Board of Directors. If the modification is not approved or does not comply, I may be subject to court action by the Association. In such an event, I shall be responsible for all reasonable attorney's fees.

Date of request: _____

Signature of Homeowner: _____

Do not write below this line



_____ Approved by Architectural Review Committee

_____ Approved subject to following conditions:

_____ Pending insufficient information.

Resubmit requested information. Be sure to include the following:

_____ Denial, not approved for following reason(s):

By: _____ Date: _____

Signature of ARC Member

CYPRESS CREEK PROPERTY OWNERS' ASSOCIATION
REQUEST FOR ARCHITECTURAL REVIEW GUIDELINES

Attachment 1 – Guidelines for Information to be Provided with Request

To expedite your request, please include the information listed below for the specific category. The list may not be inclusive; the Architectural Review Committee reserved the right to ask additional information.

1. Fence
 - a. Survey indicating the location with request to property lines and existing improvements.
 - b. Type of fence including materials, height, drawings, color, finish and decorative style.
 - c. Location and swing of gates.
 - d. Proposed landscaping plan, surrounding fence.
2. Painting
 - a. Identify colors including paint manufacturer, color name and color number.
 - b. Provide paint color samples.
 - c. Elevation of structure of area to be painted (elevation survey) identifying the location(s) of each paint color – i.e. stucco bands color x, doors color y, etc.
3. Driveways-Staining/pavers
 - a. Color of stains or pavers.
 - b. Provide color and pattern information.
4. Screen enclosure
 - a. Survey depicting location of proposed screen enclosure.
 - b. Description of proposed type of screen enclosures.
 - c. Plans and specifications provided by the contractor indicating dimensions, height, screen roof type (e.g. mansard, gable or flat), location(s) of screen door(s) and accessories (e.g. kick plates).
 - d. Plan and elevation views of screen enclosure.
 - e. Identify colors including, as appropriate, colors for screening, aluminum framing and kick plates.
 - f. Proposed landscaping plan, surrounding fence.
5. Pool Addition
 - a. Survey depicting location of proposed pool on lot.
 - b. Architectural rendering.
 - c. Plans for fencing or screening (see 1 and 4 above).
 - d. Identify pool deck type, color and pattern, preferably samples.
 - e. Identify coping material and color.
 - f. Proposed landscaping plans surrounding fence.
6. Landscaping
 - a. Survey depicting location of existing planting with respect to property lines and existing improvements.
 - b. Drawing illustrating placement of proposed landscaping.
 - c. Description of proposed landscaping including type, height and quality of planting materials.
7. Satellite Dishes
 - a. Survey depicting location of dish.
 - b. Description of proposed dish, including width, height, color and type of mounting, i.e. on pole, in ground or affixed to the building.

**Note: Improvements and/or alterations are subject to applicable permits (city or county).
Permitting process is the sole responsibility of the homeowner.**