

# **Cypress Creek Property Owners Association, Inc.**

## **Board of Directors Meeting**

VIA WEBEX

January 20, 2022

### **MINUTES**

#### **Present:**

John Quatrini, President  
Cameron Hoffman, VP  
Don Neubaum, Treasurer  
Jaime Gould, Director  
Kelly Chiarella, Director  
Aaron Hallyburton, Director

#### **Also Present:**

Dale Mason, LCAM  
Kelli Daoust, LCAM

#### **Absent:**

None

#### **Call to Order/Roll Call:**

The meeting was called to order at 6:30pm by John Quatrini., a quorum of the board was established.

#### **Reading and Disposal of Minutes:**

A **motion** to approve minutes of December 15, 2021 Board of Directors meeting was made by Ms. Gould, a second was offered by Mr. Hoffman, motion passed unanimously.

#### **Treasurer's Report:**

Financial report as of December 31, 2021 was given by Mr. Neubaum.

A **motion** to accept the Treasurer's report was made by Mr. Hoffman, a second was offered by Mr. Chiarella and passed unanimously

#### **Manager's Report:**

Managers' report given by Dale Mason, LCAM.  
Reported on:

- Wall Repairs
- Operations
- ARC Approvals
- Violations

A **motion** to accept the manager's report was made by Ms. Gould, a second was offered by Mr. Hoffman and passed unanimously.

Reports were provided by the following committees/projects:

- ARC
- Communications
- Events Committee
- Landscaping Committee
- COBWRA

A **motion** to accept all reports was made by Mr. Hoffman, second by Mr. Hallyburton and passed unanimously.

Mr. Hoffman provided an update on the Nominating Committee reporting that the annual meeting will be held on February 17, 2022. The committee certified the six candidates that submitted the candidate information form to run for the election next month.

***Management Directives:***

- Include the Rules & Regulation with the Annual Notice Mailer
- Schedule a meeting with security to go over their duties regarding letting people in the gate

Next ARC meeting is scheduled for January 27, 2022 at 6pm

Next Board of Directors meeting is scheduled for March 20, 2022.

Annual Meeting is scheduled for February 17, 2022.

***Adjournment:***

There being no further business, a **motion** to adjourn the meeting was made by Ms. Chiarelli, a second offered by Mr. Hallyburton., so the meeting adjourned at 7:19pm.

Approved by: \_\_\_\_\_

Date \_\_\_\_\_