

CYPRESS CREEK PROPERTY OWNERS' ASSOCIATION
BOARD OF DIRECTORS' MEETING MINUTES

Thursday, May 21, 2020

Because of the COVID-19 Pandemic, the meeting was conducted via telephone conference call.

CALL TO ORDER at 6:32 p.m.

ROLL CALL: Kelly Chiarella, Jamie Gould, Cameron Hoffman, Mikel Kline, Don Neubaum, and John Quatrini. Quorum established. Ben Meyers from Vesta Property Services also present.

- **MOTION** by Kelly to appoint Tim Stergiou-Allen to the Board to replace Avis Brown. Second by Mikel. Board discussion. Roll Call: Kelly – Yes, Jamie – Yes, Cameron – Yes, Mikel – Yes, Don – No, and John – No. Motion passed 4-2.

MINUTES:

- **MOTION** by Jamie to approve the April 23, 2020 Regular Board Meeting Minutes. Second by Mikel. Roll Call: Kelly – Yes, Jamie – Yes, Cameron – Yes, Mikel – Yes, Don – Yes, John – Yes, and Tim – Yes. All in favor. Motion passed.

TREASURER'S REPORT:

- **MOTION** by Cameron to accept the Treasurer's Report as presented. Second by Jamie. Board Discussion. Roll Call: Kelly – Yes, Jamie – Yes, Cameron – Yes, Mikel – Yes, Don – Yes, Tim – Yes, and John – Yes. All in favor. Motion passed.

MANAGER'S REPORT: Ben Meyers

- **MOTION** by Don to accept the Manager's Report as presented. Second by Kelly. Board Discussion. Roll Call: Kelly – Yes, Jamie – Yes, Cameron – Yes, Mikel – Yes, Don – Yes, Tim – Yes, and John – Yes. All in favor. Motion passed.

COMMITTEE REPORTS:

Ad Hoc – Kelly – No report

ARC – John

Appointment of ARC Committee Members for 2020: John – Chair, Harry Allen, Neal Elkin, Ken Hanney, and Jim Panzer.

Communications – Mikel

Events – Megan Hoffman

Landscaping – Neal Elkin – Tim Stergiou-Allen appointed *ex-officio* Board Member

Maintenance – Megan Hoffman – No report

Safety and Security – Cameron

COBWRA – Nancy Kline

Welcome Committee – Barb Foster

Video Security System Upgrade - Mikel

- **MOTION** by Jamie to accept the Committee Reports as submitted. Second by Don. Roll Call: Kelly – Yes, Jamie – Yes, Cameron – Yes, Mikel – Yes, Don – Yes, Tim – Yes, and John – Yes. All in favor. Motion passed.

UNFINISHED BUSINESS:

NEW BUSINESS:

- **MOTION** by Jamie for the CCPOA to purchase 2 ceiling fans, 2 sink cabinets, and 2 sink faucets. The funding will come from a resident donation of \$650. (For the East and West Guard Houses.) Second by Don. Board Discussion. Roll Call: Kelly – Yes, Jamie – Yes, Cameron – Yes, Mikel – Yes, Don – Yes, Tim – Yes, and John – Yes. All in favor. Motion passed.

PUBLIC COMMENT:

ADJOURNMENT:

- **MOTION** by Don to adjourn the meeting at 7:48 p.m. Second by Cameron. All in favor. Motion passed. Meeting adjourned.

As Approved



Mikel Kline
Secretary, CCPOA Board of Directors