

# **CYPRESS CREEK PROPERTY OWNERS' ASSOCIATION**

## **BOARD OF DIRECTORS' MEETING MINUTES**

Thursday, January 28, 2021

**Because of the COVID-19 Pandemic, the meeting was conducted via telephone conference call. Meeting notice was posted on the exit boards, and the meeting notice and call-in information were posted on the Association's website at [CypressCreekPOA.org](http://CypressCreekPOA.org).**

**CALL TO ORDER** at 6:30 p.m.

**ROLL CALL:** Kelly Chiarella, Jamie Gould, Cameron Hoffman, Mikel Kline, Don Neubaum, Tim Stergiou-Allen, and John Quatrini. Quorum established. Jamie Muncie, Property Manager from Vesta Property Services, also present.

### **MINUTES:**

- **MOTION** by Don to approve the December 17, 2020 Regular Board Meeting Minutes. Second by Jamie. Roll Call: Kelly – Yes, Jamie – Yes, Cameron – Yes, Mikel – Yes, Don – Yes, Tim – Yes, and John – Yes. All in favor. Motion passed.

### **TREASURER'S REPORT:**

- **MOTION** by Jamie to approve the Treasurer's Report. Second by Kelly. Roll Call: Kelly – Yes, Jamie – Yes, Cameron – Yes, Mikel – Yes, Don – Yes, Tim – Yes, and John – Yes. All in favor. Motion passed.

### **MANAGER'S REPORT:**

- **MOTION** by Tim to accept the Manager's Report as presented. Second by Kelly. Roll Call: Kelly – Yes, Jamie – Yes, Cameron – Yes, Mikel – Yes, Don – Yes, Tim – Yes, and John – Yes. All in favor. Motion passed.

### **COMMITTEE REPORTS:**

Ad Hoc – Kelly – No report

ARC – John

Communications – Mikel

Events – Megan Hoffman

Landscaping – Neal Elkin

Maintenance – Megan Hoffman

Safety and Security – Jason Sjaardema – No report

COBWRA – Nancy Kline

Welcome Committee – Barb Foster – No report

Video Security System Upgrade – Ken Libutti – Update given by Mikel

Guard Liaison – Kelly

- **MOTION** by Jamie to accept the Committee Reports as given. Second by Don. Roll Call: Kelly – Yes, Jamie – Yes, Cameron – Yes, Mikel – Yes, Don – Yes, Tim – Yes, and John – Yes. All in favor. Motion passed.

**UNFINISHED BUSINESS:**

- **MOTION** by Tim to accept the Nominating Committee Report and to have the nominating committee count the ballots at the Annual Meeting. Second by Mikel. Roll Call: Kelly – Yes, Jamie – Yes, Cameron – Yes, Mikel – Yes, Don – Yes, Tim – Yes, and John – Yes. All in favor. Motion passed.

**NEW BUSINESS:**

- **MOTION** by Mikel to approve the Resolution Authorizing Remote Participation in Meetings. Second by Cameron. Roll Call: Kelly – Yes, Jamie – Yes, Cameron – Yes, Mikel – Yes, Don – Yes, Tim – Yes, and John – Yes. All in favor. Motion passed.
- **MOTION** by Don to engage Dylan Siska (The Groundskeeper LLC) to clean up Lawrence Road for a cost of \$850, which is funded by our tree trimming and landscape budget. **MOTION to TABLE** by Tim until the next Board Meeting. Second by Jamie. Roll Call: Kelly – Yes, Jamie – Yes, Cameron – Yes, Mikel – Yes, Don – No, Tim – Yes, and John – Yes. Motion to Table passed 6-1.

**PUBLIC COMMENT:**

**ADJOURNMENT:**

- **MOTION** by Mikel to adjourn the meeting. Second by Tim. All in favor. Motion passed. Meeting adjourned at 7:46 p.m.

As approved



Mikel Kline

Secretary, CCPOA Board of Directors