

CYPRESS CREEK PROPERTY OWNERS' ASSOCIATION
BOARD OF DIRECTORS' MEETING MINUTES

Thursday, May 20, 2021

Because of the COVID-19 Pandemic, the meeting was conducted via telephone conference call. Meeting notice was posted on the exit boards, and the meeting notice and call-in information were posted on the Association's website at CypressCreekPOA.ORG.

CALL TO ORDER at 6:30 p.m.

ROLL CALL: Kelly Chiarella, Jamie Gould, Cameron Hoffman, Mikel Kline, Don Neubaum, Tim Stergiou-Allen, and John Quatrini were present. Quorum established. Kristine Thompson from Vesta Property Services was also present in place of Debra Sidoli.

MINUTES:

- **MOTION** by Jamie to approve the April 22, 2021 Regular Board Meeting Minutes. Second by Kelly. Roll Call: Kelly – Yes, Jamie – Yes, Cameron – Yes, Mikel – Yes, Don – Yes, and John – Yes. Tim abstained because he was not present at the April board meeting. 6-0-1. Motion passed.

TREASURER'S REPORT:

- **MOTION** by Tim to approve the Treasurer's Reports for March and April 2021. Second by Mikel. Roll Call: Kelly – Yes, Jamie – Yes, Cameron – Yes, Mikel – Yes, Don – Yes, Tim – Yes, and John – Yes. All in favor. Motion passed.

MANAGER'S REPORT:

- **MOTION** by Don to accept the Manager's Report as presented by Kristine Thompson. Second by Mikel. Roll Call: Kelly – Yes, Jamie – Yes, Cameron – Yes, Mikel – Yes, Don – Yes, Tim – Yes, and John – Yes. All in favor. Motion passed.

COMMITTEE REPORTS:

Ad Hoc – Kelly – No report
ARC – John
Communications – Mikel – No report
Events – Megan Hoffman
Landscaping – Neal Elkin – No report
Maintenance – Megan Hoffman – No report
Safety and Security – Jason Sjaardema – No report
COBWRA – Nancy Kline – No report
Welcome Committee – Barb Foster
Video Security System Upgrade – Ken Libutti – No report
Guard Liaison – Kelly

- **MOTION** by Jamie to accept the Committee Reports as given. Second by Kelly. Roll Call: Kelly – Yes, Jamie – Yes, Cameron – Yes, Mikel – Yes, Don – Yes, Tim – Yes, and John – Yes. All in favor. Motion passed.

UNFINISHED BUSINESS:

- **MOTION** by Don to appoint the new members of the Finance Committee. Don – Chair, Members – Cameron Hoffman and Thomas Gulla. Second by Mikel. Roll Call: Kelly – Yes, Jamie – Yes, Cameron – Yes, Mikel – Yes, Don – Yes, Tim – Yes, and John – Yes. All in favor. Motion passed.

NEW BUSINESS:

PUBLIC COMMENT:

ADJOURNMENT:

- **MOTION** by Jamie to adjourn the meeting. Second by Cameron. All in favor. Motion passed. Meeting adjourned.

As Approved

A handwritten signature in blue ink that reads "Mikel W. Kline". The signature is written in a cursive, flowing style.

Mikel Kline
Secretary, CCPOA Board of Directors