

CYPRESS CREEK PROPERTY OWNERS' ASSOCIATION
BOARD OF DIRECTORS' MEETING MINUTES

Wednesday, September 29, 2021

Because of the COVID-19 Pandemic, the meeting was conducted via telephone conference call. Meeting notice was posted on the exit boards, and the meeting notice and call-in information were posted on the Association's website at CypressCreekPOA.ORG.

CALL TO ORDER at 6:30 p.m.

ROLL CALL: Kelly Chiarella, Jamie Gould, Cameron Hoffman, Mikel Kline, Don Neubaum, and John Quatrini were present. Quorum established. Property Manager Frank Longus, from Tallfield Management, was also present.

MINUTES:

- **MOTION** by Mikel to approve the August 26, 2021 Regular Board Meeting Minutes as submitted. Second by Cameron. Roll Call: Kelly – Yes, Cameron – Yes, Mikel – Yes, Don – Yes, and John – Yes. Jamie Gould abstained as she was absent from this board meeting. 5-0-1. Motion passed.

TREASURER'S REPORT:

- **MOTION** by Jamie to approve the Treasurer's Report as given. Second by Kelly. Roll Call: Kelly – Yes, Jamie – Yes, Cameron – Yes, Mikel – Yes, Don – Yes, and John – Yes. All in favor. Motion passed.

MANAGER'S REPORT:

- **MOTION** by Kelly to accept the Manager's Report as presented. Second by Cameron. Roll Call: Kelly – Yes, Jamie – Yes, Cameron – Yes, Mikel – Yes, Don – Yes, and John – Yes. All in favor. Motion passed.

COMMITTEE REPORTS:

ARC – John

Communications – Mikel

Events – Megan Hoffman

Landscaping – Neal Elkin

COBWRA – Nancy Kline

Welcome Committee – Barb Foster

Video Security System Upgrade – Don spoke on behalf of Ken Libutti

Guard Liaison – Kelly – No report

- **MOTION** by Jamie to accept all the Committee Reports as presented. Second by Kelly. Roll Call: Kelly – Yes, Jamie – Yes, Cameron – Yes, Mikel – Yes, Don – Yes, and John – Yes. All in favor. Motion passed.

UNFINISHED BUSINESS:

- **MOTION** by Mikel to authorize Neal Elkins to spend up to \$4000 for vertical cutting of the trees [overhanging the streets] on Caryota and Fox Trace Roads. Second by Don. Roll Call: Kelly – Yes, Jamie – Yes, Cameron – Yes, Mikel – Yes, Don – Yes, and John – Yes. All in favor. Motion passed.

NEW BUSINESS:

- **MOTION** by Mikel to appoint Powell (Pete) Thomas to fill the unserved term of Tim Stergiou-Allen. Second by Cameron. Roll Call: Kelly – No, Jamie – No, Cameron – No, Mikel – Yes, Don – No, and John – No. Motion failed 1-5.
- **MOTION** by John to appoint Aaron Hallyburton to fill the unserved term of Tim Stergiou-Allen. Second by Jamie. Roll Call: Kelly – Yes, Jamie – Yes, Cameron – Yes, Mikel – Yes, Don – Yes, and John – Yes. All in favor. Motion passed.

PUBLIC COMMENT:

ADJOURNMENT:

- **MOTION** by Jamie to adjourn the meeting. Second by Aaron. All in favor. Motion passed. Meeting adjourned at 7:57 p.m.