

CYPRESS CREEK PROPERTY OWNERS' ASSOCIATION
BOARD OF DIRECTORS' MEETING MINUTES

Thursday, October 22, 2020

Because of the COVID-19 Pandemic, the meeting was conducted via telephone conference call. Meeting notice was posted on the exit boards, and the meeting notice and call-in information were posted on the Association's website at CypressCreekPOA.org.

CALL TO ORDER at 6:30 p.m.

ROLL CALL: Kelly Chiarella, Jamie Gould, Cameron Hoffman, Mikel Kline, Don Neubaum, and Tim Stergiou-Allen and John Quatrini. Quorum established. Jamie Muncie, new Property Manager from Vesta Property Services, also present.

MINUTES:

- **MOTION** by Mikel to approve the September 24, 2020 Regular Board Meeting Minutes. Second by Jamie. Roll Call: Kelly – Yes, Jamie – Yes, Cameron – Yes, Mikel – Yes, and Don – Yes, and John – Yes. Tim abstained from voting as he was absent from that meeting. All in favor. Motion passed.

TREASURER'S REPORT:

- **MOTION** by Don to approve the Treasurer's Report for September. Second by Kelly. Roll Call: Kelly – Yes, Jamie – Yes, Cameron – Yes, Mikel – Yes, Don – Yes, Tim – Yes, and John – Yes. All in favor. Motion passed.

MANAGER'S REPORT:

- **MOTION** by Tim to accept the Manager's Report as presented. Second by Jamie. Roll Call: Kelly – Yes, Jamie – Yes, Cameron – Yes, Mikel – Yes, Don – Yes, Tim – Yes, and John – Yes. All in favor. Motion passed.

COMMITTEE REPORTS:

Ad Hoc – Kelly – No report

ARC – John

Communications – Mikel

Events – Megan Hoffman

Landscaping – Neal Elkin

Maintenance – Megan Hoffman

Safety and Security – Cameron for Jason Sjaardema

COBWRA – Nancy Kline

Welcome Committee – Barb Foster – No report

Video Security System Upgrade – Ken Libutti

Guard Liaison – Kelly

- **MOTION** by Don to accept the Committee Reports as given. Second by Tim. Roll Call: Kelly – Yes, Jamie – Yes, Cameron – Yes, Mikel – Yes, Don – Yes, Tim – Yes, and John – Yes. All in favor. Motion passed.

UNFINISHED BUSINESS:

- **MOTION** by Mikel to accept the report completed by Association Reserves for Cypress Creek. With that approval, I recommend that a copy of the study be posted in the financial section of the website. Second by Cameron. Roll Call: Kelly – Yes, Jamie – Yes, Cameron – Yes, Mikel – Yes, Don – Yes, Tim – Yes, and John – Yes. All in favor. Motion passed.

NEW BUSINESS:

- **MOTION** by John to appoint Tim as Nominating Committee Chair for 2021 with Meryl Preston as a Committee member. Rest of Committee members will be appointed at November's Board meeting. Second by Jamie. Roll Call: Kelly – Yes, Jamie – Yes, Cameron – Yes, Mikel – Yes, Don – Yes, Tim – Yes, and John – Yes. All in favor. Motion passed.

PUBLIC COMMENT:

ADJOURNMENT:

- **MOTION** by Tim to adjourn the meeting. Second by Mikel. All in favor. Motion passed. Meeting adjourned at 8:05 p.m.

As approved



Mikel Kline
Secretary, CCPOA Board of Directors