

CYPRESS CREEK PROPERTY OWNERS' ASSOCIATION
BOARD OF DIRECTORS' MEETING MINUTES

Thursday, December 17, 2020

Because of the COVID-19 Pandemic, the meeting was conducted via telephone conference call. Meeting notice was posted on the exit boards, and the meeting notice and call-in information were posted on the Association's website at CypressCreekPOA.org.

CALL TO ORDER at 6:30 p.m.

ROLL CALL: Kelly Chiarella, Jamie Gould, Cameron Hoffman, Mikel Kline, Don Neubaum, Tim Stergiou-Allen, and John Quatrini. Quorum established. Jamie Muncie, Property Manager from Vesta Property Services, also present.

MINUTES:

- **MOTION** by Jamie to approve the November 19, 2020 Regular Board Meeting Minutes. Second by Mikel. Roll Call: Kelly – Yes, Jamie – Yes, Cameron – Yes, Mikel – Yes, and Don – Yes, Tim – Yes, and John – Yes. All in favor. Motion passed.

TREASURER'S REPORT:

- No report.

MANAGER'S REPORT:

- **MOTION** by Kelly to accept the Manager's Report as presented. Second by Cameron. Roll Call: Kelly – Yes, Jamie – Yes, Cameron – Yes, Mikel – Yes, Don – Yes, Tim – Yes, and John – Yes. All in favor. Motion passed.

COMMITTEE REPORTS:

Ad Hoc – Kelly – No report

ARC – John

Communications – Mikel

Events – Megan Hoffman

Landscaping – Neal Elkin – No report

Maintenance – Megan Hoffman – No report

Safety and Security – Jason Sjaardema – No report

COBWRA – Nancy Kline

Welcome Committee – Barb Foster – No report

Video Security System Upgrade – Ken Libutti – No report

Guard Liaison – Kelly

- **MOTION** by Tim to accept the Committee Reports as given. Second by Kelly. Roll Call: Kelly – Yes, Jamie – Yes, Cameron – Yes, Mikel – Yes, Don – Yes, Tim – Yes, and John – Yes. All in favor. Motion passed.

UNFINISHED BUSINESS:

- **MOTION** by Tim to appoint Pete Thomas to the Nominating Committee. Second by Mikel. Roll Call: Kelly – Yes, Jamie – Yes, Cameron – Yes, Mikel – Yes, Don – Yes, Tim – Yes, and John – Yes. All in favor. Motion passed.

NEW BUSINESS:

- No Action Taken

PUBLIC COMMENT:

ADJOURNMENT:

- **MOTION** by Don to adjourn the meeting. Second by Tim. All in favor. Motion passed. Meeting adjourned at 7:23 p.m.

As approved

A handwritten signature in blue ink that reads "Mikel W. Kline". The signature is written in a cursive, flowing style.

Mikel Kline
Secretary, CCPOA Board of Directors