**CYPRESS CREEK PROPERTY OWNERS’ ASSOCIATION**

**MEETING MINUTES**

**JANUARY 17, 2019**

**CALL TO ORDER at 6:39 P.M.**

**ROLL CALL:** John Quatrini, Jay Laing, Avis Brown, Don Neubaum, Kelly Chiarella, Michelle Jessell, and Mikel Kline, and Jason Weeks for Gulfstream Management. Quorum Established.

**MINUTES:**

* **MOTION** by Mikel to approve the December 18, 2018 minutes. SECOND by Kelly. All in favor. Motion Passed.

**TREASURER’S REPORT:**

* Treasurer’s Report was Waived; no information was available from Victory Accounting from which to prepare a Treasurer’s Report.

**BUDGET REPORT:**

* **MOTION** by Don to approve the new budget with the corrected line items. SECOND by Avis. All in favor. Motion Passed.

**COMMITTEE REPORTS:**

* John read the minutes of the January 4 meeting of the Executive Board and asked for a motion to approve and ratify the actions taken by the Executive Board as a consent agenda. **MOTION** by Don to approve and ratify the actions of the Executive Board from the January 4 Executive Board Meeting. SECOND by Jay. Vote 6-1. Michelle voted no. Motion Passed.
* **MOTION** by Michelle to add Debbie Murphey as a second alternate to COBWRA. The motion died from the lack of a Second.
* **MOTION** by Avis to approve the Ad-Hoc Report by Kelly. SECOND by Michelle. All in favor. Motion Passed.
* **MOTION** by Avis to approve GRC Landscaping for $1000.00 to trim the trees at each entrance (West/East). SECOND by Jay. All in favor. Motion Passed.
* **MOTION** by Kelly to approve the Maintenance Report. SECOND by Michelle. All in favor. Motion Passed.
* **MOTION** by Avis to approve the Safety and Security Report and to approve the resolution to close the Military Gate when repairs are needed and the gate needs to be closed until repair is completed. SECOND by Michelle. All in favor. Motion Passed.
* **MOTION** by Don to add and addendum to the procedures to post the temporary closure on social media, such as NextDoor, GroupMe, and exit boards. SECOND by Mikel. All in favor. Motion Passed.

**NEW BUSINESS:**

* **MOTION** by Don to authorize Attorney Mark Friedman to draft the documents for the Board’s review to establish a procedure and document amendments as necessary for a fining committee to enforce violations of the Associations rules, restrictions and covenants. SECOND by Jay. Vote 6-1. Michelle voted no. Motion Passed.

**PUBLIC COMMENT:**

**ADJOURNMENT:**

* **MOTION** by Don to adjourn the meeting. SECOND by Jay. All in favor, none opposed. Meeting adjourned.

**MEETING ADJOURNED AT 7:55 P.M.**