Cassie Property Owners Association

P.O. Box 34

Buchanan Dam, TX 78609

February 21, 2019 Regular Board Meeting

MINUTES

In Attendance: George Sanchez, Donna Kiley, Debra Holcomb, Shelly Holiday,

Hauke Roeschmann

By phone: Kenna Bolan

Absent: Patty Morrow and Richard Garrett

Homeowner’s Attending: None

George called the meeting to order at 6:38 p.m.

**Minutes**

Kenna presented the January 26, 2019 Minutes prior to meeting via email. George made a motion to approve the minutes. Donna seconded the motion. Motion approved.

**Treasurer’s Report**

Patty presented the Treasurer’s report via email prior to the meeting. The report was accepted.

1. One deposit was made for $350.00, which includes $300.00 for membership dues and a $50 donation.

2. One check was written to Burnet CAD for $135.69 for 2018 Cassie POA property taxes.

3. IRS Form 990-N (e-postcard) completed on 1/27/19, The form is required yearly to comply with our tax-exempt status.

4. As of February 21, 2019, there us $10,851.05 in the Operating Account.

5. There are 183 paid members to date.

**Old Business**

1, **210 Lariat Lane Boat Dock** - Hauke talked to the homeowner by phone. Homeowner stated the dock repair company are scheduled to look at the dock on Feb 25. Homeowner reported they appreciated the call from POA.

2. **Metal signs** - Hauke mentioned the stick-on lettering is peeling off. Shelly and George stated printing new signs may be best option as replacing letters each year is not the best solution. Hauke will research cost.

3. **POA meeting announcement signs** - Hauke presented mock up options for both signs for approval prior to sending to print. He will contract to print two signs for Thursday meetings and two signs for Saturday meetings and will donate the cost for the printing service to the POA. The board unanimously approved due to no cost to the POA.

4. **POA Committee on Neighborhood Improvement** - Status was tabled.

**New Business**

1. **722 N Chaparral Floating Boat Dock** - Neighbors are complaining about the noise from the floating dock that squeaks all night. George asked for a volunteer to draft a letter to the homeowner. Kenna suggested Donna write the letter. Donna will call the homeowner first as a courtesy prior to sending a letter. The board approved.

2. **Brochure and postcard** - Kenna finalized the brochure and Donna presented the printed options with two different color backgrounds. Discussion was held and the majority preferred the white background brochure. Donna made a motion to approve the brochure with the white background and for Patty to print them to send to new homeowners. Hauke seconded the motion. Motion approved.

3. **New Directors** - Everyone agreed to personally reach out to neighbors, invite potential new board members to the March meeting to meet and greet.

4. **4001 FM 690 Freezer Chest** - Concern was brought to the boards attention concerning a freezer chest turned on it’s side under the house. The house is on stilts and no one lives there. Is the unit securely locked so no child can access? George agreed to drive by, take pictures and report back to the board. The board agreed we should review issue before action is taken.

5. **Residents with Chickens** - neighbors have complained of chickens and a rooster at 104 Bronco. They are in Section 12, which does not allow chickens. The board needs to send a certified return receipt letter to tenant and homeowner. The board

 unanimously agreed.

6. **George submitted his resignation as president effective immediately** due to personal demands. He gave Donna is letter of resignation. George and Kenna will discuss who will take over the website after she returns from New Mexico.

7. **Donna will assume Acting President** until elections are held at the March board meeting. Discussion was held regarding the need for two more off water director positions to comply with our By-Laws.

Donna adjourned the meeting at 7:40 P.M.

Debra Holcolm

in Kenna Bolan’s absence