

## Residential Rental Application

Apartment Community: \_\_\_\_\_ Date Applied: \_\_\_\_\_ Rate: \_\_\_\_\_  
 Desired Apt. Type \_\_\_\_\_ Preferred Apt # \_\_\_\_\_ Desired Move-In Date: \_\_\_\_\_ App. Fee: \_\_\_\_\_

First, Middle, Last Name(s)	Date of Birth	Social Security #	Driver's License/State	E-mail Address

Each applicant over the age 18 must complete an application.

Applicant \_\_\_\_\_

**RESIDENCE HISTORY**

1. Current Address \_\_\_\_\_

Current Phone # \_\_\_\_\_

Landlord's Name \_\_\_\_\_

Landlord's Phone # \_\_\_\_\_

Amount of Monthly Rent \$ \_\_\_\_\_

Move in Date \_\_\_\_\_ Move Out Date \_\_\_\_\_

Are you renting from Friends or Relatives?  Yes  No

Reason for Moving:  Job Transfer  Maintenance  Noise

Location  Given Notice by Management  Price

More Space  Other \_\_\_\_\_

2. Previous Address \_\_\_\_\_

Current Phone # \_\_\_\_\_

Landlord's Name \_\_\_\_\_

Landlord's Phone # \_\_\_\_\_

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**EMPLOYMENT HISTORY**

1. Current Employer \_\_\_\_\_

Occupation \_\_\_\_\_

Employer's Address \_\_\_\_\_

Employer's Phone # \_\_\_\_\_

Rate of Pay (Gross) \$ \_\_\_\_\_ Per \_\_\_\_\_

Date of Hire \_\_\_\_\_ Hours/Week \_\_\_\_\_

Permanent  Temporary

2. 2nd Employer/ Previous \_\_\_\_\_

Occupation \_\_\_\_\_

Employer's Address \_\_\_\_\_

Employer's Phone # \_\_\_\_\_

Rate of Pay (Gross) \$ \_\_\_\_\_ Per \_\_\_\_\_

Date of Hire \_\_\_\_\_ Hours/Week \_\_\_\_\_

Permanent  Temporary

**Support Obligations & All Other Income**

Other Income per Month \$ \_\_\_\_\_ Source \_\_\_\_\_

Child or Spousal Support paid per Month \_\_\_\_\_

Financial Aid income \$ \_\_\_\_\_

Applicant \_\_\_\_\_

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**VEHICLE INFORMATION**

Make	Model	Year	License Plate/State	Color

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Make	Model	Year	License Plate/State	Color

**PERSONAL REFERENCE/EMERGENCY CONTACT**

Name	Address	Phone #

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Name	Address	Phone #

**Student Information**

School \_\_\_\_\_ Number of Units \_\_\_\_\_

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School \_\_\_\_\_ Number of Units \_\_\_\_\_

**OTHER INFORMATION**

1. Have you ever been evicted?	( ) Yes ( ) No
2. Have you ever refused to pay rent for any reason?	( ) Yes ( ) No
3. Do you have any pets?	( ) Yes ( ) No
if any, breed? _____ how many? _____	
4. Has a civil judgement been entered against you for collection of a debt in the past 10 years?	( ) Yes ( ) No
5. Have you been convicted of any crimes?	( ) Yes ( ) No
6. Have you or do intend to sell, or use illicit drugs or narcotics in your residence?	( ) Yes ( ) No
7. Do you know someone who lives here?	( ) Yes ( ) No
8. What lease term do you choose? Circle one 3, 6, 12 months	

If any of the above are answered yes, explain in detail

\_\_\_\_\_

\_\_\_\_\_

Signature of Applicant

Date

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If any of the above are answered yes, explain in detail

\_\_\_\_\_

\_\_\_\_\_

Signature of Applicant

Date

Your signature on this application authorizes management to verify credit, rental, employment, and criminal history. A detailed consumer credit report will be reviewed . All information must be complete and accurate or it will delay processing of the application or cause denial. An original signature and proof of identification will be required for each applicant. Your application will be processed and based on the information provided, if you do not meet the criteria and/or your application or addendum contains untrue or incorrect information your application will be denied. All application fees are non-refundable.

1. Credit Reports \_\_\_\_\_

4. Job Verification \_\_\_\_\_

Application Reviewed by: \_\_\_\_\_

2. Rental History \_\_\_\_\_

5. U.D Checks \_\_\_\_\_

Application Approved by: \_\_\_\_\_

3. Qualifications Worksheet \_\_\_\_\_

Date: \_\_\_\_\_

## **Addendum to Rental Application**

Have you or ANYONE (regardless of age) who will be residing with you:  
Applicant                      Co Applicant

- |   |                               |
|---|-------------------------------|
| Been convicted of any crime in the last 7 years?                          | [ ] Yes [ ] No [ ] Yes [ ] No |
| Been placed on probation, parole, or effected by the Megan Laws?          | [ ] Yes [ ] No [ ] Yes [ ] No |
| Been in a gang, or are you currently a member of a gang?                  | [ ] Yes [ ] No [ ] Yes [ ] No |
| Been involved in, or are you currently involved in any illegal activity?  | [ ] Yes [ ] No [ ] Yes [ ] No |
| Been evicted or had a forcible detainer filed against you?                | [ ] Yes [ ] No [ ] Yes [ ] No |
| Been a petitioner in a case at bankruptcy court?                          | [ ] Yes [ ] No [ ] Yes [ ] No |
| Had a warrant, or do you currently have a warrant out for you arrest?     | [ ] Yes [ ] No [ ] Yes [ ] No |
| Moved to avoid eviction or because of problems with a tenant or landlord? | [ ] Yes [ ] No [ ] Yes [ ] No |

Please explain all "YES" answers in detail. (What happened, when, where, and the results.)  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Rental Qualifications:**  
**Good Credit** – *Credit must be at a score of 650 or Higher*  
**Rental History** – *At least 1 year or previously owned a home, friends and family references excluded*  
**Verifiable Income** – *At least 1 year employment & 2.5 time the rent*

No applicant (occupant or resident) may have been indicted, arraigned, convicted or had adjudication deferred when the crime is of a property, assaultive, illegal drug manufacturer and/or sale, sexual or other nature representing a potential risk of damage to the property, its residents and/or its owners. Crimes that result in **automatic rejection** include: rape, sexual nature, stalking, murder, molestation, child endangerment, involvement with a minor, assault, robbery, arson, kidnapping, drug sales or manufacture, burglary, terrorism, felony theft, parole violation and manslaughter.  
Your application will be processed and based on the information provided, if you do not meet the above criteria, your application will be denied. Your application fees are non-refundable.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_