

# ANGLICAN CHURCH OF PAPUA NEW GUINEA



## Newton College



## Student Handbook

2023

### ENTRY REQUIREMENTS

1. Students studying for ordination come to the College through individual diocesan selection processes that evaluate applicants. Other students may be admitted subject to general entry requirements.
2. Applicants for the Diploma in Ministry or Advanced Diploma courses are expected to have reached Year 12 in secondary school. Students applying for the Certificate Course are expected to have reached Year 10 with upper passes in English and the social sciences, and passes in two more

subjects. Students applying for the Diploma in Ministry course who have not completed Year 12, may apply to do a bridging programme through the College.

3. Those commended by a diocesan selection committee are required to sit and satisfactorily complete the College's entrance examination.
4. Entrants are required to have satisfactorily completed twelve months supervised pastoral experience in a parish before undertaking the College's entrance examination.
5. All entrants are expected to have the full support of their home church community.
6. Where a student has completed some theological or ministry studies, there may be some recognition of prior learning. This must be for equivalent subjects and credit cannot exceed one third of the Diploma or Degree subject requirements.

### **NEWTON COLLEGE PATHWAYS COURSE**

The Newton College *Pathways* Course seeks to transition students into higher education studies in Theology. The *Pathways* program help students develop necessary skills and make the transition to university-level study easier. Successful completion of these programs can lead to entry into diploma and degree-level courses as well as possibly gaining credit for one subject.

It introduces prospective students to the life and ethos of a theological college, including the routines of study, worship, and community.

**Entry:** At least Year 10. Mature age students who demonstrate equivalent learning may be considered.

**Term of course:** One Semester (15 weeks).

**Subjects:** There are three subjects, each involving two contact hours a week and at least the same in research. English in written expression.

Research, critical thinking and academic writing.

Introduction to Biblical and Theological Studies.

**Assessment:** One 1200 written assignment for each subject. The introduction to Theological study assignment may receive credit for one of the instruments of assessment for either *Introduction to Theology* (NTC 130) or *Introduction to Biblical Studies* (NTC 110).

## **Subjects**

### **ENGLISH IN WRITTEN EXPRESSION**

#### **Subject overview**

This subject seeks to help the student develop skills in skills in written English, including grammar, composition planning and expression. There will be an emphasis on the formal forms of written English necessary for academic disciplines. The subject will take into account the fact that many students will have English as a second language and that language expression is deeply connected to culture and worldview.

#### **UNDERSTANDING**

On successful completion of this subject, students will be able to demonstrate an introductory understanding of:

1. The nature of language and the relationship between language and culture.
2. The forms of written expression and differences between oral and written expression. Differing forms of written expression; e.g., poetry, journalism and academic expression.
3. Ways that English grammar and expression differs from *Tok Pisin* and other PNG languages.
4. Different ways to approach the English language through listening, speaking, reading, and writing.
5. The foundations of English Grammar: applying basic principles to avoid the most common mistakes.
6. The different parts of English expression; number and agreement in number, subject-object, the definite and indefinite article, possessive rules, etc.
7. English inconsistencies; words that look alike or sound similar, but have entirely different meanings. Variations in spelling.
8. The use of key tools; dictionaries, thesauruses, grammars.

#### **COMPETENCY**

On successful completion of this subject, students will have higher secondary level abilities in:

1. Reading, comprehension, and precis writing.

2. Constructing clear and grammatical expression
3. Planning, developing, and presenting written composition.

#### **APPLICATION**

On successful completion of this unit, students will be able to:

1. Write a brief paper using clear and grammatical English.
2. Use basic tools such as dictionaries, and thesauruses.

#### **ASSESSMENT**

One 1200 word written assignment to be set by the subject lecturer.

#### **TEXTS**

Baing S. *Literacy Skills for PNG - Improve Your Writing Skills*, Melbourne: Oxford 2003.

Baing S. *Literacy Skills for PNG - Improve Your Grammar Skills*, Melbourne: Oxford 2003.

Swick E. *English Grammar for ESL Learners*, 3<sup>rd</sup> edition Ohio: McGraw Hill Education, 2018.

## **RESEARCH, CRITICAL THINKING AND ACADEMIC WRITING**

### **Subject overview**

This subject will help the student develop skills in critical thinking, evaluative reading and academic writing. These skills are required for independent learning and success at university level. This subject will also touch on cultural issues that impact on approaches to academic learning.

### **Learning outcomes**

#### **UNDERSTANDING**

This subject introduces students to:

1. The nature of the academic task and its disciplines.
2. Methods of research, considering a proposition, weighing an argument.
3. Cultural considerations: oral tradition, narrative.
4. Using a library and other ways of accessing relevant materials.
5. Quoting, referencing, plagiarism.
6. Planning, organising and making an argument.

#### **COMPETENCY**

On successful completion of this unit, students will have introductory level abilities in:

1. Using a library and other resources (including online resources) to research a topic.
2. Note-taking, summarising and evaluating resource materials.
3. Evaluating and organising an argument.
4. Using referencing systems.

#### **APPLICATION**

On successful completion of this unit, students will be able to:

3. Use a library and online resources to research a given topic.
4. Structure and develop a brief written essay.
5. Accurately quote and reference researched materials.

#### **ASSESSMENT**

One 1200-word written assignment to be set by the subject lecturer.

#### **TEXTS**

Johnson I. *Essays and Arguments: A Handbook for Writing Student Essays*, Peterborough: Broadview Press, 2015.

Baing S, *Literacy Skills for PNG - Improve Your Study Skills*, Melbourne: Oxford 2003.

## **INTRODUCTION TO BIBLICAL AND THEOLOGICAL STUDIES**

### **Subject overview**

**This subject introduces students to the study of the Bible and the more general discipline of theological thinking.**

#### **UNDERSTANDING**

On successful completion of this unit, students will be able to demonstrate an introductory understanding of:

1. *The Bible as the collected stories of a People; how tradition is passed on and preserved. The biblical languages and translation. How we get our modern translations.*
2. The different forms of biblical literature. Using critical methodologies to understand different texts and their relationships to other writings, both in the Bible and beyond.
3. The nature of exegesis; basic principles.
4. Selected passages in one piece of biblical literature; the Gospel of Mark.
5. The nature and sources of theology.
6. Revelation and reason. The inspiration and authority of Scripture. The place of tradition, including the Creeds.

#### **COMPETENCY**

On successful completion of this unit, students will be able to demonstrate introductory level skills in:

1. Accessing resources such as biblical and theological dictionaries and commentaries in a library or on-line form.
2. Identifying the nature of various examples of biblical literature.
3. Articulating the nature, purpose and sources of theological thinking.

#### **ASSESSMENT**

One written assignment. The student may choose one item of assessment from either NTC 110 (Introduction to Biblical Studies) or NTC 130 (Introduction to Theology). Subject to the student passing all subjects in the *Pathways* course, credit may be awarded towards the relevant subject.

#### **TEXTS**

Carson, D & Moo D J, *A Quick Introduction to the New Testament*, Grand Rapids: Zondervan E-Book, 2012.

Moyise, S. *Introduction to Biblical Studies*, London: Bloomsbury T&T Clark, 2013

McGrath A. *Theology – The Basics*, Hoboken, United States: John Wiley, 2011.

McGrath, A. *Theology – The Basics*, YouTube videos, published online at:

<https://www.youtube.com/watch?v=8BGIBO-sQM4>.

### **THE DIPLOMA PROGRAMME**

Newton College's programme for priestly ministry formation is based around study towards the award of a Diploma in Ministry (Dip.Min), as well as the experience of ministerial praxis, vocational mentoring and supervised placements. The entry requirement is a Year 12 equivalent. A Year 10 qualification with upper-level passes in English, plus successful completion of the *Pathways* course may be regarded as equivalence. Students with aptitude for further learning may progress to the Advanced Diploma

The Dip.Min academic programme comprises:

- \* The Introductory Year, with an emphasis on learning basic academic skills.
- \* The Second Year, which has a stronger academic load as well as an external field placement.
- \* The two-year programme is taken over two and a half years, to allow for ministry placements, as well as the responsibility of students to provide for their families.

#### **THE INTRODUCTORY YEAR**

*The aim of the Introductory Year is to orient students to College life and to the demands made of those in priestly formation, and to determine whether the student should proceed to the Certificate course, the Diploma course, some other form of training or withdraw and return to his home community or employment.*

During the Introductory Year, staff help students to think through their understanding of their vocation, and determine whether it is in fact a call to priestly ministry. Only if staff and the student

are agreed that there is a call to such ministry will the principal invite the student to proceed to second year.

Students are designed to give an overview of all future areas of study as well as to raise key issues for a future priest. In the first year, the student should complete all level 1 subjects and at least one level 2 subject, subject to timetabling. The level 1 subjects are:

- Introduction to Biblical Studies.*
- Introduction to Theology*
- Church History 1*
- Introduction to Pastoral Theology and Practice*

The results achieved in level 1 subjects guide the staff in deciding which students should be invited to attempt the Diploma course or continue with the Certificate course. The Semester timetable follows that of the University of PNG. Some subjects are offered in intensive mode outside of Semester.

#### **THE CERTIFICATE IN MINISTRY**

*The aim of the one-year-equivalent Certificate course is to equip students with sufficient biblical, theological and pastoral knowledge as well as skills to undertake a ministry as lay leaders, deacons and sometimes clergy in the Anglican Church of PNG,*

Certificate attest that the holder has achieved at least the minimum levels of performance in the several fields of study to undertake such ministry.

Entry into this programme requires a Year 10 certificate. Award of the Certificate requires a pass in six subjects, including the four level 1 subjects. Assessment requirement are at certificate level.

Ordination candidates doing the Cert.Theol are expected to participate in the chapel and field placement programme. Attainment in the certificate course will require at least 1200 hours of engagement in study. comprising lectures, tutorials, research and the production of assignment for assessment.

#### **THE ADVANCED DIPLOMA IN THEOLOGY**

The Newton College Advanced Diploma in Theology requires work at a higher level and for the student to handle a greater volume of independent study than certificate students. In addition to a grounding in biblical, theological and pastoral studies, they need sufficient competence in English to be able to read, with good comprehension, standard theological textbooks, and to write essays in which they respond to a contention and defend a point of view. Entry is at Year 12 level.

Award of the Advanced Diploma requires a pass in six level one subjects (20 credit points), six level 2 subjects (20 credit points) and five level 3 subjects (24 credit points).

<b>ADVANCED DIPLOMA IN THEOLOGY</b>		
<b>Year 1     Six Subjects required/ 120 points</b>		
Subject/code	Credit Points	Notes
Introduction to Biblical Studies NTC110	20	Prerequisite for NTC 210 - 223
Introduction to Theology NTC 130	20	Prerequisite for NTC 230 - 232
History and Theology – The early Church NTC 140	20	Prerequisite for NTC 240, 242
Introduction to Pastoral Theology and Practice NTC 150	20	Prerequisite for NTC 250, 252, 253
Principles of Anglican Worship NTC 160	20	Required
Mark among the Synoptics NTC 210	20	Required
<b>Year 2     Six subjects required/ 120 points</b>		
The Torah NTC 221 or level 3 biblical subject examined at level 2 criteria.	20	Required

The Christian Understanding of God NTC 230	20	Required
Church, Ministry and Sacraments NTC 231	20	Required
The Anglican Way NTC 232	20	Required
The Church in PNG – history and contemporary challenges NTC 240	20	Required
Ministry Practice and Reflection NTC 260	20	Required
<b>Year 3 Five subjects required/ 120 Points.</b>		
Luke-Acts NTC311	24	One biblical subject required at this level.
The Pauline letters NTC 312	24	elective
The Johannine Corpus NT 313	24	elective
The Prophetic Challenge NTC 322	24	elective
Confronting New Challenges – Post Exilic Israel under foreign domination NTC 323	24	elective
The Reformation NTC 340	24	Required
Mission, Evangelism and Culture NTC 352	24	elective
Christian Ethics 353	24	elective
<b>Total points required for award of Advanced Diploma</b>	<b>360</b>	

The curriculum for the Diploma in Ministry focuses on those subjects considered essential for Anglican Ordination.

The curriculum for the Certificate in Theology provides an introduction to the foundational areas of theology, but then provides the opportunity for students to craft a course of study that relates to their secular vocation.

<b>DIPLOMA IN MINISTRY</b>		
<b>Year 1 Six Subjects required/ 120 points</b>		
Subject/code	Credit Points	Notes
Introduction to Biblical Studies NTC110	20	Prerequisite for NTC 210 - 223
Introduction to Theology NTC 130	20	Prerequisite for NTC 230 - 232
History and Theology – The early Church NTC 140	20	Prerequisite for NTC 240, 242
Introduction to Pastoral Theology and Practice NTC 150	20	Prerequisite for NTC 250, 252, 253
Principles of Anglican Worship NTC 160	20	Required
Mark among the Synoptics NTC 210	20	Required
<b>Year 2 Six subjects required/ 120 points</b>		
The Torah NTC 221	20	Required
The Christian Understanding of God NTC 230	20	Required
Church, Ministry and Sacraments NTC 231.	20	Required
The Anglican Way NTC 232	20	Required
The Church in PNG – history and contemporary challenges TNTC 240	20	Required
Ministry Practice and Reflection NTC 260	20	Required for ordination candidates Non ordination candidates may take an elective from Year 3 Subjects/
<b>Total points required for award of Diploma in Ministry.</b>	<b>240</b>	
<b>CERTIFICATE IN THEOLOGY</b>		
<b>Year 1 Six Subjects required/ 120 points</b>		
Subject/code	Credit Points	Notes
Introduction to Biblical Studies NTC110	20	Prerequisite for NTC 210 - 223
Introduction to Theology NTC 130	20	Prerequisite for NTC 230 - 232
History and Theology – The early Church NTC 140	20	Prerequisite for NTC 240, 242
Mark among the Synoptics NTC 210	20	Required.
The Christian Understanding of God NTC 230	20	Elective
The Anglican Way NTC 232	20	Elective
The Church in PNG – history and contemporary challenges TNTC 240	20	Elective
<b>Total points required for award of Certificate</b>	<b>120</b>	

## **Field Education Program**

Newton College seeks to balance academic learning with the experience of the ministry in parishes and chaplaincies, where students will be mentored by experienced clergy. This means that supervising clergy have an important role in the formation of clergy for our future church.

In order to ensure a fruitful relationship between the supervising clergy and their assigned students, it is important that expectations are clear. This document seeks to help with the clarifying of expectations.

Average time allocation each week: 6 hrs during term time.

Up to weekly participation in liturgy, but preaching no more than every 3-4 weeks. The students have other study commitments and weekly preaching at this stage is unrealistic.

Some pastoral involvement from time to time, e.g., visiting. The placement should not be just about assisting in worship.

Supervision meeting (may be as a group) 2 hours every 3-4 weeks. This meeting is to be with the supervising priest and is to focus on the conduct of ministry. The supervising clergy are encouraged to share insights from their experience, and also to give feedback to the students on what they have done in the parish.

Particular pastoral experiences that should be included at least once in the year: baptism and preparation; Blessing of Marriage; ministry to the sick and dying, holy burial.

There will be two meetings a year to which supervising clergy will be invited and at those meetings comments from clergy to improve our field education programme are very welcome.

The college will ask each supervising priest to write a brief report on each student placed with them. A reporting sheet will be provided.

If there are difficulties with the placement, either the supervising priest or the student should contact the designated staff member, in the first instance. The college will try to resolve any difficulties so that the learning experience is good for the students, and parish communities experience the presence of students as a positive one.

## **Course content**

At the beginning of each Semester, the full outline for each subject will be posted in the Library. This will include references and details of assignments.

## **Academic standards**

### **Marking criteria**

Assignments must address the following standards:

1. They should accurately address the task specified in the assessment item.
2. They should exhibit clear organisation and structure and be appropriately referenced.
3. They should show careful research methods.
4. Oral presentations need to be carefully organised and clearly presented.

### **Submission on time**

Students are expected to submit work on time. Extension may be granted where exceptional circumstances prevent submission on time. Failure to submit on time without an extension may result in a marking penalty or a F (Fail) result for the subject.

### **Referencing**

There are many different styles of referencing. At Newton College, the required styles are either Chicago or APA. For more information check guidelines in the Library.

### **Plagiarism**

Newton College treats plagiarism seriously. The unacknowledged use of the work of others will result in a F (Fail) result for a subject. Repeated instances of Plagiarism may result in suspension or expulsion from the college.

## Grades

- HD High Distinction (85-100%): An outstanding level of achievement in relation to the assessment process.
- DI Distinction (75-84%): A high level of achievement in relation to the assessment process.
- CR Credit (65-74%): A better than satisfactory level of achievement in relation to the assessment process.
- PS Pass (50-64%): A satisfactory level of achievement in relation to the assessment process.
- CP Conceded Pass.
- FL Fail (0-49%): An unsatisfactory level of achievement in relation to the assessment process.

## Submitting Assignments

### Procedure for the submission of academic assignments

1. Assignments are to be submitted before due date unless a written extension has been provided by the Lecturer. Extensions beyond 2 weeks must be approved by the Principal.
2. Assignments must be submitted with a cover sheet attached and filled in.
3. Any details of extension must be attached.
4. The College Bursar will copy the cover sheet, initial and put copy in file. He will note reception of the assignment in a student class list.
5. When the lecturer has marked the assignment and signed the cover sheet, he will return to the College Academic Administrator, who will enter up the marks. The assignments will go to file. A copy of the marked cover sheet will go in the Student file and the subject file.
6. The results will be entered in the subject file and the student file.
7. The results will be added each year to a transcript update.



NEWTON COLLEGE

**Application for Extension**

Student's name: \_\_\_\_\_

Subject: \_\_\_\_\_

Semester: \_\_\_\_\_ Assignment due date \_\_\_\_/\_\_\_\_/\_\_\_\_

Lecturer: \_\_\_\_\_

**Reasons given for application:**

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**Medical certificate attached (if extension for medical reasons) Yes / No.**

**Lecturer's approval for up to two weeks from due date [ ] non approval [ ]**

**Lecturer's signature.**

**Principal's approval for extension up to the beginning of the following Semester:**

**Signature**

**Date** \_\_\_\_/\_\_\_\_/\_\_\_\_

## Use of the Library

The Newton College library is a reference only collection. This means that books may be accessed in the library, but may not be borrowed or removed. Theft of books from the library will result in suspension of studies, or expulsion from courses. Bags are not allowed in the library. This includes laptop bags. Books must be kept in good order. They may not be written upon or otherwise wilfully damaged. After use they must be put in the bins for reshelving. Students are not to reshelve books. They are not to attempt to hide them in other parts of the collection so that other students cannot access them.

## Use of I.T.

Newton College expects responsible use of Information and Communication Technologies (ICTs) by all students and staff both on and off campus.

### **Legal and Ethical Responsibilities**

Students and staff must not use mobile phones or electronic devices to:

- Threaten others or incite violence.
- Access pornography or other illegal or inappropriate material.
- Take pictures or video footage of other students without their permission.
- Bully or harass other students.
- Cheat in examinations or assignments.

Such incidents may result in the student being suspended and the incident being reported to the police.

### **The Responsibilities of respectful behaviour**

Newton College members are to protect the rights of individuals to privacy and not cause harm or disturbance. They are not to:

- Disrupt learning through accessing inappropriate content or listening to loud music.
- Send any messages without clearly identifying the sender's details. This is in breach of this ICT policy and will result in the immediate suspension of ICT privileges and access.
- Copy any software, graphics, text, games or music that may contravene copyright laws.
- Copy files, passwords or work belonging to another person.

### **ICT security advice**

Never reveal your password to another person. Change your password regularly and be aware of others watching you enter your password.

If you share your password with others and they use it inappropriately you will be held responsible.

Respect all security provisions on the computer network.

Do not download and/or install non-approved files, programs, apps, plug-ins or other software.

## Student Support services and Policies

### **Support facilities and services include:**

1. Every student is offered the opportunity to be part of a pastoral group, meeting together and sharing food and fellowship.
2. Every week during semester, the college community gathers for an "Agape" meal.
3. A support and educational programme is available for the spouses of students. This includes some introductory studies, which may be audited by spouses for free
4. The college operates a kindergarten two mornings a week, scheduled at the same time as the programme for spouses and operating near the venue for the spouses' programme.
5. In partnership with the Provincial Government, the college operates a medical clinic and provides accommodation on-site for a nurse.
6. The college has a strong policy regarding abuse. Domestic violence or other forms of abuse will usually, subject to a process of investigation, result in expulsion from the college. The college has hosted various seminars on domestic violence and gender equality.
7. The college provides for a staff and full-time student loan scheme.
8. The social needs of students are taken into account with various functions, including shared meals, movie nights or sports broadcasts.
9. The college provides sufficient space for students to grow gardens.
10. Students with concern about their treatment within the college have resort to the Grievance Policy, which provides a two-stage process of resolution, with the formal stage involving an external mediator.

11. Ordination candidates are provided a small allowance for basic necessities

### **Student support policies**

The College has approved policies that ensure student safety and respectful treatment. These include:

- A staff and student equity policy.
- A grievance policy.
- A financial assistance policy.

Full details of these policies are available through application at the College Administration office.

### **Scholarships and bursaries**

Newton College has a scholarship scheme to support ordinands from each of the dioceses. Fifteen places are available for those training for ordination to the priesthood, with 50% of fees being paid, plus a small living allowance.

There is one full bursary for a student who shows outstanding academic merit.

## **NEWTON COLLEGE COMMUNITY RULES**

Newton College is a community that exists to prepare people for ministry. The community rules help the college fulfil that purpose, within the faith and moral teaching of the Anglican Church of Papua New Guinea.

1. Chapel.

The worship of the chapel is at the heart of the college. Students are expected to attend the services of the Eucharist, as well as morning and evening prayer. Other members of the college community are invited to join in. Students are expected to prepare for their rostered duties in the chapel and to be in chapel with sufficient time to prepare prayerfully.

2. Lectures

Students are expected to be present for all lectures and other academic activities. They are expected to arrive early and to be prepared. Extended unexcused absences may affect assessment.

3. Private study, preparation and research.

Tuesday, Wednesday and Thursday afternoons are for research and preparation. As a general rule, students should allocate 1 ½ hours preparation and research for essay writing etc., for every hour of lectures. Students should allocate at least one hour each evening for additional study on each weekday night.

4. Community work day

All members of the college community are responsible for the upkeep and maintenance of the college. For students, full participation in the community work day is necessary for the payment of student allowances.

5. Gardens and grounds

All students, including single students, are allocated an area for a garden. They are required to grow enough food for themselves and their families. Students leaving the college should ensure that there is sufficient food planted for incoming students. Food from the college gardens is not to be given away or sold without permission. There are times of food shortage. At such times, students should be willing to share with other members of the community. Trees are not to be cut down without permission. New gardens may only be started with permission from the senior student responsible for gardens.

6. Houses.

Students are responsible for the care of their houses. Houses will be inspected once or twice a year. Students are required to provide or make their own furniture. College chairs or tables are not to be taken to houses. The gardens and grass around the houses are to be maintained in an attractive way by the students. Structures may not be erected, including shelters, without the approval of the Principal. Shelters must be at least 3 metres away from houses and no timber is to be stored on the ground under houses.

7. Library

The Library is to become a reference only library. This ensures that all books are present for the use of students. No books may be taken from the library building and no bags are to be taken in. Students are not to re-shelve books. These will be re-shelved by librarian. The library will be open during advertised hours, which will include some evenings.

8. Ministry placements.

All students will have a placement to gain ministry experience. Placements will be the subject of reflection and learning within the college. Ministry placements will be the subject of a report by the supervising priest.

9. Report to Bishop.

Each year the college will report on the progress of students to their diocesan bishop.

10. Student allowances.

Student allowances will be paid monthly during the college year and are a recognition of the needs of students as well as of their contribution to college life. Allowances are not wages, and payment is dependent on the availability of funds.

11. Holiday leave.

Student holidays are taken at the end of the second year. The college will provide all students taking holiday some assistance for travel. Each student will receive the same amount, depending on the availability of funds, and it may or may not cover all transport costs.

12. Purchase of alb and vestments.

All students are required to have an alb. Albs are available from the college for a cost to be determined. Those being ordained may purchase a cassock and deacon's stole. This money, if it is so desired, may be deducted from allowances over a year.

13. Tools and equipment.

An inventory of college tools and equipment will be maintained by the Property Officer. All tools and equipment borrowed from the college must be returned in a clean and good condition. If tools are lost or damaged without reasonable explanation, the cost of replacement will be deducted from allowances.

14. Transport

The usual means of transport to and from the college is by PMV. Where students are asked to use transport on college business, they may seek reimbursement which is to be authorised by the Principal or Deputy Principal.

15. Women's programme.

In 2017, the women's programme will be on Tuesday and Thursday mornings. It will focus on literacy, sewing and healthcare. There will be a women's Bible study.

16. Valuing family

The college values its families. Students are to ensure that they give time to the care of their families. This includes helping wives in the house and gardens. Physical abuse of women or children will be viewed seriously and may result in suspension from the life of the college. Parents are responsible for the health and well-being of children, for ensuring that they are encouraged as well as disciplined, and for seeing that they attend school each day during school term.

17. Moral and sexual behaviour.

Husbands and wives are to be faithful to each other. They are not to have sex outside their marriages. Single students are to maintain a chaste life. Sexual harassment will not be tolerated and this includes making unwanted advances to others, improper suggestions or inappropriate touching. Single students are not permitted to have guests of the opposite sex in their rooms.

18. Visitors and guests.

Visitors may not stay beyond 8.30pm in the evenings. It is the responsibility of students to escort visitors from the college grounds by 9.00pm. Students wishing to have relatives come to stay must obtain permission of the Principal. They will need to discuss with the Principal the length of the proposed visit. Students will attend to all college responsibilities while they have visitors.

19. Leaving the college grounds.

Students will need to leave the college grounds from time to time. Students may leave the college grounds on Friday afternoons and Saturday mornings for shopping etc., without seeking further permission. Students leaving the college grounds at other times must inform the Deputy Principal.

20. Alcohol and drugs.

Alcohol must not be brought into the college. Students are expected to remain sober at all times. The use of illicit drugs is forbidden.

