



LEAGUE SECRETARY INFORMATION SHEET

2024-2025 SEASON

USBC LEAGUE APPLICATIONS

League applications are to be filled out and dropped off or mailed to the Metro Phoenix USBC office. All bowlers must complete a card regardless of whether paying dues through this league or if already paid in another league. If a bowler pays on bowl.com, they still need to submit a completed card and a receipt, showing you and the office that they are paid. We ask that you make sure that the cards are completely filled out, especially the **league name, bowling center, bowlers name, address, birthday and ID number if possible.** If any info is missing, it will not be processed.

CERTIFY YOUR LEAGUE

DO THIS BEFORE THE END OF THE 30-DAY GRACE PERIOD even if your roster is not fully completed. Additional member applications can be submitted later. Prompt certification is very important for protection by USBC Bonding and in the event of an Honor Score bowled in the league.

MEMBERSHIP FEES

STANDARD MEMBERSHIP FEES FOR THE 2024-25 SEASON ARE \$30.00. Transfer Fees for bowlers who paid in other Local Associations in Arizona are \$11.00. Out of state transfer fees are \$15.00. Included is a worksheet to help you calculate the fees owed for your league.

NOTE: Please put cards in alphabetical order and separate the cards in 3 stacks, 1. Those paying in your league, 2. Those paid in other leagues (make sure they mark the league that they are paying through) and 3. Those paid online with a copy of the receipt stapled to the back of the card.

LEAGUE RULES:

Please send in a copy of your league rules when you certify your league. We keep these on file for referencing if a bowler calls with a question.

AWARDS:

Enclosed are the **award forms** for submitting for Metro Phoenix USBC local awards. Make copies as needed. All USBC awards earned by the members of your league will be delivered to you as soon as possible after we receive the award application. This does not include honor scores such as 300 games or 800 series awards. Please send in 300 and 800 award forms, whether bowler earns an award or not. It still will show on the bowler's history report. Please submit your award forms promptly after the score being rolled. **Any applications submitted after 20 days as required by USBC may result in the awards being denied. If a bowler has bowled an honor score and it is a multiple, they can still order an award. Once the award is posted on Bowl.com then the bowler can go to Keepsake and order what they would like. 1-800-982-6515, keepsakebowling.com**

FINAL AVERAGES:

Send us the final averages for your leagues within 7 days of the completion of your league schedule. The Metro Phoenix USBC printout will be e-mailed to you prior to the end of your league schedule. **PLEASE USE IT. Do not separate women and men. Do not send me a standing sheet.**

ASSOCIATION OFFICE:

We are available to answer questions and give assistance throughout the bowling season.
Office Hours: Monday - Thursday 10:00am – 4:00pm
We are CLOSED on Friday - Sunday and Holidays.

ALL CORRESPONDENCE SHOULD BE DIRECTED TO:

Metro Phoenix USBC Association, 3320 W Cheryl Drive, Suite B-123, Phoenix, AZ 85051

Phone: 602-263-9700 E-Mail: am@phxusbc.org Web: www.phxusbc.org

Association Manager: Garrett Longhini