

13GEM SPORTING

Simplified Hardship Scholarship Renewal Form

Form Number: SOP-009

Version: 1.2

Related Program: 13GEM Sporting Scholarship Opportunity Program

Related Policy: SOP-007 — Hardship Scholarship Policy

Effective Date: 9/11/2026

Submission Instructions

Once your application is complete, email the completed application and any requested supporting documentation to sports@13gem.org.

1. Purpose of This Form

This form is for families who previously received a **13GEM Sporting Hardship Scholarship** and are requesting continued Hardship Scholarship consideration for a new registration cycle or program season.

A previous Hardship Scholarship does **not** automatically renew.

13GEM Sporting will review the family's current circumstances and recalculate eligibility under the current Scholarship Sliding Scale.

This simplified form allows the family to provide updated information without unnecessarily completing the full original Hardship Scholarship Application again.

2. Applicant Information

Parent/Legal Guardian Name:

Address:

City/State/ZIP:

Phone:

Email:

Date Submitted:

3. Previous Hardship Scholarship

Previous Program/Season:

Previous Hardship Scholarship Percentage, if known:

_____ %

Approximate Date of Previous Approval:

Previous Application/Scholarship ID, if known:

A previous scholarship percentage does not guarantee the same percentage for the new registration cycle.

4. Program for Which Renewal Is Requested

Program Name:

Program Season/Registration Cycle:

Program Start Date, if known:

Eligible Program Tuition, if known:

\$ _____

5. Children in Household

Please list children **age 18 or younger** who are part of your family household.

Child 1

Name: _____

Age: _____

Child 2

Name: _____

Age: _____

Child 3

Name: _____

Age: _____

Child 4

Name: _____

Age: _____

Child 5

Name: _____

Age: _____

Child 6

Name: _____

Age: _____

If additional explanation regarding household composition is necessary, please provide it below:

6. Parents or Legal Guardians in Household**Parent/Legal Guardian 1:**

Parent/Legal Guardian 2, if applicable:

Total Household Size Under 13GEM Sporting Policy:

_____ persons

Household size is determined under **SOP-002 — Household Size & Child Support Income Policy**.

Household size generally consists of parent(s) or legal guardian(s) plus children age 18 or younger who are part of the family unit.

7. Status of Original Hardship

Please select the statement that best describes your original hardship:

- ☐ The original hardship **continues substantially unchanged**.
- ☐ The original hardship **continues, but circumstances have improved**.
- ☐ The original hardship **continues, but circumstances have become more difficult**.
- ☐ The original hardship has **substantially ended**, but a new hardship has occurred.
- ☐ Other:

8. Brief Hardship Update

Please briefly describe the current status of the hardship.

You do **not** need to repeat the entire explanation from your original application unless circumstances have materially changed.

9. New or Additional Hardship

Since your previous Hardship Scholarship approval, has another significant and unforeseen financial hardship occurred?

☐ No

☐ Yes

If yes, please briefly describe the new event and approximately when it occurred:

10. Employment Status

Please provide current employment information for each parent or legal guardian included in the scholarship household.

Parent/Legal Guardian 1

Current Employment Status:

☐ Employed full-time

☐ Employed part-time

☐ Self-employed

☐ Unemployed

☐ Temporary/seasonal employment

☐ Other: _____

Employer/Business, if applicable:

Has employment or earned income materially changed since the previous Hardship Scholarship determination?

☐ No

☐ Yes

If yes, briefly explain:

Parent/Legal Guardian 2, if applicable

Current Employment Status:

☐ Employed full-time

☐ Employed part-time

☐ Self-employed

☐ Unemployed

☐ Temporary/seasonal employment

☐ Other: _____

Employer/Business, if applicable:

Has employment or earned income materially changed since the previous Hardship Scholarship determination?

☐ No

☐ Yes

If yes, briefly explain:

11. Current Household Income

Please provide the household's current income information.

Parent/Legal Guardian 1 Current Gross Employment Income:

\$_____ per _____

Parent/Legal Guardian 2 Current Gross Employment Income:

\$_____ per _____

Current Net Self-Employment Income, if applicable:

\$_____ per _____

Unemployment Compensation:

\$_____ per _____

Social Security/Disability Income, if applicable:

\$ _____ per _____

Pension/Retirement Income, if applicable:

\$ _____ per _____

Other Countable Recurring Income:

\$ _____ per _____

Description:

13GEM Sporting may annualize current income according to **SOP-004 — Scholarship Income Definition & Calculation Policy**.

12. Child Support Actually Received

Does the household currently receive child support?

☐ No

☐ Yes

If yes:

Amount actually being received:

\$ _____ per _____

Has the amount actually received materially changed since the previous Hardship Scholarship determination?

☐ No

☐ Yes

If yes, briefly explain:

Child support **actually received** is included in household income.

Child support paid by the applicant is **not deducted** from household income.

13. Representative Current Income

Because Hardship Scholarships are based upon current financial circumstances, 13GEM Sporting may use the income measurement period that most accurately represents the family's new/current financial condition.

There is no mandatory fixed 30-, 60-, or 90-day income period.

If your most recent income documentation does **not** reasonably represent your current circumstances, please briefly explain why:

14. Updated Documentation

Please provide reasonable updated documentation sufficient to verify:

- That the hardship continues or a new qualifying hardship has occurred, when necessary; and
- The household's current financial circumstances.

You do **not** automatically need to resubmit every document provided with your original Hardship Scholarship Application.

15. Documentation Should Be Proportional

13GEM Sporting follows the principle:

Documentation Should Be Proportional.

Only documentation reasonably necessary to verify continued hardship, material changes, current household income, or another legitimate eligibility question should be requested.

If one requested document is unavailable, reasonable alternative documentation may be accepted.

16. Medical Privacy

If the continuing hardship involves a medical event, 13GEM Sporting does **not** want or routinely request:

- Diagnoses;
- Complete medical histories;
- Treatment notes;
- Complete medical records; or
- Detailed clinical information.

Documentation should focus on the financial effect of the medical hardship.

Reasonable documentation may include medical bills, Explanation of Benefits documents, unpaid-leave documentation, reduced-income documentation, disability-payment documentation, or a basic provider statement when necessary.

17. Bank Statements

Complete bank statements are **not ordinarily required**.

Limited bank information may be requested only when reasonably necessary to resolve a material eligibility question that cannot reasonably be answered through less intrusive documentation.

Unrelated information may generally be redacted.

18. Scholarship Calculation

A renewed Hardship Scholarship uses the **same Scholarship Sliding Scale** as all other scholarships under the program:

Calculated and Rounded FPL	Scholarship
At or below 100.00%	70%
Over 100.00% through 125.99%	65%
126.00% through 150.99%	60%
151.00% through 175.99%	55%
176.00% through 200.00%	50%
Above 200.00%	No Scholarship under existing scale

The family's current or adjusted annual household income is used to calculate FPL percentage.

The calculated FPL percentage is rounded to **two decimal places before the Scholarship Sliding Scale is applied.**

The calculated and rounded FPL percentage determines the scholarship percentage.

19. Previous Scholarship Percentage Does Not Automatically Renew

Your previous Hardship Scholarship percentage does not automatically carry forward.

After review, your renewed scholarship percentage may:

- ☐ Remain the same;
- ☐ Increase;
- ☐ Decrease; or
- ☐ Result in no current scholarship eligibility.

The determination is based upon current circumstances and the established Scholarship Sliding Scale.

20. Registration Fee

Registration fees are **not covered by the scholarship.**

Families are responsible for **100% of the applicable registration fee.**

The current 13GEM Sporting registration fee is:

6.25% of the family's scholarship-adjusted tuition amount owed at checkout.

The scholarship is applied to eligible tuition first.

The 6.25% registration fee is then calculated on the family's remaining tuition responsibility and rounded to the nearest cent using standard currency rounding.

21. Scholarship OR Registration Discounts

For the same registration:

A family may use an approved Scholarship OR applicable registration discount(s), but not both.

Scholarships cannot be stacked or combined with registration discounts such as:

- Multi-Child;
- Multi-Sport;
- Early Registration; or
- Other applicable current or future registration discounts.

This form does not determine whether multiple non-scholarship registration discounts may be combined with one another.

22. Duration of Renewed Hardship Scholarship

If approved, the renewed Hardship Scholarship generally applies for:

One registration cycle or program season.

Continued Hardship Scholarship assistance for another registration cycle requires another review.

There is no permanent Hardship Scholarship status.

23. Changes After Approval

Changes in financial circumstances occurring after a hardship award has been approved will generally be considered at the family's next registration cycle rather than resulting in a retroactive adjustment to an existing award.

This does not prevent correction in cases involving:

- Fraud;
- Intentional misrepresentation; or
- Failure to disclose material information that existed when the application was submitted.

24. Applicant Certification

Please read and initial each statement.

_____ I certify that the information provided on this renewal form is accurate to the best of my knowledge.

_____ I understand that a previous Hardship Scholarship does not guarantee renewal.

_____ I understand that my previous scholarship percentage does not automatically carry forward.

_____ I understand that 13GEM Sporting may request reasonable additional documentation when a legitimate unanswered question materially affects eligibility.

_____ I understand that child support actually received is included as household income and child support paid by me is not deducted from household income.

_____ I understand that the calculated and rounded FPL percentage determines the scholarship percentage under the established Scholarship Sliding Scale.

_____ I understand that an approved Hardship Scholarship generally applies for one registration cycle or program season.

_____ I understand that I am responsible for my scholarship-adjusted tuition plus **100% of the applicable 6.25% registration fee.**

_____ I understand that I may use an approved Scholarship **OR** applicable registration discount(s) for the same registration, but not both.

_____ I understand that scholarship approval does not guarantee program capacity, roster placement, or registration availability.

Applicant Name:

Applicant Signature:

Date:

FOR 13GEM SPORTING ADMINISTRATIVE USE ONLY

25. Renewal Review Information

Renewal/Application ID:

Date Received:

Reviewer(s):

Previous Hardship Scholarship Percentage:

_____ %

Previous Registration Cycle:

26. Hardship Status Determination

Original hardship:

- ☐ Continues
- ☐ Continues with materially changed circumstances
- ☐ Substantially resolved
- ☐ Unable to verify continuation

New qualifying hardship:

- ☐ No
- ☐ Yes

Brief Administrative Summary:

27. Household Determination

Number of Parents/Legal Guardians: _____

Number of Children Age 18 or Younger: _____

Total Household Size: _____

Household-size clarification required?

- ☐ No
- ☐ Yes

If yes, summarize:

28. Income Determination

Representative Income Period Used:

Reason for Selected Period, if clarification is necessary:

Annualized Employment Income:

\$ _____

Annualized Net Self-Employment Income:

\$ _____

Annualized Child Support Actually Received:

\$ _____

Other Countable Annual Income:

\$ _____

Final Annual Countable Household Income:

\$ _____

29. FPL Calculation

FPL Table Year: _____

Applicable 100% FPL Guideline:

\$ _____

Annual Countable Household Income:

\$ _____

Calculated FPL Percentage Before Rounding:

_____ %

Rounded FPL Percentage:

_____ %

Scholarship Percentage Established by Sliding Scale:

_____ %

30. Renewal Determination

☐ Approved

☐ Denied — hardship no longer established

☐ Denied — current calculated FPL exceeds scholarship scale

☐ Unable to determine — material documentation/clarification required

☐ Other: _____

Approved Scholarship Percentage:

_____ %

Applicable Registration Cycle/Program Season:

Determination Date:

31. Registration Fee and Discount Administration

Eligible Program Tuition:

\$ _____

Scholarship Percentage:

_____ %

Scholarship Amount:

\$ _____

Family Tuition Responsibility:

\$ _____

Registration Fee Rate:

6.25%

Registration Fee Amount:

\$ _____

Total Family Responsibility:

\$ _____

Family election for this registration:

☐ Approved Scholarship

☐ Applicable Registration Discount(s)

☐ Not yet determined

Scholarship and registration discount(s) may not be combined for the same registration.

32. Reviewer Certification

I certify that this renewal determination was made using the family's verified current circumstances, applicable 13GEM Sporting policies, current adopted FPL table, required FPL rounding method, and established Scholarship Sliding Scale.

Reviewer Name:

Signature:

Date:

Additional Review/Approval, if required:

Form Number: SOP-009

Version: 1.1