

13GEM SPORTING

Standard Scholarship Application

Form Number: SOP-005

Version: 1.2

Related Program: 13GEM Sporting Scholarship Opportunity Program

Application Type: Standard Scholarship

Submission Instructions

Once your application is complete, email the completed application and any requested supporting documentation to sports@13gem.org.

PART 1 — APPLICANT INFORMATION

Parent / Legal Guardian Name: _____

Address: _____

City: _____ **State:** _____ **ZIP:** _____

Phone: _____

Email: _____

Preferred Contact Method:

- ☐ Email
- ☐ Phone
- ☐ Text, if available

PART 2 — CHILDREN AGE 18 OR YOUNGER

List children age 18 or younger who are part of your family unit.

Child 1

Name: _____

Age: _____

13GEM Program, if known: _____

Child 2

Name: _____

Age: _____

13GEM Program, if known: _____

Child 3

Name: _____

Age: _____

13GEM Program, if known: _____

Child 4

Name: _____

Age: _____

13GEM Program, if known: _____

Child 5

Name: _____

Age: _____

13GEM Program, if known: _____

Child 6

Name: _____

Age: _____

13GEM Program, if known: _____

PART 3 — HOUSEHOLD SIZE

For this Scholarship Opportunity Program, household size generally includes:

Parent(s) or legal guardian(s) plus children age 18 or younger who are part of the family unit.

Do not include grandparents, adult children over 18, adult siblings, aunts, uncles, cousins, roommates, or other extended family merely because they live with you or receive financial support from you.

Number of Parents / Legal Guardians in Scholarship Household: _____**Number of Qualifying Children Age 18 or Younger:** _____**Total Scholarship Household Size:** _____**PART 4 — PARENT / LEGAL GUARDIAN INFORMATION****Parent / Legal Guardian 1**

Name: _____

Relationship to Child(ren): _____

Employment Status:

☐ Employed☐ Self-Employed☐ Unemployed☐ Other: _____**Parent / Legal Guardian 2, if applicable**

Name: _____

Relationship to Child(ren): _____

Employment Status:

- ☐ Employed
- ☐ Self-Employed
- ☐ Unemployed
- ☐ Other: _____

PART 5 — DIVORCED / SEPARATED PARENTS OR CUSTODY

If applicable:

- ☐ Parents are divorced or separated.
- ☐ Child(ren) primarily reside with applicant household.
- ☐ Physical custody is substantially equal / approximately 50-50.
- ☐ Other custody arrangement.

Please provide a brief explanation only if necessary to understand household composition:

13GEM Sporting may request reasonable clarification when necessary to determine household size or prevent inconsistent duplicate household claims.

PART 6 — HOUSEHOLD INCOME

Provide the household's current countable income information.

Parent / Legal Guardian 1

Employer / Income Source: _____

Gross Income: \$ _____

Frequency:

- ☐ Weekly
- ☐ Biweekly
- ☐ Semi-Monthly
- ☐ Monthly
- ☐ Annual
- ☐ Variable / Irregular
- ☐ Other: _____

Parent / Legal Guardian 2

Employer / Income Source: _____

Gross Income: \$ _____

Frequency:

☐ Weekly

☐ Biweekly

☐ Semi-Monthly

☐ Monthly

☐ Annual

☐ Variable / Irregular

☐ Other: _____

PART 7 — SELF-EMPLOYMENT

Is either parent/legal guardian self-employed?

☐ No

☐ Yes

If yes:

Person: _____

Business / Work Type: _____

Estimated Net Self-Employment Income After Reasonable and Necessary Business Expenses:

\$ _____

Income Period Represented: _____

13GEM Sporting may accept reasonable documentation appropriate to the type of self-employment.

PART 8 — OTHER COUNTABLE INCOME

Identify other countable household income, if applicable:

☐ Child support actually received

Amount: \$ _____ Frequency: _____

☐ Unemployment compensation

Amount: \$ _____ Frequency: _____

☐ Social Security or disability income, when countable under policy

Amount: \$ _____ Frequency: _____

☐ Pension / retirement income

Amount: \$ _____ Frequency: _____

☐ Other countable income

Type: _____ Amount: \$ _____ Frequency: _____

PART 9 — CHILD SUPPORT

Does the applicant household currently receive child support?

☐ No

☐ Yes

If yes:

Amount Actually Received: \$ _____

Frequency: _____

Child support actually received by the applicant household is included as household income.

The other parent's entire income is not included merely because that parent pays child support.

Child support paid by the applicant is not deducted from household income.

PART 10 — ESTIMATED ANNUAL HOUSEHOLD INCOME

If known:

Estimated Total Annual Household Income: \$ _____

13GEM Sporting will make the final income calculation according to the Scholarship Income Definition & Calculation Policy.

PART 11 — DOCUMENTATION

Please provide reasonable documentation sufficient to verify the household income reported on this application.

Depending upon the family's circumstances, examples may include:

☐ Pay documentation

☐ Employer income statement

☐ W-2

☐ Tax documentation when reasonably appropriate

☐ Self-employment income documentation

☐ Child-support documentation

☐ Benefit or income statement

☐ Other reasonable documentation: _____

You do **not** need to provide every document listed.

13GEM Sporting follows the principle:

Documentation Should Be Proportional.

Only documentation reasonably necessary to verify eligibility should be requested.

Complete bank statements are not ordinarily required.

If you cannot provide one standard form of documentation, contact 13GEM Sporting about reasonable alternatives.

PART 12 — SCHOLARSHIP SLIDING SCALE

Scholarships are determined using the family's calculated and rounded FPL percentage:

Rounded Household FPL Percentage Scholarship		Family Tuition Responsibility
At or below 100.00%	70%	30%
Over 100.00% through 125.99%	65%	35%
126.00%–150.99%	60%	40%
151.00%–175.99%	55%	45%
176.00%–200.00%	50%	50%
Above 200.00%	No Standard Scholarship	100%

PART 13 — FPL ROUNDING

FPL percentages are rounded to two decimal places before applying the Scholarship Sliding Scale.

Examples:

125.994% → 125.99%

125.995% → 126.00%

The calculated and rounded FPL percentage determines the applicable scholarship percentage.

PART 14 — REGISTRATION FEE

I understand that registration fees are **not covered by the scholarship**.

The current 13GEM Sporting registration fee is:

6.25% of the scholarship-adjusted tuition amount owed by the family.

The registration fee is calculated after the scholarship is applied and is rounded to the nearest cent.

Example:

A \$300 program with a 50% scholarship results in:

- Original tuition: \$300.00
- Scholarship: \$150.00
- Family tuition responsibility: \$150.00
- Registration fee: $\$150.00 \times 6.25\% = \9.375
- Rounded registration fee: **\$9.38**
- Total family responsibility: **\$159.38**

☐ **I understand that I am responsible for 100% of the applicable registration fee.**

PART 15 — SCHOLARSHIP OR REGISTRATION DISCOUNTS

Scholarships cannot be combined with registration discounts for the same registration.

Examples may include:

- Multi-Child Discounts;
- Multi-Sport Discounts;
- Early Registration Discounts; and
- Other current or future 13GEM Sporting registration discounts.

Families may choose:

An approved Scholarship OR applicable registration discount(s), but not both for the same registration.

☐ **I understand that my Scholarship cannot be stacked or combined with registration discounts for the same registration.**

PART 16 — STANDARD SCHOLARSHIP ELIGIBILITY PERIOD

An approved Standard Scholarship is generally valid for:

12 months from the approval date.

The scholarship may generally be used for eligible programs during that period, subject to:

- Program eligibility;
- Program capacity;
- Scholarship-resource availability;
- Registration requirements; and
- Applicable 13GEM Sporting policies.

PART 17 — ANNUAL RENEWAL

Standard Scholarship eligibility is reviewed annually.

At renewal:

- Household information is updated;
- Income information is updated;
- The most recently adopted FPL table is used; and
- The Scholarship Sliding Scale is reapplied.

The previous scholarship percentage does not automatically renew.

PART 18 — SIGNIFICANT FINANCIAL HARDSHIP

If your household has experienced a **significant and unforeseen financial hardship**, you may instead or additionally need to complete:

SOP-008 — Hardship Scholarship Application.

Examples may include involuntary job loss, significant reduction in work hours, serious illness or injury causing substantial financial impact, loss of child support, death of a parent or spouse, displacement, or another extraordinary unforeseen financial event.

Hardship Scholarships are not automatically awarded because normal program costs are difficult to pay.

PART 19 — APPLICANT CERTIFICATION

I certify that:

- The information provided is accurate to the best of my knowledge;
- I have included the household members required under the Scholarship Opportunity Program;
- I have reported countable household income to the best of my knowledge;
- I understand that child support actually received is included as household income;
- I understand that 13GEM Sporting may request reasonable clarification when necessary;
- I understand that scholarship eligibility is not guaranteed;
- I understand that scholarship-resource availability may affect an award;
- I understand that the scholarship applies to eligible tuition;
- I understand that I remain responsible for 100% of the applicable **6.25% registration fee** calculated on my scholarship-adjusted tuition;
- I understand that registration-fee calculations are rounded to the nearest cent;
- I understand that scholarships and registration discounts cannot be combined for the same registration;
and

- I understand that intentional misrepresentation or intentional failure to disclose material information may result in review or correction of my scholarship eligibility.

Parent / Legal Guardian Name: _____

Signature: _____

Date: _____

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Family ID: _____

Application ID: _____

Date Received: _____

Household Size: _____

Annual Household Income: \$ _____

FPL Table Year: _____

Applicable 100% FPL Guideline: \$ _____

Calculated FPL: _____ %

Rounded FPL: _____ %

Scholarship Percentage: _____ %

Approval Date: _____

Expiration Date: _____

Determination

☐ Approved

☐ Denied / Ineligible

☐ Additional Material Information Needed

☐ Financially Eligible — Scholarship Resources Currently Unavailable

Reviewer: _____

Date: _____