



VENDOR APPLICATION

Business name: _____

Contact name: _____

Phone number: _____

Email: _____

Mailing address: _____

City/State: _____ Zipcode: _____

Website: _____

Please list the products you plan to sell: _____

Special requests: _____

We agree to the vendor guidelines and requirements listed in this application.

Signature: _____ Date: _____

Please return this form by November 10, 2018 to:

Celia McCoy
Admin@galaforlife.com
954.249.5805

American Cancer Society
Attn: Gala for Life
12751 SW 56th Street
Southwest Ranches, FL 33330

American Cancer Society, Inc.
Federal Tax ID #13-1788491
Organized under IRC 501(c)(3)

Gala for Life 2018 VENDOR GUIDELINES AND REQUIREMENTS

1. **Gala for Life 2018** will take place on **Saturday, December 15, 2018** from 5:30 PM-10:30. Preference will be given to vendors who are able to stay the entire event.
2. Space is limited. Vendor applications will be received on a first come basis. The Leadership Board reserves the right to deny any application.
3. Please let us know what you will be selling as well as the name of product or company. We would like to have only 1 of each company to provide exclusivity.
4. Payment is due 30 days prior to event with signed application form to reserve your space. Your payment will be processed upon acceptance and is non-refundable unless the event is canceled by the Leadership Board.
5. You must check in at the entrance of event upon arrival. Please arrive to set up by 5:00pm.
6. Vendors will be assigned vending sites by the Leadership Board prior to the event.
7. Vendors will be given a standard table covered in black spandex and 2 chairs. You may bring any marketing material you would like. You will need to provide anything you will need for your display.
8. Vendors are expected to provide sufficient currency and coin to make change, except where tickets are used. The Leadership Board will not be able to make change for vendors.

APPLICATION FEE

The general vendor application fee is \$150.00 due by November 10, 2018 and payment may be made on GalaforLife.com by pressing the donate button. The application fee is a tax-deductible donation to the American Cancer Society. The fee guarantees your spot at event, table with spandex table cover and 2 chairs.