

**SCHWENKSVILLE BOROUGH AUTHORITY
BOARD OF DIRECTORS MEETING
JANUARY 8, 2020– 5:00 P.M.
A G E N D A**

- I. CALL TO ORDER - Chairman**
 - II. CALL OF THE ROLL**
 - A. Announcement of Board Member Appointment**
 - III. PLEDGE TO THE FLAG**
 - IV. DULY ADVERTISED MEETING – Chairman**
 - V. REORGANIZATION – Chairman – Pro-Tem**
 - A. Election of Officers**
 - 1. Chairman**
 - 2. Vice-Chairman**
 - 3. Secretary**
 - 4. Treasurer**
 - 5. Asst. Secretary/Treasurer**
 - CLOSE ELECTION**
 - VI. APPOINTMENT OF PROFESSIONAL STAFF - Chairman**
 - 1. MANAGEMENT CONSULTANT – Private Utility Enterprises, Inc.**
 - 2. SOLICITOR – Grim, Biehn & Thatcher**
 - 3. ENGINEER – Ebert Engineering, Inc**
 - 4. AUDITOR – Lopez, Teodosio & Larkin, LLC**
 - 5. PENSION TRUSTEE – Uninvest Bank and Trust**
 - VII. REVIEW AND APPROVE MINUTES of December 11, 2019**
 - VIII. VISITORS:**
 - A. Confirmed Appointments-None**
 - B. From the Floor:**
 - IX. FINANCIAL REPORT:**
 - A. Bill's list 1/2020 in the amount of \$79,428.05**
 - 1. Checks - \$44,702.85**
 - 2. Checks Prior to Meeting - \$1,520.00**
 - 3. Payroll and Pension Transfers - \$29,496.99**
 - 4. ACH Bill Pay Withdrawals - \$3,708.21**
 - B. Income Statement and Summary**
 - C. Bank Statements**
 - D. Inter Account Transfers**
- MANAGEMENT REPORT**
- A. ADMINISTRATION**
 - 1. Report of Delinquent Accounts: There were Fourteen (14) Shut Off letters sent in the month of December totaling \$4,389.32. The total amount collected was \$4,398.11. Fourteen (14) customers paid in full. There were also 59 Past Due letters sent.**
 - 2. Proposed Development Updates**
 - 3. Baghurst Alley/EPA- Proposed Water Main Extension – Update**

X. WATER DEPARTMENT

- A. Water production - December**
 - 1. 346,114 GPD
 - 2. 240,772 Wells
 - 3. 105,342 Interconnection
- B. Operations Update**

SEWER DEPARTMENT

- A. Discharge monitoring report**
 - 1. November – Daily Average Flow 0.1904 MGD
 - 2. November – Total Monthly Flow 5.7128 MG
- B. Operations Update**

XI. BOROUGH OPERATIONS

- A. Borough Operations – December**
 - 1. Emptied trash at Trailhead and Pavilion twice in December
 - 2. Salted Borough roads
 - 3. Installed new anchor, sign & post @ Perkiomen & 4th St
 - 4. Completed plow repairs
 - 5. Replaced batteries in all stop signs
 - 6. Cold patched potholes on Summit @ Highland & Summit @ Woodland
 - 7. Re-positioned railroad tie for Roy Miller @ 320 Centennial St

XV. ENGINEERING REPORT: Refer to enclosed written report.

- A. Authority**
 - 1. H2O Pa. water & Sewer and Pa. Small Water & Sewer Grant Application - Update
- B. Water**
 - 1. See Written Report
- C. Sewer**
 - 1. I & I – Sewer Repairs - Update
- D. Developments**
 - 1. Lumberyard – Update
 - 2. Centennial Apartments – Update

XVI. SOLICITOR'S REPORT:**A. Authority****B. Developments****XVII. CHAIRMAN'S MINUTE:****A. Announcements****XVIII. ADJOURN:**