

**SCHWENKSVILLE BOROUGH AUTHORITY  
BOARD OF DIRECTORS MEETING  
FEBRUARY 9, 2022– 7:00 P.M.  
A G E N D A**

- I. CALL TO ORDER - Chairman**
- II. CALL OF THE ROLL**
  - A. Announcement of Board Member Appointment**
- III. PLEDGE TO THE FLAG**
- IV. REVIEW AND APPROVE MINUTES of January 12, 2022**
- V. VISITORS:**
  - A. Confirmed Appointments-None**
  - B. From the Floor:**
    - 1. Joe Phillips – Designs for Current Office and New Office**
- VI. FINANCIAL REPORT:**
  - A. Bills List 2/2022 in the amount of \$99,914.10**
    - 1. Checks – \$66,317.61**
    - 2. Payroll and Pension Transfers – \$32,359.21**
    - 3. Checks Signed Prior to Meeting - \$1,237.28**
  - B. Bills List 2/2022A Water Main Replacement Project in the amount of \$36,740.81**
    - 1. Checks–\$32,380.31**
    - 2. Checks Signed Prior to Meeting- \$4,360.50**
  - C. Bills List 2/2022B Flood Damage Repair \$46,216.90**
    - 1. Checks – \$38,934.90**
    - 2. Checks Signed Prior to Meeting- \$7,282.00**
  - D. Income Statement and Summary**
  - E. Bank Statements**
  - F. Inter Account Transfers**
- VII. MANAGEMENT REPORT**
  - A. ADMINISTRATION**
    - 1. Report of Delinquent Accounts: There were Sixty-Seven (67) Shut Off letters sent in the month of January totaling \$22,097.32. The total amount collected was \$17,505.99. Fifty-Nine (59) customers paid in full. Five (5) customers made a partial payment and agreed to make monthly payments moving forward until the account is paid in full and Three (3) customers were granted a hardship extension.**
    - 2. Proposed Development Updates - THP**
    - 3. Baghurst Alley/EPA- Proposed Water Main Extension – Update**
    - 4. SBA Administration Building - Update**
    - 5. Ongoing Flood Restoration Efforts - Update**
    - 6. Paperless Billing and Automatic Payment Withdrawals**
    - 7. Rita’s Water Ice – Leak/Excessive usage in November 2021**
    - 8. 103 Meng Road- Signed Lower Frederick Grinder Pump & Maintenance Agreement**
  - B. WATER DEPARTMENT**
    - 1. Water production – January**
      - a. 298,935 GPD**
      - b. 204,525 Wells**
      - c. 94,410 Interconnection**

- 2. Operations Update
- C. SEWER DEPARTMENT
  - 1. Discharge monitoring Report
    - a. December – Daily Average Flow 0.1114
    - b. December – Total Monthly Flow 3.4548 MG
  - 2. Operations Update

**VIII. BOROUGH OPERATIONS**

- A. Borough Operations – January
  - 1. Emptied trash at Trailhead and Pavilion twice in December
  - 2. Salted, plowed & shoveled Borough roads & sidewalks

**IX. ENGINEERING REPORT: Refer to enclosed written report.**

- A. Authority
  - 1. Update on On-Going Odor Control and Flood Control Evaluations
- B. Water
  - 1. Water Replacement Projects for 2<sup>nd</sup> & 3<sup>rd</sup> Avenues in LF Township-Update
  - 2. See Written Report
- C. Sewer
  - 1. I & I – Sewer Repairs – Update
- D. Developments
  - 1. Update on Ongoing and Proposed Developments
  - 2. Lumberyard - Update

**X. SOLICITOR’S REPORT:**

- A. Authority
- B. Developments

**XI. CHAIRMAN’S MINUTE:**

- A. Announcements

**XII. ADJOURN:**