

**SCHWENKSVILLE BOROUGH AUTHORITY
BOARD OF DIRECTORS MEETING
October 11, 2023– 7:00 P.M.
A G E N D A**

- I. CALL TO ORDER - Chairman**
- II. CALL OF THE ROLL**
- III. PLEDGE TO THE FLAG**
- IV. REVIEW AND APPROVE MINUTES of September 13, 2023**
- V. VISITORS:**
 - A. Confirmed Appointments: Myles Bartos, EPA Re: Baghurst**
 - B. From the Floor:**
- VI. FINANCIAL REPORT:**
 - A. Bills List 10/2023 in the amount of \$108,507.88**
 - 1. Checks – \$79,422.78**
 - 2. Payroll and Pension Transfers – \$31,467.60**
 - B. Bills List 10/2023A Flood Damage Repair –\$117,190.00**
 - C. Income Statement and Summary**
 - D. Bank Statements**
 - E. Inter Account Transfers**
- VII. MANAGEMENT REPORT**
 - A. ADMINISTRATION**
 - 1. Report of Delinquent Accounts: There were Eighty-Four (84) Shut Off letters sent in the month of September totaling \$51,931.19. The total amount collected was \$42,651.15. Seventy-Five (75) customers paid in full. Nine (9) customers made a partial payment and agreed to a payment plan.**
 - 2. Paying Borough for use of Meeting Room**
 - 3. Constellation Electric Rates**
 - 4. Well #7 Automated Standpipe Fill Control System**
 - B. WATER DEPARTMENT**
 - 1. Water production – September**
 - a. 286,230 GPD**
 - b. 199,605 Wells**
 - c. 93,986 Interconnections**
 - 2. Operations Update**
 - 3. Flushing Completed**
 - C. SEWER DEPARTMENT**
 - 1. Discharge Monitoring Report**
 - a. August – Daily Average Flow 0.1268**
 - b. August – Total Monthly Flow 3.9296**
 - 2. Operations Update**
- VIII. BOROUGH OPERATIONS**
 - A. Borough Operations – September**
 - 1. Emptied trash at trailhead and pavilion**

- IX. ENGINEERING REPORT: Refer to enclosed written report.**
 - A. Authority**
 - 1. See Written Report**
 - 2. Water Grant**
- X. SOLICITOR'S REPORT:**
 - A. Authority**
- XI. CHAIRMAN'S MINUTE:**
 - A. Announcements**
- XII. ADJOURN:**

**SCHWENKSVILLE BOROUGH AUTHORITY
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ROLL CALL:

The Regular meeting of the Schwenksville Borough Authority was called to order at Schwenksville Borough Hall, 300 Main St, Schwenksville at 7:00 PM by Vice Chairman Thomas Slater.

ROLL CALL:

In addition to Vice Chairman Slater, other members present were Treasurer Brian Pippert, Secretary Brian Corbin and Secretary Treasurer Darren Rash. Chairman Markley was excused from attendance.

Also, attending at the invitation of the Board were, Frederick Ebert, P.E., President of Ebert Engineering, Inc., Consulting Engineer to the Authority; Colby Grim, representing the Authority's Solicitor's firm of Grim, Biehn & Thatcher; John Scully, of Private Utility Enterprises, Inc., Management Consultant to the Authority.

MINUTES:

Vice Chairman Slater then presented the minutes of September 13, 2023 and asked for approval when, Mr. Rash moved and Mr. Corbin seconded, accepting the Board of Director's meeting minutes of September 13, 2023 by a 4-0 vote.

VISITORS:

Confirmed Appointments – Myles Bartos, EPA Re: Baghurst – An update was provided to the Board. The Board discussed with Mr. Bartos the payment of the Tapping fees for the connections.

FINANCIAL REPORT:

The Board then reviewed Bill List 10/2023 in the amount of \$108,507.88. The Board reviewed checks to be signed in the amount of \$79,422.78. In addition, payroll, and pension transfers in the amount of \$31,467.60. Total Financial transaction of \$108,507.88 which summary is as follows:

Checks at meeting	\$ 79,422.78
Payroll, Pension & Other Transfers	\$ 31,467.60
Checks Paid Before Meeting	\$ 2,382.50
Total Transfers and Checks	<u>\$ 108,507.88</u>

Accordingly, Mr. Rash made a motion to approve Bill List 10/2023 in the amount of \$108,507.88, seconded by Mr. Corbin and approved by the Board 4-0.

The Board then reviewed Bill List 10/2023A in the amount of \$117,190.00. The Board reviewed checks to be signed in the amount of \$117,190.00. Accordingly, Mr. Pippert made a motion to approve Bill List 10/2023A, in the amount of \$117,190.00, seconded by Mr. Rash and approved by the Board 4-0.

The Board generally reviewed the financial reports as well as the income statement and summary.

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MANAGEMENT REPORT:

Administration:

1. Report of Delinquent Accounts - There were Eighty-Four (84) Shut Off letters sent in the month of September totaling \$51,931.19. The total amount collected was \$42,651.15. Seventy-Five (75) customers paid in full. Nine (9) customers made a partial payment and agreed to a payment plan.
2. Paying Borough –Mr. Scully discussed with the Board the use of the Borough building for the Authority meetings. Mr. Pippert made a motion to approve paying Schwenksville Borough per meeting, based on the Borough fee schedule, for use of their meeting room, seconded by Mr. Corbin and approved by the Board 4-0.
3. Electric Rates- Mr. Scully provided an overview of the Electric Auction for negotiating the fees. Mr. Rash made a motion to authorized Mr. Slater and Mr. Scully to participate in the Electric auction and execute the necessary documents, seconded by Mr. Pippert and approved by the Board 4-0.
4. Well #4 Automated Standpipe Fill Control System- Mr. Scully provided an update to the Board. Staff will obtain quotes for the repair and start in 2024.

Water Department:

- A. Management reported 286,230 gallons per day water usage for the month of September 2023. Authority wells produced 199,605 gallons per day and 93,986 gallons per day were taken from the interconnections.

Sewer Department:

- A. Management reported on August 2023 flows of a daily average flow of 0.1268 MGD and a total flow of 3.9296 million gallons for the month.

BOROUGH OPERATIONS:

- A. Borough Operations – September
 1. Empty trash in Pavilion and at Trailhead.

ENGINEER'S REPORT:

Mr. Ebert reviewed the Engineer's Report with the Board. The H2O Grant will be granted in November.

SOLICITOR'S REPORT:

Mr. Grim reviewed the Solicitor's Report with the Board.

ADJOURNMENT:

There being no further business brought before the Board, Mr. Rash made a motion to adjourn, seconded by Mr. Pippert and approved by the Board, 4-0, adjourned at 8:20 pm.

Respectfully submitted:

Board Member