

**SCHWENKSVILLE BOROUGH AUTHORITY
BOARD OF DIRECTORS MEETING: APRIL 10, 2024**

ROLL CALL:

The Regular meeting of the Schwenksville Borough Authority was called to order at Schwenksville Borough Hall, 300 Main St, Schwenksville at 7:00 PM by Chairman John Markley.

ROLL CALL:

In addition to Chairman Markley, other members present were Vice Chairman Tom Slater, Treasurer Brian Pippert. Secretary Brian Corbin and Secretary Treasurer Darren Rash were excused from attendance.

Also, attending at the invitation of the Board were Frederick Ebert, P.E., President of Ebert Engineering, Inc., Consulting Engineer to the Authority; Colby Grim, representing the Authority's Solicitor's firm of Grim, Biehn & Thatcher, and John Scully, of Private Utility Enterprises, Inc., Management Consultant to the Authority.

MINUTES:

Chairman Markley then presented the minutes of March 13, 2024 and asked for approval when, Mr. Slater moved and Mr. Pippert seconded, accepting the Board of Director's meeting minutes of March 13, 2024 by a 3-0 vote.

VISITORS:

Karen Slater
Kalena Pippert

FINANCIAL REPORT:

The Board then reviewed Bill List 4/2024 in the amount of \$136,182.56. The Board reviewed checks to be signed in the amount of \$101,213.53. In addition, payroll, and pension transfers in the amount of \$34,969.03. Total Financial transaction of \$136,182.56 which summary is as follows:

| | |
|------------------------------------|----------------------|
| Checks at meeting | \$ 101,213.53 |
| Payroll, Pension & Other Transfers | <u>\$ 34,969.03</u> |
| Total Transfers and Checks | \$ 136,182.56 |

Accordingly, Mr. Pippert made a motion to approve Bill List 4/2024 in the amount of \$136,182.56, seconded by Mr. Slater and approved by the Board 3-0.

The Board generally reviewed the financial reports as well as the income statement and summary.

MANAGEMENT REPORT:

Administration:

1. Report of Delinquent Accounts - There were Sixty-Eight (68) Shut Off and Past Due letters sent in the month of March totaling \$15,430.67. The total amount collected was \$13,203.38. Fifty-Six (56) customers paid in full. Three (3) customers made a partial payment and agreed to a payment plan and Nine (9) customers were sent a FINAL termination letter with a shut off date of April 11, 2024.

Water Department:

- A. Management reported 247,279 gallons per day water usage for the month of March 2024. Authority wells produced 160,117 gallons per day and 87,161 gallons per day were taken from the interconnections.

**SCHWENKSVILLE BOROUGH AUTHORITY
BOARD OF DIRECTORS MEETING: APRIL 10, 2024**

B. Lead/Copper Line Work – Mr. Scully provided an update to the Board.

Sewer Department:

- A. Management reported on February 2024 flows of a daily average flow of 0.1985 MGD and a total flow of 5.7571 million gallons for the month.
- B. Filter – Mr. Scully provided an update to the Board.

BOROUGH OPERATIONS:

- A. Borough Operations – March
 - 1. Empty trash in Pavilion and at Trailhead.
 - 2. Reinstalled street sign @ Perkiomen Ave & Main St
 - 3. Filled potholes on Summit & Hillcrest
 - 4. Collected all salt bins in the Borough & emptied salt back into SBA bins

ENGINEER’S REPORT:

Mr. Ebert reviewed the Engineer’s Report with the Board.

- A. Chapter 94 Report – The Chapter 94 Report was submitted on March 28, 2024.
- B. Summit Avenue Replacement Project – Mr. Ebert provided an update to the Board.
- C. Landis Development – Will Serve Letters - Mr. Ebert provided an update to the Board.
- D. Connection Management Plan Update – Mr. Ebert provided an update to the Board.
- E. 117 Third Ave- Escrow Release Letter - Mr. Pippert made a motion to approve the escrow release for 117 Third Avenue, seconded by Mr. Slater and approved by the Board 3-0.

SOLICITOR’S REPORT:

Mr. Grim reviewed the Solicitor’s Report with the Board.

- A. Baghurst Alley Project – Mr. Grim provided an update to the Board. Mr. Grim met with the EPA to discuss the tapping fees. The EPA has agreed to pay the tapping fees as discussed. The agreement will be provided to the Board for review and approval at the May meeting.
- B. Farm View Estates - Mr. Grim provided an update to the Board.

ADJOURNMENT:

There being no further business brought before the Board, Mr. Pippert made a motion to adjourn, seconded by Mr. Slater and approved by the Board, 3-0, adjourned at 7:44 pm.

Respectfully submitted:

Board Member