

**SCHWENKSVILLE BOROUGH AUTHORITY
BOARD OF DIRECTORS MEETING
JANUARY 8, 2025– 7:00 P.M.
A G E N D A**

- I. CALL TO ORDER – Vice-Chairman**
- II. CALL OF THE ROLL**
 - A. Announcement of Board Member Appointment**
- III. PLEDGE TO THE FLAG**
- IV. DULY ADVERTISED MEETING – Chairman**
- V. REORGANIZATION – Vice-Chairman – Pro Tem**
 - A. Election of Officers**
 - 1. Chairman**
 - 2. Vice-Chairman**
 - 3. Secretary**
 - 4. Treasurer**
 - 5. Asst. Secretary/Treasurer**
 - CLOSE ELECTION**
- VI. APPOINTMENT OF PROFESSIONAL STAFF – Vice-Chairman**
 - 1. MANAGEMENT CONSULTANT – Private Utility Enterprises, Inc**
 - 2. SOLICITOR – Grim, Biehn & Thatcher**
 - 3. ENGINEER – Ebert Engineering, Inc**
 - 4. AUDITOR – Lopez, Teodosio & Larkin, LLC**
 - 5. PENSION TRUSTEE – Univest Bank & Trust**
- VII. REVIEW AND APPROVE MINUTES of December 11, 2024**
- VIII. VISITORS:**
 - A. Confirmed Appointments:**
 - B. From the Floor:**
- IX. FINANCIAL REPORT:**
 - A. Bills List 1/2025 in the amount of \$148,425.14**
 - 1. Checks – \$98,852.71**
 - 2. Payroll and Pension Transfers – \$44,617.43**
 - 3. Checks Signed Prior to Meeting - \$4,955.00**
 - B. Income Statement and Summary**
 - C. Bank Statements**
 - D. Inter Account Transfers**
- X. MANAGEMENT REPORT**
 - A. ADMINISTRATION**
 - 1. Report of Delinquent Accounts: There were One Hundred Forty-Four (144) Past Due letters sent in the month of December totaling \$37,892.10. The total amount collected was \$36,153.33. One Hundred Twenty-Six (126) customers paid in full. Eleven (11) customers made a partial payment and Seven (7) customers were granted a hardship extension.**
 - 2. Escrow Release- Road Restoration 135 4th St**
 - 3. Rate Study Proposal**
 - 4. Purchase of Swordfish pipe detection**
 - B. WATER DEPARTMENT**
 - 1. Water production – December**

- a. 277,287 GPD
- b. 186,821 Wells
- c. 119,673 Interconnections

2. Operations Update

C. SEWER DEPARTMENT

1. Discharge Monitoring Report

- a. November – Daily Average Flow 0.0796
- b. November – Total Monthly Flow 2.4662

2. Operations Update

XI. BOROUGH OPERATIONS

A. Borough Operations – December

- 1. Emptied trash at trailhead and pavilion
- 2. Cold patched pothole in gas service line installation trench
- 3. Salted & Plowed Borough roads

XII. ENGINEERING REPORT: Refer to enclosed written report.

A. Authority

- 1. See Written Report

XII. SOLICITOR'S REPORT:

A. Authority

B. Developments

XIV. CHAIRMAN'S MINUTE:

A. Announcements

XV. ADJOURN: