

**SCHWENKSVILLE BOROUGH AUTHORITY
BOARD OF DIRECTORS MEETING: MAY 8, 2019**

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The Regular meeting of the Schwenksville Borough Authority was called to order at the offices of the Authority, 298 Main Street, at 7:00 PM by Chairman John Markley.

ROLL CALL:

In addition to Chairman Markley, other members present were, Treasurer Greg Pocius and Secretary Tom Slater. Treasurer Brian Pippert attended the meeting via teleconference. Also attending at the invitation of the Board were Melissa Fiala, representing the Authority's Solicitor's firm of Rudolph Clarke LLC, Frederick Ebert, P.E., President of Ebert Engineering, Inc., Consulting Engineer to the Authority, Michael K. Sullivan, President of Private Utility Enterprises, Inc., Management Consultant to the Authority and John Scully, also of Private Utility Enterprises, Inc. Vice Chairman Donald Whitko was absent.

The Pledge of Allegiance was recited.

MINUTES:

Chairman Markley then presented the minutes of April 10, 2019 and asked for approval when, Mr. Pocius moved and Mr. Slater seconded, accepting the Board of Director's meeting minutes of April 10, 2019, by a 4-0 vote.

VISITORS:

Mr. and Mrs. Frey-26 Church Rd – Mr. and Mrs. Frey attended the meeting to discuss the construction on Church Road and potential connection to the Church Road service line. Mr. and Mrs. Frey own two other properties; 164 and 168 Gravel Road and had additional questions on connecting water to the two Gravel Road properties.

FINANCIAL REPORT:

The Board then reviewed Bill List 5/2019A in the amount of \$178,141.97 The Board reviewed checks to be signed in the amount of \$90,540.27. In addition, payroll and pension transfers are in the amount of \$26,859.34; automatic withdrawals in the amount of \$3,570.36; one check prior to the meeting in the amount of \$57,172.00. Total Financial transactions of \$178,141.97 which summary is as follows:

Checks at meeting	\$ 90,540.27
Payroll & Pension Transfers	\$ 26,859.34
Automatic Transfers	\$ 3,570.36
<u>Check(s) prior to the meeting</u>	<u>\$ 57,172.00</u>
Total	<u>\$ 178,141.97</u>

Accordingly, Mr. Slater made a motion to approve Bill List 5/2019A in the amount of \$178,141.97 seconded by Mr. Pippert and approved by the Board 4-0.

The Board then reviewed Bill List 5/2019B in the amount of \$46,447.97, which summary is as follows:

Professional Costs	\$ 4,744.48
<u>Construction Costs</u>	<u>\$ 41,703.49</u>
Total	<u>\$ 46,447.97</u>

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Accordingly, Mr. Pocius made a motion to approve Bill List 5/2019B in the amount of \$46,447.97, seconded by Mr. Slater and approved by the Board 4-0.

The Board generally reviewed the financial reports as well as the income statement and summary. Mr. Sullivan noted that he answered several questions related to the bill payment list from Mr. Pippert and Mr. Pocius and they have reviewed the bank statements and account transfers for the financial statements prior to the Board Meeting. Mr. Sullivan reviewed the bank account balances with the Board and the status of drawing funds from the Pennvest Loan.

MANAGEMENT REPORT:

A. Administration:

1. Report of Delinquent Accounts - There were Thirty-Five (35) Shut-off Letters sent in the month of April totaling \$7,770.18. The total amount collected was \$7,746.39. Thirty-Four (34) customers paid in full and One (1) customer made a partial payment and agreed to a payment plan.
2. Baghurst Alley/EPA-Proposed Water Main Extension - Update — Mr. Sullivan provided an update to the Board.

Water Department:

- A.** Management reported 315,196 gallons per day water usage for the month of April 2019. Authority wells produced 229,506 gallons per day and 85,690 gallons per day were taken from the interconnection.

Sewer Department:

- A.** Management reported on March 2019 flows of a daily average flow of 0.3318 MGD and a total flow of 10.2855 million gallons for the month.

BOROUGH OPERATIONS:

A. Borough Operations – April

1. Empty trash in Pavilion and at Trailhead on multiple occasions throughout the month.
2. Filled potholes with backhoe on Summit Ave
3. Meadow Pavilion Rental: turned electric on, emptied trash & went back after weekend & turned electric off & emptied trash again.
4. Collected Salt bins & stored @ SBA until next winter
5. Put plows and spreaders away for the summer

ENGINEER'S REPORT:

Fred Ebert, President of Ebert Engineering, Inc., the Authority's Consulting Engineer, previously filed a written report on Authority Projects, which has been included in this meeting's packet. Mr. Ebert then provided an overview of the projects that have been prioritized.

- A. Authority**

B. Water

1. Church Street Water Main Project - Mr. Ebert provided an update noting that the Authority staff has completed all of the service connections associated with this project.
2. Main Street Reconstruction Project – Mr. Ebert reported that Eagle Contracting continues to work on the sewer main installation portion of the project.

C. Sewer

1. I&I Repairs –Mr. Ebert provided an update to the Board.

D. Developments

1. Lumberyard –Mr. Ebert referred the Board to his written report.
2. Centennial Apartments – Mr. Ebert provided an update to the Board.
3. Ragusa Tract –Mr. Ebert provided an update to the Board and noted that Authority staff conducted a flow test for the developer.
4. 104 Meng Rd-Pearson - Escrow release - A motion was made by Mr. Slater and second by Mr. Pocius to approve the escrow release in the amount of \$17,370.00 for 104 Meng Road, by a 4-0 vote.

SOLICITOR’S REPORT:

Melissa Fiala of Rudolph Clarke LLC the Authority Solicitor’s provided a brief update for ongoing projects.

A. Authority

1. Main Street Project – Bondex Settlement Agreement – Ms. Fiala provided and update to the Board. No settlement agreement has been received from bond council to date.

CHAIRMAN’S MINUTE:

A. Announcements

ADJOURNMENT:

There being no further business brought before the Board, Mr. Pocius made a motion to adjourn, seconded by Mr. Slater and approved by the Board, 4-0, adjourned at 8:57 p.m.

Respectfully submitted:

Board Member