

**SCHWENKSVILLE BOROUGH AUTHORITY  
BOARD OF DIRECTORS MEETING  
February 14, 2024– 7:00 P.M.  
A G E N D A**

- I. CALL TO ORDER – Vice-Chairman**
- II. CALL OF THE ROLL**
- III. PLEDGE TO THE FLAG**
- IV. REVIEW AND APPROVE MINUTES of January 13, 2024**
- V. VISITORS:**
  - A. Confirmed Appointments:**
  - B. From the Floor:**
- VI. FINANCIAL REPORT:**
  - A. Bills List 2/2024 in the amount of \$129,972.18**
    - 1. Checks – \$83,368.45**
    - 2. Payroll and Pension Transfers – \$46,603.73**
  - B. Income Statement and Summary**
  - C. Bank Statements**
  - D. Inter Account Transfers**
- VII. MANAGEMENT REPORT**
  - A. ADMINISTRATION**
    - 1. Report of Delinquent Accounts: There were Sixty-Six (66) Shut Off and Past Due letters sent in the month of January totaling \$31,094.93. The total amount collected was \$30,346.40. Sixty (60) customers paid in full. Four (4) customers made a partial payment and agreed to a payment plan, and Two (2) customers were granted a hardship extension.**
  - B. WATER DEPARTMENT**
    - 1. Water production – January**
      - a. 266,115**
      - b. 178,788 Wells**
      - c. 98,286 Interconnections**
    - 2. Operations Update**
  - C. SEWER DEPARTMENT**
    - 1. Discharge Monitoring Report**
      - a. December – Daily Average Flow 0.2944**
      - b. December – Total Monthly Flow 9.127**
    - 2. Operations Update**
- VIII. BOROUGH OPERATIONS**
  - A. Borough Operations – January**
    - 1. Emptied trash at trailhead and pavilion**
    - 2. Salted and plowed Borough Roads**
- IX. ENGINEERING REPORT: Refer to enclosed written report.**
  - A. Authority**
    - 1. See Written Report**
    - 2. Game Farm Road Bid Authorization**

**X. SOLICITOR'S REPORT:****A. Authority**

- 1. Baghurst –**
- 2. Farm View – Development Agreement**

**XI. CHAIRMAN'S MINUTE:****A. Announcements****XII. ADJOURN:**

**SCHWENKSVILLE BOROUGH AUTHORITY**  
**BOARD OF DIRECTORS MEETING: FEBRUARY 14, 2024**

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**ROLL CALL:**

The Regular meeting of the Schwenksville Borough Authority was called to order at Schwenksville Borough Hall, 300 Main St, Schwenksville at 7:00 PM by Chairman John Markley.

**ROLL CALL:**

In addition to Chairman Markley, other members present were Vice Chairman Tom Slater, Treasurer Brian Pippert, Secretary Brian Corbin. Secretary Treasurer Darren Rash was excused from attendance.

Also, attending at the invitation of the Board were Frederick Ebert, P.E., President of Ebert Engineering, Inc., Consulting Engineer to the Authority; Colby Grim, representing the Authority's Solicitor's firm of Grim, Biehn & Thatcher, and John Scully, of Private Utility Enterprises, Inc., Management Consultant to the Authority.

**MINUTES:**

Chairman Markley then presented the minutes of January 10, 2024 and asked for approval when, Mr. Pippert moved and Mr. Corbin seconded, accepting the Board of Director's meeting minutes of January 10, 2024 by a 4-0 vote.

**VISITORS:** Karen Slater

**FINANCIAL REPORT:**

The Board then reviewed Bill List 2/2024 in the amount of \$129,972.18. The Board reviewed checks to be signed in the amount of \$83,368.45. In addition, payroll, and pension transfers in the amount of \$46,603.73. Total Financial transaction of \$129,972.18 which summary is as follows:

Checks at meeting	\$ 83,368.45
Payroll, Pension & Other Transfers	\$ 46,603.73
Total Transfers and Checks	<b><u>\$ 129,972.18</u></b>

Accordingly, Mr. Slater made a motion to approve Bill List 2/2024 in the amount of \$129,972.18, seconded by Mr. Corbin and approved by the Board 4-0.

The Board generally reviewed the financial reports as well as the income statement and summary.

**MANAGEMENT REPORT:**

**Administration:**

1. Report of Delinquent Accounts - There were Sixty-Six (66) Shut Off and Past Due letters sent in the month of January totaling \$31,094.93. The total amount collected was \$30,346.40. Sixty (60) customers paid in full. Four (4) customers made a partial payment and agreed to a payment plan and Two (2) customers were granted a hardship extension.

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**Water Department:**

- A. Management reported 266,115 gallons per day water usage for the month of January 2024. Authority wells produced 178,788 gallons per day and 98,286 gallons per day were taken from the interconnections.
- B. Lead/Copper Line Work – Mr. Scully provided an update to the Board.

**Sewer Department:**

- A. Management reported on December 2023 flows of a daily average flow of 0.2944 MGD and a total flow of 9.127 million gallons for the month.
- B. Filter – Mr. Scully provided an update to the Board.

**BOROUGH OPERATIONS:**

- A. Borough Operations – January
  - 1. Empty trash in Pavilion and at Trailhead.
  - 2. Salted and plowed Borough Roads

**ENGINEER'S REPORT:**

Mr. Ebert reviewed the Engineer's Report with the Board.

- A. Game Farm Road Bid Authorization– Mr. Ebert reviewed the Project with the Board.

**SOLICITOR'S REPORT:**

Mr. Grimm reviewed the Solicitor's Report with the Board.

- A. Baghurst – Mr. Ebert provided an update to the Board regarding his conversation with the DEP related to Baghurst Alley. Mr. Grimm provided an update.
- B. Farm View Developer Agreement – Mr. Grimm provided an update to the Board.

**ADJOURNMENT:**

There being no further business brought before the Board, Mr. Slater made a motion to adjourn, seconded by Mr. Pippert and approved by the Board, 4-0, adjourned at 8:15 pm.

**Respectfully submitted:**

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**Board Member**