

**SCHWENKSVILLE BOROUGH AUTHORITY  
BOARD OF DIRECTORS MEETING  
JANUARY 8, 2025– 7:00 P.M.  
A G E N D A**

- I. CALL TO ORDER – Vice-Chairman**
- II. CALL OF THE ROLL**
  - A. Announcement of Board Member Appointment**
- III. PLEDGE TO THE FLAG**
- IV. DULY ADVERTISED MEETING – Chairman**
- V. REORGANIZATION – Vice-Chairman – Pro Tem**
  - A. Election of Officers**
    - 1. Chairman
    - 2. Vice-Chairman
    - 3. Secretary
    - 4. Treasurer
    - 5. Asst. Secretary/Treasurer
  - CLOSE ELECTION**
- VI. APPOINTMENT OF PROFESSIONAL STAFF – Vice-Chairman**
  - 1. MANAGEMENT CONSULTANT – Private Utility Enterprises, Inc
  - 2. SOLICITOR – Grim, Biehn & Thatcher
  - 3. ENGINEER – Ebert Engineering, Inc
  - 4. AUDITOR – Lopez, Teodosio & Larkin, LLC
  - 5. PENSION TRUSTEE – Univest Bank & Trust
- VII. REVIEW AND APPROVE MINUTES of December 11, 2024**
- VIII. VISITORS:**
  - A. Confirmed Appointments:**
  - B. From the Floor:**
- IX. FINANCIAL REPORT:**
  - A. Bills List 1/2025 in the amount of \$148,425.14**
    - 1. Checks – \$98,852.71
    - 2. Payroll and Pension Transfers – \$44,617.43
    - 3. Checks Signed Prior to Meeting - \$4,955.00
  - B. Income Statement and Summary**
  - C. Bank Statements**
  - D. Inter Account Transfers**
- X. MANAGEMENT REPORT**
  - A. ADMINISTRATION**
    - 1. Report of Delinquent Accounts: There were One Hundred Forty-Four (144) Past Due letters sent in the month of December totaling \$37,892.10. The total amount collected was \$36,153.33. One Hundred Twenty-Six (126) customers paid in full. Eleven (11) customers made a partial payment and Seven (7) customers were granted a hardship extension.**
    - 2. Escrow Release- Road Restoration 135 4<sup>th</sup> St**
    - 3. Rate Study Proposal**
    - 4. Purchase of Swordfish pipe detection**
  - B. WATER DEPARTMENT**
    - 1. Water production – December**

- a. 277,287 GPD
- b. 186,821 Wells
- c. 119,673 Interconnections

- 2. Operations Update

- C. SEWER DEPARTMENT

- 1. Discharge Monitoring Report
  - a. November – Daily Average Flow 0.0796
  - b. November – Total Monthly Flow 2.4662
- 2. Operations Update

- XI. BOROUGH OPERATIONS

- A. Borough Operations – December
  - 1. Emptied trash at trailhead and pavilion
  - 2. Cold patched pothole in gas service line installation trench
  - 3. Salted & Plowed Borough roads

- XII. ENGINEERING REPORT: Refer to enclosed written report.

- A. Authority
  - 1. See Written Report

- XII. SOLICITOR'S REPORT:

- A. Authority
- B. Developments

- XIV. CHAIRMAN'S MINUTE:

- A. Announcements

- XV. ADJOURN:

**SCHWENKSVILLE BOROUGH AUTHORITY  
BOARD OF DIRECTORS MEETING: January 8, 2025**

**ROLL CALL:**

The Regular meeting of the Schwenksville Borough Authority was called to order at Schwenksville Borough Hall, 300 Main St, Schwenksville at 7:00 PM by Vice-Chairman Tom Slater.

**ROLL CALL:**

In addition to Vice-Chairman Slater, other members present were Treasurer Brian Pippert. Chairman John Markley attended the meeting via phone. Secretary Brian Corbin and Secretary Treasurer Darren Rash were excused from attendance.

Also, attending at the invitation of the Board were Frederick Ebert, P.E., President of Ebert Engineering, Inc., Consulting Engineer to the Authority, Colby Grim, representing the Authority's Solicitor's firm of Grim, Biehn & Thatcher and John Scully, of Private Utility Enterprises, Inc., Management Consultant to the Authority.

**REORGANIZATION:**

**Open for Nominations**

Vice-Chairman Pro-Tem Slater opened the floor for nominations for the officers for the Board of Directors. Mr. Slater asked if there were any proposed changes to the current slate of officers.

The 2025 Elected Officers for the Schwenksville Borough Authority Board of Directors officers are the following:

1. Chairman - John B. Markley, motion by Mr. Pippert, seconded by Mr. Markley and passed with a 3-0 vote
2. Vice Chairman – Thomas Slater, Sr, motion by Pippert, seconded by Mr. Markley and passed with a 3-0 vote
3. Secretary – Brian Pippert motion by Mr. Pippert, seconded by Mr. Markley and passed with a 3-0 vote
4. Treasurer – Darren Rash motion by Mr. Pippert, seconded by Mr. Markley and passed with a 3-0 vote
5. Asst. Secretary/Treasurer – Brian Corbin motion by Mr. Pippert, seconded by Mr. Markley and passed with a 3-0 vote

At this time, Vice-Chairman Slater proceeded with the presentation and approval of the professional staff for 2025.

**APPOINTMENTS of PROFESSIONAL STAFF:**

Vice-Chairman Slater then presented the following firms and requested a motion for approval:

Management Consultant – Private Utility Enterprises, Inc., motion by Mr. Markley, seconded by Mr. Pippert and passed with a 3-0 vote.

Solicitor - Grim, Biehn & Thatcher – Colby Grim, Esq. motion by Mr. Markley, seconded by Mr. Pippert and passed with a 3-0 vote.

Engineer - Ebert Engineering, Inc. - Frederick Ebert, P.E., President, motion by Mr. Markley, seconded by Mr. Pippert and passed with a 3-0 vote.

Auditor – Lopez, Teodosio & Larkin, LLC - motion by Mr. Markley, seconded by Mr. Pippert and passed with a 3-0 vote.

**SCHWENKSVILLE BOROUGH AUTHORITY**  
**BOARD OF DIRECTORS MEETING: January 8, 2025**

Pension Trustee- Univest Bank and Trust Co., motion by Mr. Markley, seconded by Mr. Pippert and passed with a 3-0 vote.

At this time, Vice-Chairman Slater asked for a motion to adjourn the Reorganizational meeting and to move to the Regular Meeting, where upon Mr. Markley motioned, seconded by Mr. Pippert and passed with a 3-0 vote.

**MINUTES:**

Vice-Chairman Slater then presented the minutes of December 11, 2024 and asked for approval when, Mr. Markley moved and Mr. Pippert seconded, accepting the Board of Director's meeting minutes of December 11, 2024 by a 3-0 vote.

**VISITORS:**

There were no visitors

**FINANCIAL REPORT:**

The Board then reviewed Bill List 1/2025 in the amount of \$148,425.14. The Board reviewed checks to be signed in the amount of \$98,852.71. In addition, payroll, and pension transfers in the amount of \$44,617.43. Checks Signed prior to the meeting in the amount of \$4,955.00. Total Financial transaction of \$148,425.14 which summary is as follows:

Checks at Meeting	\$ 98,852.71
Payroll, Pension & Other Transfers	\$ 44,617.43
Checks Signed before Meeting	\$ 4,955.00
Total Transfers and Checks	<b>\$ 148,425.14</b>

Accordingly, Mr. Pippert made a motion to approve Bill List 1/2025 in the amount of \$148,425.14, seconded by Mr. Markley and approved by the Board 3-0.

The Board generally reviewed the financial reports as well as the income statement and summary.

**MANAGEMENT REPORT:**

**Administration:**

1. **Report of Delinquent Accounts** - There were One Hundred Forty-Four (144) Past Due letters sent in the month of December totaling \$37,892.10. The total amount collected was \$36,153.33. One Hundred Twenty-Six (126) customers paid in full, Eleven (11) customers made partial payments and agreed to a payment plan and Seven (7) customers were granted a hardship extension
2. **Escrow Release-Road Restoration 135 4<sup>th</sup> St** – Mr. Scully provided an update to the Board. The project was complete and the escrow funds were returned to the developer.
3. **Rate Study Proposal**- Mr. Scully reviewed the Rate Study proposal with the Board. At this time, the Authority is not moving forward to the Board.
4. **Purchase of Swordfish pipe detection** – Mr. Scully provided and update to the Board.

**SCHWENKSVILLE BOROUGH AUTHORITY  
BOARD OF DIRECTORS MEETING: January 8, 2025**

**Water Department:**

- A. Management reported 277,287 gallons per day water usage for the month of December 2024. Authority wells produced 186,821 gallons per day and 119,6773 gallons per day were taken from the interconnections.
- B. Mr. Scully provided an update to the Board.

**Sewer Department:**

- A. Management reported on November 2024 flows of a daily average flow of 0.0796 MGD and a total flow of 2.4662 million gallons for the month.
- B. Mr. Scully provided an update to the Board.

**BOROUGH OPERATIONS:**

- A. Borough Operations – December
  - 1. Empty trash in Pavilion and at Trailhead.
  - 2. Cold patched pothole in gas service line installation trench
  - 3. Salted and plowed Borough roads

**ENGINEER'S REPORT:**

Mr. Ebert reviewed the Engineer's Report with the Board.

**SOLICITOR'S REPORT:**

Mr. Grim referred to the Solicitor's Report.

**CHAIRMAN'S MINUTE:**

Announcements

**ADJOURNMENT:**

There being no further business brought before the Board, Mr. Pippert made a motion to adjourn, seconded by Mr. Markley and approved by the Board, 3-0, adjourned at 8:00 pm.

**Respectfully submitted:**

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**Board Member**

**SCHWENKSVILLE BOROUGH AUTHORITY  
BOARD OF DIRECTORS MEETING  
February 12, 2025– 7:00 P.M.  
A G E N D A**

- I. CALL TO ORDER – Chairman**
- II. CALL OF THE ROLL**
- III. PLEDGE TO THE FLAG**
- IV. REVIEW AND APPROVE MINUTES of January 8, 2025**
- V. VISITORS:**
  - A. Confirmed Appointments:**
  - B. From the Floor:**
- VI. FINANCIAL REPORT:**
  - A. Bills List 2/2025 in the amount of \$125,204.41**
    - 1. Checks – \$86,179.13**
    - 2. Payroll and Pension Transfers – \$38,204.82**
    - 3. Checks Paid Prior to Meeting – \$820.46**
  - B. Income Statement and Summary**
  - C. Bank Statements**
  - D. Inter Account Transfers**
- VII. MANAGEMENT REPORT**
  - A. ADMINISTRATION**
    - 1. Report of Delinquent Accounts: There were Fifty-Six (56) Shut Off and Past Due letters sent in the month of January totaling \$12,300.20. The total amount collected was \$12,047.58. Forty-Seven (47) customers paid in full, Seven (7) customers made a partial payment and agreed to a payment plan and Two (2) customers did not pay.**
    - 2. 4<sup>th</sup> Quarter Univest Pension Report**
    - 3. THP Brinley Court PSA**
  - B. WATER DEPARTMENT**
    - 1. Water production – January**
      - a. 275,500**
      - b. 186,262 Wells**
      - c. 110,338 Interconnections**
    - 2. Operations Update**
  - C. SEWER DEPARTMENT**
    - 1. Discharge Monitoring Report**
      - a. December – Daily Average 0.1595**
      - b. December - Total Monthly Flow 4.945**
    - 2. Operations Update**
- VIII. BOROUGH OPERATIONS**
  - A. Borough Operations – January**
    - 1. Emptied trash at trailhead and pavilion**
    - 2. Salted and Plowed Borough roads**
    - 3. Installed lumber @ Meadow steps**

**IX. ENGINEERING REPORT:** Refer to enclosed written report.

**A. Authority**

1. PA DEP CMP/CAP Comments and Response
2. Landis Tract Planning Module
3. Baghurst Alley- Easement Follow Up
4. SBA Tank Rehab Update
5. WWTP Capacity Evaluation Request- THP

**X. SOLICITOR'S REPORT:**

**A. Authority**

**XI. CHAIRMAN'S MINUTE:**

**A. Announcements**

**XII. ADJOURN:**

**SCHWENKSVILLE BOROUGH AUTHORITY**  
**BOARD OF DIRECTORS MEETING: February 12, 2025**

**ROLL CALL:**

The Regular meeting of the Schwenksville Borough Authority was called to order at Schwenksville Borough Hall, 300 Main St, Schwenksville at 7:00 PM by Vice-Chairman Tom Slater.

**ROLL CALL:**

In addition to Vice-Chairman Slater, other members present were Treasurer Brian Pippert and Secretary Brian Corbin. Chairman John Markley attended the meeting via phone. and Secretary Treasurer Darren Rash were excused from attendance.

Also, attending at the invitation of the Board were Frederick Ebert, P.E., President of Ebert Engineering, Inc., Consulting Engineer to the Authority, David Keightly Jr., representing the Authority's Solicitor's firm of Grim, Biehn & Thatcher and John Scully, of Private Utility Enterprises, Inc., Management Consultant to the Authority.

**MINUTES:**

Vice-Chairman Slater then presented the minutes of January 8, 2025 and asked for approval when, Mr. Markley moved and Mr. Pippert seconded, accepting the Board of Director's meeting minutes of January 8, 2025 by a 4-0 vote.

**VISITORS:**

There were no visitors

**FINANCIAL REPORT:**

The Board then reviewed Bill List 2/2025 in the amount of \$124,152.28. The Board reviewed checks to be signed in the amount of \$85,127.00. In addition, payroll, and pension transfers in the amount of \$38,204.82. Checks Signed prior to the meeting in the amount of \$820.46. Total Financial transaction of \$124,152.28 which summary is as follows:

Checks at Meeting	\$ 85,127.00
Payroll, Pension & Other Transfers	\$ 38,204.82
Checks Signed before Meeting	<u>\$ 820.46</u>
Total Transfers and Checks	<b>\$ 124,152.28</b>

Accordingly, Mr. Pippert made a motion to approve Bill List 2/2025 in the amount of \$124,152.28, seconded by Mr. Markley and approved by the Board 4-0.

The Board generally reviewed the financial reports as well as the income statement and summary.

**MANAGEMENT REPORT:**

**Administration:**

1. **Report of Delinquent Accounts** - There were One Hundred Fifty-Six (56) Past Due letters sent in the month of January totaling \$12,300.20. The total amount collected was \$12,047.58. Forty-Seven (47) customers paid in full, Seven (7) customers made partial payments and agreed to a payment plan and Two (2) customers did not pay.
2. **4<sup>th</sup> Quarter Univest Pension Report** – Mr. Scully provided an update to the Board.
3. **THP Brinley Court PSA**- Mr. Markley made a motion to approve the Professional Service Agreement for THP Brinley Court, seconded by Mr. Corbin and approved by the Board 4-0.

**SCHWENKSVILLE BOROUGH AUTHORITY**  
**BOARD OF DIRECTORS MEETING: February 12, 2025**

**Water Department:**

- A. Management reported 275,500 gallons per day water usage for the month of January 2025. Authority wells produced 186,262 gallons per day and 110,338 gallons per day were taken from the interconnections.
- B. Mr. Scully provided an update to the Board.

**Sewer Department:**

- A. Management reported on December 2024 flows of a daily average flow of 0.1595 MGD and a total flow of 4.945 million gallons for the month.
- B. Mr. Scully provided an update to the Board.

**BOROUGH OPERATIONS:**

- A. Borough Operations – January
  - 1. Empty trash in Pavilion and at Trailhead.
  - 2. Installed lumber @ Meadow steps
  - 3. Salted and plowed Borough roads

**ENGINEER'S REPORT:**

Mr. Ebert reviewed the Engineer's Report with the Board.

- A. Authority
  - 1. PA DEP CMP/CAP Comments and Response – Mr. Ebert provided an update to the Board.
  - 2. Landis Tract Planning Module– Mr. Ebert provided an update to the Board.
  - 3. Baghurst Alley – Easement Follow Up– Mr. Ebert provided an update to the Board.
  - 4. SBA Tank Rehab Update– Mr. Ebert provided an update to the Board.
  - 5. WWTP Capacity Evaluation Request (THP)- Mr. Ebert provided an update to the Board.

**SOLICITOR'S REPORT:**

Mr. Grim referred to the Solicitor's Report.

**CHAIRMAN'S MINUTE:**

Announcements

**ADJOURNMENT:**

There being no further business brought before the Board, Mr. Pippert made a motion to adjourn, seconded by Mr. Markley and approved by the Board, 4-0, adjourned at 7:30 pm.

**Respectfully submitted:**

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**Board Member**

**SCHWENKSVILLE BOROUGH AUTHORITY  
BOARD OF DIRECTORS MEETING  
March 12, 2025– 7:00 P.M.  
A G E N D A**

- I. CALL TO ORDER – Chairman**
- II. CALL OF THE ROLL**
- III. PLEDGE TO THE FLAG**
- IV. REVIEW AND APPROVE MINUTES of February 12, 2025**
- V. VISITORS:**

- A. Confirmed Appointments:**
- B. From the Floor:**

**VI. FINANCIAL REPORT:**

- A. Bills List 3/2025 in the amount of \$99,393.67**
  - 1. Checks – \$58,363.78**
  - 2. Payroll and Pension Transfers – \$38,901.64**
  - 3. Checks Paid Prior to Meeting – \$2,128.25**
- B. Income Statement and Summary**
- C. Bank Statements**
- D. Inter Account Transfers**

**VII. MANAGEMENT REPORT**

**A. ADMINISTRATION**

- 1. Report of Delinquent Accounts: There were One Hundred Fifty-Eight (158) Shut Off and Past Due letters sent in the month of February totaling \$46,190.38. The total amount collected was \$40,571.80. One Hundred Seventeen (117) customers paid in full, Seventeen (17) customers made a partial payment and agreed to a payment plan and Twenty-Four (24) customers did not pay and requested an extension until March 31, 2025.**

**B. WATER DEPARTMENT**

- 1. Water production – February**
  - a. 254,547**
  - b. 175,819 Wells**
  - c. 85,665 Interconnections**
- 2. Operations Update**

**C. SEWER DEPARTMENT**

- 1. Discharge Monitoring Report**
  - a. January – Daily Average 0.1295**
  - b. January - Total Monthly Flow 4.015**
- 2. Operations Update**

**VIII. BOROUGH OPERATIONS**

- A. Borough Operations – February**
  - 1. Emptied trash at trailhead and pavilion**
  - 2. Salted and Plowed Borough roads**
  - 3. Repaired and installed street sign @ Perkiomen & 2<sup>nd</sup> St**
  - 4. Removed graffiti from Meadow Park pavilion and playground**

**IX. ENGINEERING REPORT: Refer to enclosed written report.**

**A. Authority**

- 1. Aqua PA- Emergency Interconnection Request (Landis Tract)**
- 2. Corrective Action Plan Update**
- 3. 2024 Chapter 94 Report Authorization**
- 4. 2024 Water Audit Update**
- 5. WWTP Painting/Upgrade Update**

**X. SOLICITOR'S REPORT:**

**A. Baghurst Easements**

**XI. CHAIRMAN'S MINUTE:**

**A. Announcements**

**XII. ADJOURN:**

**SCHWENKSVILLE BOROUGH AUTHORITY  
BOARD OF DIRECTORS MEETING: March 12, 2025**

**ROLL CALL:**

The Regular meeting of the Schwenksville Borough Authority was called to order at Schwenksville Borough Hall, 300 Main St, Schwenksville at 7:00 PM by Vice-Chairman Tom Slater.

**ROLL CALL:**

In addition to Vice-Chairman Slater, other members present were Treasurer Brian Pippert and Secretary Brian Corbin. Chairman John Markley attended the meeting via phone. Secretary Treasurer Darren Rash was excused from attendance.

Also, attending at the invitation of the Board were Frederick Ebert, P.E., President of Ebert Engineering, Inc., Consulting Engineer to the Authority, David Keightly Jr., representing the Authority's Solicitor's firm of Grim, Biehn & Thatcher and John Scully, of Private Utility Enterprises, Inc., Management Consultant to the Authority.

**MINUTES:**

Vice-Chairman Slater then presented the minutes of February 12, 2025 and asked for approval when, Mr. Markley moved and Mr. Corbin seconded, accepting the Board of Director's meeting minutes of February 12, 2025 by a 4-0 vote.

**VISITORS:**

There were no visitors

**FINANCIAL REPORT:**

The Board then reviewed Bill List 3/2025 in the amount of \$99,393.67. The Board reviewed checks to be signed in the amount of \$58,363.78. In addition, payroll, and pension transfers in the amount of \$38,901.64. Checks Signed prior to the meeting in the amount of \$2,128.25. Total Financial transaction of \$99,393.67 which summary is as follows:

Checks at Meeting	\$ 58,363.78
Payroll, Pension & Other Transfers	\$ 38,901.64
Checks Signed before Meeting	\$ 2,128.25
Total Transfers and Checks	\$ 99,393.67

Accordingly, Mr. Pippert made a motion to approve Bill List 3/2025 in the amount of \$99,393.67, seconded by Mr. Markley and approved by the Board 4-0.

The Board generally reviewed the financial reports as well as the income statement and summary.

**MANAGEMENT REPORT:**

**Administration:**

1. **Report of Delinquent Accounts** - There were One Hundred Fifty-Eight (158) Past Due letters sent in the month of February totaling \$46,190.38. The total amount collected was \$40,571.80. One Hundred Seventeen (117) customers paid in full, seventeen (17) customers made partial payments and agreed to a payment plan and Twenty-Four (24) customers did not pay and requested an extension until March 31, 2025.

**SCHWENKSVILLE BOROUGH AUTHORITY**  
**BOARD OF DIRECTORS MEETING: March 12, 2025**

**Water Department:**

- A. Management reported 254,547 gallons per day water usage for the month of February 2025. Authority wells produced 175,819 gallons per day and 85,665 gallons per day were taken from the interconnections.
- B. Mr. Scully provided an update to the Board.

**Sewer Department:**

- A. Management reported on January 2025 flows of a daily average flow of 0.1295 MGD and a total flow of 4.015 million gallons for the month.
- B. Mr. Scully provided an update to the Board.

**BOROUGH OPERATIONS:**

- A. Borough Operations – February
  - 1. Empty trash in Pavilion and at Trailhead.
  - 2. Repaired and installed street sign @ Perkiomen & 2<sup>nd</sup> St
  - 3. Salted and plowed Borough roads
  - 4. Removed graffiti from Meadow Park pavilion and playground

**ENGINEER'S REPORT:**

Mr. Ebert reviewed the Engineer's Report with the Board.

- A. Authority
  - 1. Aqua PA – Emergency Interconnection Request (Landis Tract) – Aqua Pa sent a letter to the Authority requesting the ability to install a meter pit to help facilitate fire services to the Landis Tract. The Board authorized Mr. Ebert to work with Aqua to determine if this connection is feasible.
  - 2. Corrective Action Plan Update – Mr. Ebert provided an update to the Board.
  - 3. 2024 Chapter 94 Report Authorization – Mr. Ebert provided an update to the Board.
  - 4. 2024 Water Audit Update – Mr. Ebert provided an update to the Board.
  - 5. WWTP Painting/Upgrade Update – Mr. Ebert provided an update to the Board.

**SOLICITOR'S REPORT:**

Mr. Keightly referred to the Solicitor's Report.

- A. Baghurst Easements – Mr. Keightly provided an update to the Board.

**CHAIRMAN'S MINUTE:**

Announcements

The Board went into executive session at 7:45 pm to discuss matters of personnel. No action was taken.

**ADJOURNMENT:**

There being no further business brought before the Board, Mr. Markley made a motion to adjourn, seconded by Mr. Pippert and approved by the Board, 4-0, adjourned at 8:00 pm.

**Respectfully submitted:**

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**Board Member**

**SCHWENKSVILLE BOROUGH AUTHORITY**  
**BOARD OF DIRECTORS MEETING**  
**April 9, 2025– 7:00 P.M.**  
**A G E N D A \*UPDATED\*4/10/2025**

- I. CALL TO ORDER – Chairman**
- II. CALL OF THE ROLL**
- III. PLEDGE TO THE FLAG**
- IV. REVIEW AND APPROVE MINUTES of March 12, 2025**
- V. VISITORS:**
  - A. Confirmed Appointments:**
  - B. From the Floor:**
- VI. FINANCIAL REPORT:**
  - A. Bills List 4/2025 in the amount of \$165,376.11**
    - 1. Checks – \$91,918.73**
    - 2. Payroll and Pension Transfers – \$35,840.00**
    - 3. Checks Paid Prior to Meeting – \$37,617.38**
  - B. Income Statement and Summary**
  - C. Bank Statements**
  - D. Inter Account Transfers**
- VII. MANAGEMENT REPORT**
  - A. ADMINISTRATION**
    - 1. Report of Delinquent Accounts: There were Eighty (80) Shut Off and Past Due letters sent in the month of March totaling \$49,413.71. The total amount collected was \$46,814.29. Sixty-Two (62) customers paid in full, Eight (8) customers made a partial payment and agreed to a payment plan and Ten (10) customers did not pay and requested an extension until April 30, 2025.**
    - 2. Univest Bank Account Closing Authorizations**
  - B. WATER DEPARTMENT**
    - 1. Water production – March**
      - a. 280,461**
      - b. 193,021 Wells**
      - c. 94,287 Interconnections**
    - 2. Operations Update**
  - C. SEWER DEPARTMENT**
    - 1. Discharge Monitoring Report**
      - a. February – Daily Average 0.1759**
      - b. February - Total Monthly Flow 4.9251**
    - 2. Operations Update**
- VIII. BOROUGH OPERATIONS**
  - A. Borough Operations – March**
    - 1. Emptied trash at trailhead and pavilion**
    - 2. Cold patched Borough roads**
    - 3. Filled Potholes on 2<sup>nd</sup> St**
    - 4. Removed salt bins from various locations around the Borough**

**5. Assisted with moving pallet & PortDam assembly**

**IX. ENGINEERING REPORT:** Refer to enclosed written report.

**A. Authority**

**1. Resolution 2025-01- PA Small Water and Sewer Grant Application**

**X. SOLICITOR'S REPORT:**

**A. Baghurst Easements**

**B. Well 6 Lease**

**C. Verizon Lease – Water Tank Cell Site**

**XI. CHAIRMAN'S MINUTE:**

**A. Announcements**

**XII. ADJOURN:**

**SCHWENKSVILLE BOROUGH AUTHORITY**  
**BOARD OF DIRECTORS MEETING: April 9, 2025**

**ROLL CALL:**

The Regular meeting of the Schwenksville Borough Authority was called to order at Schwenksville Borough Hall, 300 Main St, Schwenksville at 7:00 PM by Chairman Tom Slater.

**ROLL CALL:**

In addition to Chairman Markley, other members present were Vice-Chairman Tom Slater, Treasurer Brian Pippert, Secretary Brian Corbin and Secretary Treasurer Darren Rash.

Also, attending at the invitation of the Board were Frederick Ebert, P.E., President of Ebert Engineering, Inc., Consulting Engineer to the Authority, David Keightly Jr., representing the Authority's Solicitor's firm of Grim, Biehn & Thatcher and John Scully, of Private Utility Enterprises, Inc., Management Consultant to the Authority.

**MINUTES:**

Chairman Markley then presented the minutes of March 12, 2025 and asked for approval when, Mr. Corbin moved and Mr. Pippert seconded, accepting the Board of Director's meeting minutes of March 12, 2025 by a 5-0 vote.

**VISITORS:**

There were no visitors

**FINANCIAL REPORT:**

The Board then reviewed Bill List 4/2025 in the amount of \$165,376.11. The Board reviewed checks to be signed in the amount of \$91,918.73. In addition, payroll, and pension transfers in the amount of \$35,840.00. Checks Signed prior to the meeting in the amount of \$37,617.38. Total Financial transaction of \$99,393.67 which summary is as follows:

Checks at Meeting	\$ 91,918.73
Payroll, Pension & Other Transfers	\$ 35,840.00
Checks Signed before Meeting	<u>\$ 37,617.38</u>
Total Transfers and Checks	<b>\$ 165,376.11</b>

Accordingly, Mr. Slater made a motion to approve Bill List 4/2025 in the amount of \$165,376.11, seconded by Mr. Rash and approved by the Board 5-0.

The Board generally reviewed the financial reports as well as the income statement and summary.

**MANAGEMENT REPORT:**

**Administration:**

1. **Report of Delinquent Accounts** - There were Eighty (80) Past Due letters sent in the month of March totaling \$49,413.71. The total amount collected was \$46,814.29. Sixty-Two (62) customers paid in full, eight (8) customers made partial payments and agreed to a payment plan and Ten (10) customers did not pay and requested an extension until April 30, 2025.
2. **Univest Bank Account Closing Authorizations** - Mr. Slater, seconded by Mr. Rash, made a motion to transfer the funds from the Univest Bank account into the Ambler bank account and close the Univest Bank accounts, approved by the Board 5-0

**Water Department:**

**SCHWENKSVILLE BOROUGH AUTHORITY**  
**BOARD OF DIRECTORS MEETING: April 9, 2025**

- A. Management reported 280,461 gallons per day water usage for the month of March 2025. Authority wells produced 193,021 gallons per day and 94,287 gallons per day were taken from the interconnections.
- B. Mr. Scully provided an update to the Board.
  - 1. Replace Roof on Well #4 – Mr. Scully provided an update to the Board. Staff will replace the roof at Well #4.

**Sewer Department:**

- B. Management reported on February 2025 flows of a daily average flow of 0.1759 MGD and a total flow of 4.9251 million gallons for the month.
- C. Mr. Scully provided an update to the Board.
  - 1. Replace Arms on Trickling Filter – Mr. Scully provided an update to the Board. Staff will replace the arm on the Trickling filter once the parts are delivered.

**BOROUGH OPERATIONS:**

- A. Borough Operations – March
  - 1. Empty trash in Pavilion and at Trailhead.
  - 2. Filled potholes on 2<sup>nd</sup> St
  - 3. Cold patched Borough roads
  - 4. Removed salt bins from various locations around the Borough
  - 5. Assisted with moving pallet & PortDam assembly

**ENGINEER'S REPORT:**

Mr. Ebert reviewed the Engineer's Report with the Board.

- A. Authority
  - 1. Mr. Slater made a motion to amend the April Agenda to include Resolution 2025-01 PA Small Water Grant Application and Approval, seconded by Mr. Pippert and approved by the Board 5-0
  - 2. Resolution 2025-01-PA Small Water Grant Application Approval – Mr. Slater made a motion to approve Resolution 2025-01, seconded by Mr. Rash and approved by the Board 5-0.

**SOLICITOR'S REPORT:**

Mr. Keightly referred to the Solicitor's Report.

- A. Baghurst Easements – Mr. Keightly provided an update to the Board.
- B. Well 6 Lease – Mr. Keightly provided an update to the Board.
- C. Verizon Lease – Mr. Slater made a motion to approve the Verizon Water Tank Cell Tower Lease, seconded by Mr. Rash and approved by the Board 5-0.

**CHAIRMAN'S MINUTE:**

**ADJOURNMENT:**

There being no further business brought before the Board, Mr. Slater made a motion to adjourn, seconded by Mr. Pippert and approved by the Board, 5-0, adjourned at 7:52 pm.

**Respectfully submitted:**

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**Board Member**

**SCHWENKSVILLE BOROUGH AUTHORITY  
BOARD OF DIRECTORS MEETING  
May 14, 2025– 7:00 P.M.  
A G E N D A**

- I. CALL TO ORDER – Chairman**
- II. CALL OF THE ROLL**
- III. PLEDGE TO THE FLAG**
- IV. REVIEW AND APPROVE MINUTES of April 9, 2025**
- V. VISITORS:**
  - A. Confirmed Appointments:**
  - B. From the Floor:**
- VI. FINANCIAL REPORT:**
  - A. Bills List 5/2025 in the amount of \$163,220.45**
    - 1. Checks – \$108,346.40**
    - 2. Payroll and Pension Transfers – \$45,556.64**
    - 3. Checks Paid Prior to Meeting – \$9,317.38**
  - B. Income Statement and Summary**
  - C. Bank Statements**
  - D. Inter Account Transfers**
- VII. MANAGEMENT REPORT**
  - A. ADMINISTRATION**
    - 1. Report of Delinquent Accounts: There were Eighty-Two (82) Shut Off and Past Due letters sent in the month of April totaling \$37,547.74. The total amount collected was \$36,948.94. Seventy-Eight (78) customers paid in full, Three (3) customers made a partial payment and agreed to a payment plan and One (1) customer did not pay and requested an extension until May 31, 2025.**
    - 2. Professional Service Agreement- 225 Big Road, Lower Frederick**
    - 3. Rio Premium Support Package for Neptune-**
    - 4. Medicare Supplement Information -**
  - B. WATER DEPARTMENT**
    - 1. Water production – April**
      - a. 290,554**
      - b. 185,132 Wells**
      - c. 105,422 Interconnections**
    - 2. Operations Update**
  - C. SEWER DEPARTMENT**
    - 1. Discharge Monitoring Report**
      - a. March – Daily Average 0.1516**
      - b. March - Total Monthly Flow 4.7003**
    - 2. Operations Update**

**VIII. BOROUGH OPERATIONS**

- A. Borough Operations – April**
  - 1. Emptied trash at trailhead and pavilion
  - 2. Fixed leaning stop sign @ 131 Game Farm
  - 3. Pressure washed boat launch and Meadow pavilion
  - 4. Cold patched @ Centennial & Main St

**IX. ENGINEERING REPORT: Refer to enclosed written report.**

- A. Authority**
  - 1. Consideration of award of the 2025 Sludge Hauling Contract

**X. SOLICITOR'S REPORT:**

- A. Baghurst Easements**
- B. AT&T – Improvements at Water Tank Site**
- C. Verizon Lease – Water Tank Cell Site**

**XI. CHAIRMAN'S MINUTE:**

- A. Announcements**

**XII. ADJOURN:**

**SCHWENKSVILLE BOROUGH AUTHORITY**  
**BOARD OF DIRECTORS MEETING: May 14, 2025**

**ROLL CALL:**

The Regular meeting of the Schwenksville Borough Authority was called to order at Schwenksville Borough Hall, 300 Main St, Schwenksville at 7:00 PM by Chairman John Markley.

**ROLL CALL:**

In addition to Chairman Markley, other members present were Vice-Chairman Tom Slater, Secretary Brian Corbin, and Secretary Treasurer Darren Rash. Treasurer. Brian Pippert was excused from attendance.

Also, attending at the invitation of the Board were Frederick Ebert, P.E., President of Ebert Engineering, Inc., Consulting Engineer to the Authority, David Keightly Jr., representing the Authority's Solicitor's firm of Grim, Biehn & Thatcher and John Scully, of Private Utility Enterprises, Inc., Management Consultant to the Authority.

**MINUTES:**

Chairman Markley then presented the minutes of April 9, 2025 and asked for approval when, Mr. Rash moved and Mr. Corbin seconded, accepting the Board of Director's meeting minutes of April 9, 2025 by a 4-0 vote.

**VISITORS:**

There were no visitors

**FINANCIAL REPORT:**

The Board then reviewed Bill List 5/2025 in the amount of \$163,220.45. The Board reviewed checks to be signed in the amount of \$108,346.40. In addition, payroll, and pension transfers in the amount of \$45,556.64. Checks Signed prior to the meeting in the amount of \$9,317.38. Total Financial transaction of \$163,220.45 which summary is as follows:

Checks at Meeting	\$ 108,346.40
Payroll, Pension & Other Transfers	\$ 45,556.64
Checks Signed before Meeting	<u>\$ 9,317.38</u>
Total Transfers and Checks	<b>\$ 163,220.45</b>

Accordingly, Mr. Corbin made a motion to approve Bill List 5/2025 in the amount of \$163,220.45, seconded by Mr. Slater and approved by the Board 4-0.

The Board generally reviewed the financial reports as well as the income statement and summary.

**MANAGEMENT REPORT:**

**Administration:**

1. **Report of Delinquent Accounts** - There were Eighty-Two (82) Past Due letters sent in the month of April totaling \$37,547.74. The total amount collected was \$36,948.94. Seventy-Eight (78) customers paid in full, three (3) customers made partial payments and agreed to a payment plan and One (1) customer did not pay and requested an extension until May 31, 2025.
2. **Professional Service Agreement**- Mr. Rash made a motion to approve the Professional Service Agreement between 225 Big Road, Lower Frederick and the Schwenksville Borough Authority, seconded by Mr. Slater and approved by the Board 4-0.

**SCHWENKSVILLE BOROUGH AUTHORITY**  
**BOARD OF DIRECTORS MEETING: May 14, 2025**

3. **Rio Premium Support Package for Neptune**- Mr. Scully provided an update to the Board.
4. **Medicare Supplement Information**- Mr. Scully reviewed the Medicare options with the Board. Mr. Rash made a motion to approve the payment for Medicare part B and part D for the affected employee's spouse, seconded by Mr. Corbin and approved by the Board 4-0.
5. **Medicare Supplement Policy**- Mr. Rash made a motion to authorize the Authority Solicitor to draft a policy as it relates to the Medicare supplemental insurance, seconded by Mr. Slater and approved by the Board 4-0.

**Water Department:**

- A. Management reported 290,554 gallons per day water usage for the month of April 2025. Authority wells produced 185,132 gallons per day and 105,422 gallons per day were taken from the interconnections.
- B. Mr. Scully provided an update to the Board.

**Sewer Department:**

- A. Management reported on March 2025 flows of a daily average flow of 0.1516 MGD and a total flow of 4.7003 million gallons for the month.
- B. Mr. Scully provided an update to the Board.

**BOROUGH OPERATIONS:**

- A. Borough Operations – April
  1. Empty trash in Pavilion and at Trailhead.
  2. Cold patched @ Centennial & Main
  3. Fixed leaning Stop sign @ 131 Game Farm
  4. Pressure washed boat launch and Meadow pavilion

**ENGINEER'S REPORT:**

Mr. Ebert reviewed the Engineer's Report with the Board.

**2025 Sludge Hauling Contract** - Mr. Slater made a motion to award the 2025 Sludge Hauling Contract to the low bidder, Hydrotech Environmental, Contract 25-1, for a 3-year contract subject to review of the contract documents by the Authority Manager and Solicitors office, seconded by Mr. Slater, and approved by the Board 4-0.

**SOLICITOR'S REPORT:**

Mr. Keightly referred to the Solicitor's Report.

- A. **Baghurst Easements** – Mr. Keightly provided an update to the Board. The Board directed the Authority Manager to have discussions with the owner regarding the current issues.
- B. **Well #6 Lease** – AT&T reached out to the Authority to gain access to the tower for maintenance on the cell location. Mr. Slater made a motion to authorize the Authority Solicitor to send AT&T a consent agreement specifying the Authority terms of access, including the pre and post contraction videos, seconded by Mr. Rash, and approved by the Board 4-0.
- C. **Verizon Lease** – Mr. Rash made a motion to approve the Verizon Water Tower Lease Agreement as presented by the Authority Solicitor, seconded by Mr. Corbin, and approved by the Board 4-0.

**SCHWENKSVILLE BOROUGH AUTHORITY  
BOARD OF DIRECTORS MEETING: May 14, 2025**

**CHAIRMAN'S MINUTE:**

**ADJOURNMENT:**

There being no further business brought before the Board, Mr. Slater made a motion to adjourn, seconded by Mr. Corbin and approved by the Board, 4-0, adjourned at 7:45 pm.

**Respectfully submitted:**

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**Board Member**

**SCHWENKSVILLE BOROUGH AUTHORITY  
BOARD OF DIRECTORS MEETING  
June 11, 2025– 7:00 P.M.  
A G E N D A**

- I. CALL TO ORDER – Chairman**
- II. CALL OF THE ROLL**
- III. PLEDGE TO THE FLAG**
- IV. REVIEW AND APPROVE MINUTES of May 14, 2025**
- V. VISITORS:**
  - A. Confirmed Appointments: Nick Burton, Lopez, Teodosio & Larkin LLC – Presentation of the 2024 Audited Financial Statement**
  - B. From the Floor:**
- VI. FINANCIAL REPORT:**
  - A. Bills List 6/2025 in the amount of \$151,982.46**
    - 1. Checks – \$110,570.69**
    - 2. Payroll and Pension Transfers – \$35,833.20**
    - 3. Checks Paid Prior to Meeting – \$5,578.57**
  - B. Income Statement and Summary**
  - C. Bank Statements**
  - D. Inter Account Transfers**
- VII. MANAGEMENT REPORT**
  - A. ADMINISTRATION**
    - 1. Report of Delinquent Accounts: There were Ninety-Two (92) Shut Off and Past Due letters sent in the month of May totaling \$16,867.35. The total amount collected was \$15,830.72. Eighty-Three (83) customers paid in full, seven (7) customers made a partial payment and agreed to a payment plan and Two (2) customers did not pay and requested an extension until June 30, 2025.**
    - 2. Audit 2024- Draft Financial Statement**
    - 3. Liability Insurance**
  - B. WATER DEPARTMENT**
    - 1. Water production – May**
      - a. 288,815**
      - b. 199,701 Wells**
      - c. 96,137 Interconnections**
    - 2. Operations Update**
  - C. SEWER DEPARTMENT**
    - 1. Discharge Monitoring Report**
      - a. April – Daily Average 0.1836**
      - b. April - Total Monthly Flow 5.5076**
    - 2. Operations Update**

**VIII. BOROUGH OPERATIONS****A. Borough Operations – May**

1. Emptied trash at trailhead and pavilion

**IX. ENGINEERING REPORT: Refer to enclosed written report.****A. Authority****X. SOLICITOR'S REPORT:****A. Baghurst Easements – Approval and Authorization to execute Easement with  
Montgomery County**

1. Update on 133 Bavington
2. Update on Upper Salford

**B. Update on AT&T Cell Tower****C. SBA Fee Schedule Resolution – Meter Price Increase****XI. CHAIRMAN'S MINUTE:****A. Announcements****XII. ADJOURN:**

**SCHWENKSVILLE BOROUGH AUTHORITY**  
**BOARD OF DIRECTORS MEETING: July 9, 2025**

**ROLL CALL:**

The Regular meeting of the Schwenksville Borough Authority was called to order at Schwenksville Borough Hall, 300 Main St, Schwenksville at 7:00 PM by Treasurer Darren Rash.

**ROLL CALL:**

In addition to Treasurer Rash, other members present were Assistant Secretary Treasurer Brian Corbin, Treasurer and Secretary Brian Pippert. Vice-Chairman Slater attended the meeting via phone. Chairman John Markley was excused from attendance.

Also, attending at the invitation of the Board were Frederick Ebert, P.E., President of Ebert Engineering, Inc., Consulting Engineer to the Authority, Matt Hoover, representing the Authority's Solicitor's firm of Grim, Biehn & Thatcher and John Scully, of Private Utility Enterprises, Inc., Management Consultant to the Authority.

**MINUTES:**

Vice-Chairman Slater then presented the minutes of June 11, 2025 and asked for approval when, Mr. Pippert moved and Mr. Corbin seconded, accepting the Board of Director's meeting minutes of June 11, 2025 by a 4-0 vote.

**VISITORS:**

Evan Riddington – Arthur Hall Insurance

**FINANCIAL REPORT:**

The Board then reviewed Bill List 7/2025 in the amount of \$188,826.71. The Board reviewed checks to be signed in the amount of \$143,255.84. In addition, payroll, and pension transfers in the amount of \$36,088.32. Checks Signed prior to the meeting in the amount of \$9,482.55. Total Financial transaction of \$188,826.71 which summary is as follows:

Checks at Meeting	\$ 143,255.84
Payroll, Pension & Other Transfers	\$ 36,088.32
Checks Signed before Meeting	<u>\$ 9,482.55</u>
Total Transfers and Checks	<b>\$ 188,826.71</b>

Accordingly, Mr. Pippert made a motion to approve Bill List 7/2025 in the amount of \$188,826.71, seconded by Mr. Corbin and approved by the Board 4-0.

The Board generally reviewed the financial reports as well as the income statement and summary.

**MANAGEMENT REPORT:**

**Administration:**

1. **Report of Delinquent Accounts** - There were Sixty (60) Shut Off and Past Due letters sent in the month of June totaling \$132,456.40. The total amount collected was \$25,194.85. Fifty-Seven (57) customers paid in full and Three (3) customers made partial payments and agreed to a payment plan.
2. **Property, Liability & Casualty Insurance**- Evan Riddington of Arthur Hall Insurance presented the proposal for the Property, Liability and Casualty Insurance. Mr. Pippert made a motion to approve, seconded by Mr. Corbin and approved by the Board 4-0.
3. **PMAA Sahli Award**–Mr. Pippert made a motion to submit the PMAA Sahli Award for John Markley's 20 Years of Service, seconded by Mr. Corbin and approved by the Board 4-0.

**SCHWENKSVILLE BOROUGH AUTHORITY  
BOARD OF DIRECTORS MEETING: July 9, 2025**

**Water Department:**

- A. Management reported 271,200 gallons per day water usage for the month of June 2025. Authority wells produced 180,311 gallons per day and 98,075 gallons per day were taken from the interconnections.
- B. Mr. Scully provided an update to the Board.

**Sewer Department:**

- A. Management reported on May 2025 flows of a daily average flow of 0.2044 MGD and a total flow of 6.3374 million gallons for the month.
- B. Mr. Scully provided an update to the Board.

**BOROUGH OPERATIONS:**

- A. Borough Operations – June
  - 1. Empty trash in Pavilion and at Trailhead.
  - 2. Prepped and cleaned up after Concert in the Meadow
  - 3. Filled pothole on Summit & Highland Ave

**ENGINEER'S REPORT:**

Mr. Ebert reviewed the Engineer's Report with the Board.

**SOLICITOR'S REPORT:**

Mr. Hoover referred to the Solicitor's Report.

- A. Baghurst Easements – Mr. Pippert made a motion to Approve and Authorize the execution of the Easement with Montgomery County, seconded by Mr. Corbin and approved by the Board 4-0.
- B. Update on 133 Bavington – Mr. Hoover provided an update to the Board. The Authority Solicitor is continuing to work with the property owner regarding the easement.
- C. Update on Upper Salford – Mr. Hoover provided an update to the Board.
- D. Resolution No. 2025-03 Amendment to SBA Health Insurance policy relating to Medicare coverage of dependents. – Mr. Pippert made a motion to approve the SBA Health Insurance policy relating to Medicare coverage of dependents, as presented, seconded by Mr. Corbin, and approved by the Board 4-0.
- E. Bulk Water agreement with Aqua PA- Mr. Hoover provided an update to the Board.

**ADJOURNMENT:**

There being no further business brought before the Board, Mr. Rash made a motion to adjourn, seconded by Mr. Corbin and approved by the Board, 5-0, adjourned at 7:55 pm.

**Respectfully submitted:**

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**Board Member**

**SCHWENKSVILLE BOROUGH AUTHORITY  
BOARD OF DIRECTORS MEETING  
July 9, 2025– 7:00 P.M.  
A G E N D A**

- I. CALL TO ORDER – Chairman**
- II. CALL OF THE ROLL**
- III. PLEDGE TO THE FLAG**
- IV. REVIEW AND APPROVE MINUTES of June 11, 2025**
- V. VISITORS:**
  - A. Confirmed Appointments: Nick Burton, Lopez, Teodosio & Larkin LLC – Presentation of the 2024 Audited Financial Statement**
  - B. From the Floor:**
- VI. FINANCIAL REPORT:**
  - A. Bills List 7/2025 in the amount of \$188,826.71**
    - 1. Checks – \$143,255.84**
    - 2. Payroll and Pension Transfers – \$36,088.32**
    - 3. Checks Paid Prior to Meeting – \$9,482.55**
  - B. Income Statement and Summary**
  - C. Bank Statements**
  - D. Inter Account Transfers**
- VII. MANAGEMENT REPORT**
  - A. ADMINISTRATION**
    - 1. Report of Delinquent Accounts: There were Sixty (60) Shut Off and Past Due letters sent in the month of June totaling \$32,456.40. The total amount collected was \$25,194.85. Fifty-Seven (57) customers paid in full and Three (3) customers made a partial payment and agreed to a payment plan.**
    - 2. Property & Casualty Insurance Proposal**
    - 3. PMAA Sahli Award – John Markley – 20 Years of Service**
  - B. WATER DEPARTMENT**
    - 1. Water production – June**
      - a. 271,200**
      - b. 180,311 Wells**
      - c. 98,075 Interconnections**
    - 2. Operations Update**
  - C. SEWER DEPARTMENT**
    - 1. Discharge Monitoring Report**
      - a. May – Daily Average 0.2044**
      - b. May - Total Monthly Flow 6.3374**
    - 2. Operations Update**
- VIII. BOROUGH OPERATIONS**
  - A. Borough Operations – June**
    - 1. Emptied trash at trailhead and pavilion**
    - 2. Prepped for & cleaned up after Concert in the Meadow**
    - 3. Filled pothole on Summit & Highland Ave**

**IX. ENGINEERING REPORT:** Refer to enclosed written report.

**A. Authority**

**X. SOLICITOR'S REPORT:**

**A. Baghurst Easements –**

1. Approval and Authorization to execute Easement with Montgomery County
2. Update on 133 Bavington Rd./ Mullaney
3. Update on Upper Salford

**B. Resolution No. 2025-03 Amendment to SBA Health Insurance policy relating to Medicare coverage of dependents**

**C. Bulk Water Agreement with Aqua PA**

**XI. CHAIRMAN'S MINUTE:**

**A. Announcements**

**XII. ADJOURN:**

**SCHWENKSVILLE BOROUGH AUTHORITY**  
**BOARD OF DIRECTORS MEETING: July 9, 2025**

**ROLL CALL:**

The Regular meeting of the Schwenksville Borough Authority was called to order at Schwenksville Borough Hall, 300 Main St, Schwenksville at 7:00 PM by Treasurer Darren Rash.

**ROLL CALL:**

In addition to Treasurer Rash, other members present were Assistant Secretary Treasurer Brian Corbin, Treasurer and Secretary Brian Pippert. Vice-Chairman Slater attended the meeting via phone. Chairman John Markley was excused from attendance.

Also, attending at the invitation of the Board were Frederick Ebert, P.E., President of Ebert Engineering, Inc., Consulting Engineer to the Authority, Matt Hoover, representing the Authority's Solicitor's firm of Grim, Biehn & Thatcher and John Scully, of Private Utility Enterprises, Inc., Management Consultant to the Authority.

**MINUTES:**

Vice-Chairman Slater then presented the minutes of June 11, 2025 and asked for approval when, Mr. Pippert moved and Mr. Corbin seconded, accepting the Board of Director's meeting minutes of June 11, 2025 by a 4-0 vote.

**VISITORS:**

Evan Riddington – Arthur Hall Insurance

**FINANCIAL REPORT:**

The Board then reviewed Bill List 7/2025 in the amount of \$188,826.71. The Board reviewed checks to be signed in the amount of \$143,255.84. In addition, payroll, and pension transfers in the amount of \$36,088.32. Checks Signed prior to the meeting in the amount of \$9,482.55. Total Financial transaction of \$188,826.71 which summary is as follows:

Checks at Meeting	\$ 143,255.84
Payroll, Pension & Other Transfers	\$ 36,088.32
Checks Signed before Meeting	<u>\$ 9,482.55</u>
Total Transfers and Checks	<b>\$ 188,826.71</b>

Accordingly, Mr. Pippert made a motion to approve Bill List 7/2025 in the amount of \$188,826.71, seconded by Mr. Corbin and approved by the Board 4-0.

The Board generally reviewed the financial reports as well as the income statement and summary.

**MANAGEMENT REPORT:**

**Administration:**

1. **Report of Delinquent Accounts** - There were Sixty (60) Shut Off and Past Due letters sent in the month of June totaling \$132,456.40. The total amount collected was \$25,194.85. Fifty-Seven (57) customers paid in full and Three (3) customers made partial payments and agreed to a payment plan.
2. **Property, Liability & Casualty Insurance**- Evan Riddington of Arthur Hall Insurance presented the proposal for the Property, Liability and Casualty Insurance. Mr. Pippert made a motion to approve, seconded by Mr. Corbin and approved by the Board 4-0.
3. **PMAA Sahli Award**–Mr. Pippert made a motion to submit the PMAA Sahli Award for John Markley's 20 Years of Service, seconded by Mr. Corbin and approved by the Board 4-0.

**SCHWENKSVILLE BOROUGH AUTHORITY  
BOARD OF DIRECTORS MEETING: July 9, 2025**

**Water Department:**

- A. Management reported 271,200 gallons per day water usage for the month of June 2025. Authority wells produced 180,311 gallons per day and 98,075 gallons per day were taken from the interconnections.
- B. Mr. Scully provided an update to the Board.

**Sewer Department:**

- A. Management reported on May 2025 flows of a daily average flow of 0.2044 MGD and a total flow of 6.3374 million gallons for the month.
- B. Mr. Scully provided an update to the Board.

**BOROUGH OPERATIONS:**

- A. Borough Operations – June
  - 1. Empty trash in Pavilion and at Trailhead.
  - 2. Prepped and cleaned up after Concert in the Meadow
  - 3. Filled pothole on Summit & Highland Ave

**ENGINEER'S REPORT:**

Mr. Ebert reviewed the Engineer's Report with the Board.

**SOLICITOR'S REPORT:**

Mr. Hoover referred to the Solicitor's Report.

- A. Baghurst Easements – Mr. Pippert made a motion to Approve and Authorize the execution of the Easement with Montgomery County, seconded by Mr. Corbin and approved by the Board 4-0.
- B. Update on 133 Bavington – Mr. Hoover provided an update to the Board. The Authority Solicitor is continuing to work with the property owner regarding the easement.
- C. Update on Upper Salford – Mr. Hoover provided an update to the Board.
- D. Resolution No. 2025-03 Amendment to SBA Health Insurance policy relating to Medicare coverage of dependents. – Mr. Pippert made a motion to approve the SBA Health Insurance policy relating to Medicare coverage of dependents, as presented, seconded by Mr. Corbin, and approved by the Board 4-0.
- E. Bulk Water agreement with Aqua PA- Mr. Hoover provided an update to the Board.

**ADJOURNMENT:**

There being no further business brought before the Board, Mr. Rash made a motion to adjourn, seconded by Mr. Corbin and approved by the Board, 5-0, adjourned at 7:55 pm.

**Respectfully submitted:**

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**Board Member**

**SCHWENKSVILLE BOROUGH AUTHORITY****BOARD OF DIRECTORS MEETING****August 13, 2025– 7:00 P.M.****A G E N D A****I. CALL TO ORDER – Chairman****II. CALL OF THE ROLL****III. PLEDGE TO THE FLAG****IV. REVIEW AND APPROVE MINUTES of July 9, 2025****V. VISITORS:****A. From the Floor:****VI. FINANCIAL REPORT:****A. Bills List 8/2025 in the amount of \$171,905.53**

1. Checks – \$123,021.16
2. Payroll and Pension Transfers – \$45,604.86
3. Checks Paid Prior to Meeting – \$3,279.51

**B. Income Statement and Summary****C. Bank Statements****D. Inter Account Transfers****VII. MANAGEMENT REPORT****A. ADMINISTRATION**

1. Report of Delinquent Accounts: There were Fifty-Eight (58) Shut Off and Past Due letters sent in the month of July totaling \$27,312.20. The total amount collected was \$26,139.46. Fifty (50) customers paid in full, one (1) customer made a partial payment and seven (7) customers did not pay at all.
2. Premier Technologies, LLC- IT proposal

**B. WATER DEPARTMENT**

1. Water production – July
  - a. 289,476
  - b. 202,492 Wells
  - c. 93,370 Interconnections

**2. Operations Update****C. SEWER DEPARTMENT**

1. Discharge Monitoring Report
  - a. June – Daily Average 0.1253
  - b. June - Total Monthly Flow 3.7603

**2. Operations Update****VIII. BOROUGH OPERATIONS****A. Borough Operations – July**

1. Emptied trash at trailhead and pavilion
2. Prepped for & cleaned up after Concert in the Meadow
3. Closed & re opened Woodland Ave due to storm damage
4. Removed downed tree & debris on Clearfield Ave

**IX. ENGINEERING REPORT: Refer to enclosed written report.****A. Authority****X. SOLICITOR'S REPORT:****A. Baghurst Easements –****XI. CHAIRMAN'S MINUTE:****A. Announcements****XII. ADJOURN**

**SCHWENKSVILLE BOROUGH AUTHORITY**  
**BOARD OF DIRECTORS MEETING: August 13, 2025**

**ROLL CALL:**

The Regular meeting of the Schwenksville Borough Authority was called to order at Schwenksville Borough Hall, 300 Main St, Schwenksville at 7:00 PM by Chairman John Markley.

**ROLL CALL:**

In addition to Chairman Markley, other members present were Vice-Chairman Tom Slater, Treasurer Darren Rash, Assistant Secretary Treasurer Brian Corbin and Secretary Brian Pippert.

Also, attending at the invitation of the Board were Frederick Ebert, P.E., President of Ebert Engineering, Inc., Consulting Engineer to the Authority, Erik Allgood, representing the Authority's Solicitor's firm of Grim, Biehn & Thatcher and John Scully, of Private Utility Enterprises, Inc., Management Consultant to the Authority.

**MINUTES:**

Chairman Markley then presented the minutes of July 9, 2025 and asked for approval when, Mr. Rash moved and Mr. Corbin seconded, accepting the Board of Director's meeting minutes of July 9, 2025 by a 5-0 vote.

**VISITORS:**

**FINANCIAL REPORT:**

The Board then reviewed Bill List 8/2025 in the amount of \$171,905.53. The Board reviewed checks to be signed in the amount of \$123,021.16. In addition, payroll, and pension transfers in the amount of \$45,604.86. Checks Signed prior to the meeting in the amount of \$3,279.51. Total Financial transaction of \$171,905.53 which summary is as follows:

Checks at Meeting	\$ 123,021.16
Payroll, Pension & Other Transfers	\$ 45,604.86
Checks Signed before Meeting	\$ 3,279.51
Total Transfers and Checks	<b>\$ 171,905.53</b>

Accordingly, Mr. Rash made a motion to approve Bill List 8/2025 in the amount of \$171,905.53, seconded by Mr. Slater and approved by the Board 5-0.

The Board generally reviewed the financial reports as well as the income statement and summary.

**MANAGEMENT REPORT:**

**Administration:**

1. **Report of Delinquent Accounts** - There were Fifty-Eight (58) Shut Off and Past Due letters sent in the month of July totaling \$27,312.20. The total amount collected was \$26,139.46. Fifty (50) customers paid in full, one (1) customer made a partial payment and seven (7) customers did not pay at all.

**Premier Technologies, LLC IT proposal** – Mr. Scully reviewed the IT Proposal from Premier Technologies, LLC with the Board. Mr. Rash made a motion to remove PC Burbs as the IT service provider of the Authority, seconded by Mr. Slater and approved by the Board 5-0. Staff will retain PC Burbs for a one-month transition period and obtain all passwords to ensure a smooth transition. Mr. Slater made a motion to approve the Premier Technologies, LLC, proposal as presented, for IT Services for the Authority, seconded by Mr. Slater and approved by the Board 5-0.

**SCHWENKSVILLE BOROUGH AUTHORITY**  
**BOARD OF DIRECTORS MEETING: August 13, 2025**

**Water Department:**

- A. Management reported 289,476 gallons per day water usage for the month of July 2025. Authority wells produced 202,492 gallons per day and 93,370 gallons per day were taken from the interconnections.
- B. Mr. Scully provided an update to the Board.

**Sewer Department:**

- A. Management reported on June 2025 flows of a daily average flow of 0.1253 MGD and a total flow of 3.7603 million gallons for the month.
- B. Mr. Scully provided an update to the Board.

**BOROUGH OPERATIONS:**

- A. Borough Operations – July
  - 1. Empty trash in Pavilion and at Trailhead
  - 2. Prepped and cleaned up after Concert in the Meadow
  - 3. Closed and re-opened Woodland Ave due to storm damage
  - 4. Removed downed tree & debris on Clearfield Ave

**ENGINEER'S REPORT:**

Mr. Ebert reviewed the Engineer's Report with the Board.

**SOLICITOR'S REPORT:**

Mr. Allgood referred to the Solicitor's Report.

**Baghurst Easements** – Mr. Allgood reviewed the letter from Lower Salford with the Board requesting a fence around the Baghurst Booster Station and property. Mr. Pippert made a motion to respond to Lower Salford regarding the fence request and easement, seconded by Mr. Slater and approved by the Board 5-0.

Mr. Rash made a motion to obtain an appraisal of the Bavington property, seconded by Mr. Corbin and approved by the Board 5-0.

**CHAIRMAN'S MINUTE:**

**ADJOURNMENT:**

There being no further business brought before the Board, Mr. Rash made a motion to adjourn, seconded by Mr. Slater and approved by the Board, 5-0, adjourned at 8:07 pm.

**Respectfully submitted:**

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**Board Member**

**SCHWENKSVILLE BOROUGH AUTHORITY****BOARD OF DIRECTORS MEETING****September 10, 2025– 7:00 P.M.****A G E N D A****I. CALL TO ORDER – Chairman****II. CALL OF THE ROLL****III. PLEDGE TO THE FLAG****IV. REVIEW AND APPROVE MINUTES of August 13, 2025****V. VISITORS:****A. From the Floor:****VI. FINANCIAL REPORT:****A. Bills List 9/2025 in the amount of \$121,551.90**

1. Checks – \$84,973.57
2. Payroll and Pension Transfers – \$36,512.89
3. Checks Paid Prior to Meeting – \$65.44

**B. Income Statement and Summary****C. Bank Statements****D. Inter Account Transfers****E. Discuss PECO billing – Payment options****VII. MANAGEMENT REPORT****A. ADMINISTRATION**

1. Report of Delinquent Accounts: There were One Hundred Seven (107) Shut Off and Past Due letters sent in the month of August totaling \$19,967.34. The total amount collected was \$17,845.92. Eighty-Nine (89) customers paid in full, three (3) customers made a partial payment and Fifteen (15) customers did not pay at all but agreed to a payment plan.

**B. WATER DEPARTMENT**

1. Water production – August
  - a. 295,239
  - b. 207,893 Wells
  - c. 94,703 Interconnections
2. Operations Update

**C. SEWER DEPARTMENT**

1. Discharge Monitoring Report
  - a. July – Daily Average 0.1259
  - b. July - Total Monthly Flow 3.9042
2. Operations Update

**VIII. BOROUGH OPERATIONS****A. Borough Operations – August**

1. Emptied trash at trailhead and pavilion
2. Filled Potholes on 2<sup>nd</sup> St from entrance to Maple Hill to Perkiomen Ave
3. Cut & removed tree branch from rear of property @ 814 Mine Hill

**IX. ENGINEERING REPORT: Refer to enclosed written report.****A. Authority****X. SOLICITOR'S REPORT:**

- A. Baghurst Easements –
- B. Booster Station – Upper Salford Township
- C. Bulk Water Agreement – Aqua

**XI. CHAIRMAN'S MINUTE:****A. Announcements****XII. ADJOURN**

**SCHWENKSVILLE BOROUGH AUTHORITY**  
**BOARD OF DIRECTORS MEETING: September 10, 2025**

**ROLL CALL:**

The Regular meeting of the Schwenksville Borough Authority was called to order at Schwenksville Borough Hall, 300 Main St, Schwenksville at 7:00 PM by Chairman John Markley.

**ROLL CALL:**

In addition to Chairman Markley, other members present were Vice-Chairman Tom Slater, Treasurer Darren Rash, Assistant Secretary Treasurer Brian Corbin and Secretary Brian Pippert.

Also, attending at the invitation of the Board were Frederick Ebert, P.E., President of Ebert Engineering, Inc., Consulting Engineer to the Authority, Erik Allgood, representing the Authority's Solicitor's firm of Grim, Biehn & Thatcher and John Scully, of Private Utility Enterprises, Inc., Management Consultant to the Authority.

**MINUTES:**

Chairman Markley then presented the minutes of August 13, 2025 and asked for approval when, Mr. Pippert moved and Mr. Corbin seconded, accepting the Board of Director's meeting minutes of August 13, 2025 by a 5-0 vote.

**VISITORS:**

**FINANCIAL REPORT:**

The Board then reviewed Bill List 9/2025 in the amount of \$121,551.90. The Board reviewed checks to be signed in the amount of \$84,973.57. In addition, payroll, and pension transfers in the amount of \$36,512.89. Checks Signed prior to the meeting in the amount of \$65.44. Total Financial transaction of \$121,551.90 which summary is as follows:

Checks at Meeting	\$ 84,973.57
Payroll, Pension & Other Transfers	\$ 36,512.89
Checks Signed before Meeting	\$ 65.44
Total Transfers and Checks	<b>\$ 121,551.90</b>

Accordingly, Mr. Rash made a motion to approve Bill List 9/2025 in the amount of \$121,551.90, seconded by Mr. Pippert and approved by the Board 5-0.

The Board generally reviewed the financial reports as well as the income statement and summary.

**PECO Billing** – The Board reviewed the payment and billing options for PECO. PECO changed their billing process and the Authority is having issues getting bills on a timely basis. There are also issues with the payment application on the bills. Mr. Rash made a motion to approve online billing and payments for the PECO bills, seconded by Mr. Pippert and approved by the Board 5-0. The online payments will be included on the bill list for Board approval.

**MANAGEMENT REPORT:**

**Administration:**

1. **Report of Delinquent Accounts** - There were One Hundred Seven (107) Shut Off and Past Due letters sent in the month of August totaling \$19,967.34. The total amount collected was \$17,845.92. Eighty-Nine (89) customers paid in full, three (3) customers made a partial payment and Fifteen (15) customers did not pay at all.

**SCHWENKSVILLE BOROUGH AUTHORITY**  
**BOARD OF DIRECTORS MEETING: September 10, 2025**

**2. Water Department:**

- A. Management reported 295,239 gallons per day water usage for the month of August 2025. Authority wells produced 207,893 gallons per day and 94,703 gallons per day were taken from the interconnections.
- B. Mr. Scully provided an update to the Board.

**3. Sewer Department:**

- A. Management reported on July 2025 flows of a daily average flow of 0.1259 MGD and a total flow of 3.9042 million gallons for the month.
- B. Mr. Scully provided an update to the Board.

**BOROUGH OPERATIONS:**

- A. Borough Operations – August
  - 1. Empty trash in Pavilion and at Trailhead
  - 2. Filled Potholes on 2<sup>nd</sup> St from entrance to Maple Hill to Perkiomen Ave
  - 3. Cut & removed tree branch from rear of property @ 814 Mine Hill Rd

**ENGINEER'S REPORT:**

Mr. Ebert reviewed the Engineer's Report with the Board.

**SOLICITOR'S REPORT:**

Mr. Allgood referred to the Solicitor's Report.

**Baghurst Easements** – The Board went into executive session at 7:40 pm to discuss the Baghurst Easement. The Board resumed the meeting at 7:45. No action was taken

**Booster Station – Upper Salford Township** – A large concrete block was placed on the access road to the booster station. Mr. Slater made a motion to move the concrete block to access the booster station, seconded by Mr. Pippert and approved by the Board 5-0.

**Bulk Water Agreement – Aqua** – Mr. Allgood provided an update to the Board.

**CHAIRMAN'S MINUTE:**

**ADJOURNMENT:**

There being no further business brought before the Board, Mr. Rash made a motion to adjourn, seconded by Mr. Slater and approved by the Board, 5-0, adjourned at 7:49 pm.

**Respectfully submitted:**

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**Board Member**

**SCHWENKSVILLE BOROUGH AUTHORITY**  
**BOARD OF DIRECTORS MEETING**  
**October 8, 2025– 7:00 P.M.**  
**A G E N D A**

- I. CALL TO ORDER – Chairman**
- II. CALL OF THE ROLL**
- III. PLEDGE TO THE FLAG**
- IV. REVIEW AND APPROVE MINUTES of September 10, 2025**
- V. VISITORS:**
  - A. From the Floor:**
- VI. FINANCIAL REPORT:**
  - A. Bills List 10/2025 in the amount of \$118,371.54**
    - 1. Checks – \$82,470.98**
    - 2. Payroll and Pension Transfers – \$35,900.56**
  - B. Income Statement and Summary**
  - C. Bank Statements**
  - D. Inter Account Transfers**
- VII. MANAGEMENT REPORT**
  - A. ADMINISTRATION**
    - 1. Report of Delinquent Accounts:** There were Sixty-Three (63) Shut Off and Past Due letters sent in the month of September totaling \$29,942.77. The total amount collected was \$30,130.47. Fifty-Six (56) customers paid in full, two (2) customers made a partial payment and Five (5) customers did not pay at all but agreed to a payment plan.
    - 2. 2026 DRAFT Budget**
  - B. WATER DEPARTMENT**
    - 1. Water production – September**
      - a. 297,530**
      - b. 200,692 Wells**
      - c. 96,838 Interconnections**
    - 2. Operations Update**
  - C. SEWER DEPARTMENT**
    - 1. Discharge Monitoring Report**
      - a. August – Daily Average 0.0858**
      - b. August - Total Monthly Flow 2.6595**
    - 2. Operations Update**
- VIII. BOROUGH OPERATIONS**
  - A. Borough Operations – September**
    - 1. Emptied trash at trailhead and pavilion**
    - 2. Prepped for & cleaned up after Concert in the Meadow**
    - 3. Unclogged a toilet in Borough Hall**
    - 4. Filled Potholes in the Borough**
    - 5. Installed “Snow Emergency” sign @ Church & Main**
    - 6. Prepped for & cleaned up after Community Day**
- IX. ENGINEERING REPORT:** Refer to enclosed written report.
  - A. Authority**
- X. SOLICITOR’S REPORT:**
  - A. Baghurst Easements –**
  - B. Booster Station – Upper Salford Township**
  - C. Bulk Water Agreement – Aqua**
- XI. CHAIRMAN’S MINUTE:**
  - A. Announcements**
- XII. ADJOURN**

**SCHWENKSVILLE BOROUGH AUTHORITY  
BOARD OF DIRECTORS MEETING: October 9, 2025**

**ROLL CALL:**

The Regular meeting of the Schwenksville Borough Authority was called to order at Schwenksville Borough Hall, 300 Main St, Schwenksville at 7:00 PM by Chairman John Markley.

**ROLL CALL:**

In addition to Chairman Markley, other members present were Vice-Chairman Tom Slater, Treasurer Darren Rash, Assistant Secretary Treasurer Brian Corbin, and Secretary Brian Pippert.

Also, attending at the invitation of the Board were Frederick Ebert, P.E., President of Ebert Engineering, Inc., Consulting Engineer to the Authority, Erik Allgood, representing the Authority's Solicitor's firm of Grim, Biehn & Thatcher, Matt McVaugh, of Schwenksville Borough Authority and John Scully, of Private Utility Enterprises, Inc., Management Consultant to the Authority.

**MINUTES:**

Chairman Markley then presented the minutes of September 10, 2025 and asked for approval when, Mr. Pippert moved and Mr. Corbin seconded, accepting the Board of Director's meeting minutes of September 10, 2025 by a 5-0 vote.

**VISITORS:**

**FINANCIAL REPORT:**

The Board then reviewed Bill List 10/2025 in the amount of \$118,371.54. The Board reviewed checks to be signed in the amount of 82,470.98. In addition, payroll, and pension transfers in the amount of \$35,900.56. Total Financial transaction of \$118,371.54 which summary is as follows:

Checks at Meeting	\$ 82,470.98
Payroll, Pension & Other Transfers	<u>\$ 35,900.56</u>
Total Transfers and Checks	<b>\$ 118,371.54</b>

Accordingly, Mr. Rash made a motion to approve Bill List 10/2025 in the amount of \$118,371.54, seconded by Mr. Corbin and approved by the Board 5-0.

The Board generally reviewed the financial reports as well as the income statement and summary.

**MANAGEMENT REPORT:**

**Administration:**

1. **Report of Delinquent Accounts** - There were Sixty-Three (63) Shut Off and Past Due letters sent in the month of September totaling \$29,942.77. The total amount collected was \$30,130.47. Fifty-Six (56) customers paid in full, two (2) customers made a partial payment and Five (5) customers did not pay at all.
2. **2026 Draft Budget** – The 2026 Draft Budget was presented to the Board for review. No action was taken. The Draft will be voted on at the November Authority meeting. Mr. Scully and Mr. McVaugh discussed the Authority vehicles and potential replacement.
3. **Water Department:**
  - A. Management reported 297,530 gallons per day water usage for the month of September 2025. Authority wells produced 200,692 gallons per day and 96,838 gallons per day were taken from the interconnections.

**SCHWENKSVILLE BOROUGH AUTHORITY**  
**BOARD OF DIRECTORS MEETING: October 9, 2025**

B. Mr. Scully provided an update to the Board.

**4. Sewer Department:**

- A. Management reported on August 2025 flows of a daily average flow of 0.0858 MGD and a total flow of 2.6595 million gallons for the month.
- B. Mr. Scully provided an update to the Board.

**BOROUGH OPERATIONS:**

A. Borough Operations – September

1. Empty trash in Pavilion and at Trailhead
2. Prepped for & cleaned up after Concert in the Meadow
3. Prepped for & cleaned up after Community Day
4. Unclogged toilet in Borough Hall
5. Filled Potholes in the Borough
6. Installed “Snow Emergency” sign @ Church & Main

**ENGINEER’S REPORT:**

Mr. Ebert reviewed the Engineer’s Report with the Board.

**SOLICITOR’S REPORT:**

Mr. Allgood referred to the Solicitor’s Report.

**Baghurst Easements** – Mr. Algood provided an update to the Board.

**Booster Station – Upper Salford Township** – Mr. Algood provided an update to the Board.

**Bulk Water Agreement – Aqua** – Mr. Algood provided an update to the Board. The Board went into executive session at 7:40 pm to discuss the Aqua Bulk Water Agreement. The Board resumed the meeting at 8:00. No action was taken. The agreement will be presented and reviewed by the Board at the November Authority meeting.

**ADJOURNMENT:**

There being no further business brought before the Board, Mr. Rash made a motion to adjourn, seconded by Mr. Pippert and approved by the Board, 5-0, adjourned at 8:00 pm.

**Respectfully submitted:**

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**Board Member**

**SCHWENKSVILLE BOROUGH AUTHORITY  
BOARD OF DIRECTORS MEETING  
November 12, 2025– 7:00 P.M.  
A G E N D A**

- I. CALL TO ORDER – Chairman**
- II. CALL OF THE ROLL**
- III. PLEDGE TO THE FLAG**
- IV. REVIEW AND APPROVE MINUTES of October 8, 2025**
- V. VISITORS:**

- A. From the Floor:**

**VI. FINANCIAL REPORT:**

- A. Bills List 11/2025 in the amount of \$304,170.64**
  - 1. Checks – \$243,742.36
  - 2. Payroll and Pension Transfers – \$45,032.78
  - 3. Checks Prior to the Meeting – \$15,395.50
- B. Income Statement and Summary**
- C. Bank Statements**
- D. Inter Account Transfers**

**VII. MANAGEMENT REPORT**

**A. ADMINISTRATION**

- 1. Report of Delinquent Accounts:** There were Eighty-Nine (89) Shut Off and Past Due letters sent in the month of October totaling \$21,307.88. The total amount collected was \$19,373.43. Seventy-Nine (79) customers paid in full, five (5) customers made a partial payment and five (5) customers did not pay at all but agreed to a payment plan.
- 2. 2026 DRAFT Budget**
- 3. Property & Casualty Insurance Proposal-Evan Riddington**

**B. WATER DEPARTMENT**

- 1. Water production – October**
  - a. 297,576
  - b. 203,725 Wells
  - c. 92,734 Interconnections
- 2. Operations Update**

**C. SEWER DEPARTMENT**

- 1. Discharge Monitoring Report**
  - a. September – Daily Average 0.0905
  - b. September - Total Monthly Flow 2.7144
- 2. Operations Update**

**VIII. BOROUGH OPERATIONS**

- A. Borough Operations – October**
  - 1.Emptied trash at trailhead and pavilion
  - 2.Cold patched roads in the Borough
  - 3.Remove electronic speed limit sign from Centennial & moved to Summit

**IX. ENGINEERING REPORT: Refer to enclosed written report.**

- A. Authority**

**X. SOLICITOR'S REPORT:**

- A. Baghurst Easements – 133 Bavington Road (Mullaney Property)**
- B. Booster Station – Upper Salford Township**

**XI. CHAIRMAN'S MINUTE:**

- A. Announcements**

**XII. ADJOURN**

**SCHWENKSVILLE BOROUGH AUTHORITY**  
**BOARD OF DIRECTORS MEETING: November 12, 2025**

**ROLL CALL:**

The Regular meeting of the Schwenksville Borough Authority was called to order at Schwenksville Borough Hall, 300 Main St, Schwenksville at 7:00 PM by Chairman John Markley.

**ROLL CALL:**

In addition to Chairman Markley, other members present were Vice-Chairman Tom Slater, Treasurer Darren Rash and Secretary Brian Pippert. Assistant Secretary Treasurer Brian Corbin was excused from attendance.

Also, attending at the invitation of the Board were Frederick Ebert, P.E., President of Ebert Engineering, Inc., Consulting Engineer to the Authority, Erik Allgood, representing the Authority's Solicitor's firm of Grim, Biehn & Thatcher, Matt McVaugh, of Schwenksville Borough Authority and John Scully, of Private Utility Enterprises, Inc., Management Consultant to the Authority.

**MINUTES:**

Chairman Markley then presented the minutes of October 8, 2025 and asked for approval when, Mr. Pippert moved and Mr. Rash seconded, accepting the Board of Director's meeting minutes of October 8, 2025 by a 4-0 vote.

**VISITORS:**

**FINANCIAL REPORT:**

The Board then reviewed Bill List 11/2025 in the amount of \$304,170.64. The Board reviewed checks to be signed in the amount of 243,742.36. In addition, payroll, and pension transfers in the amount of \$45,032.78. Checks Signed prior to the meeting in the amount of \$15,395.50. Total Financial transaction of \$304,170.64 which summary is as follows:

Checks at Meeting	\$ 243,742.36
Payroll, Pension & Other Transfers	45,032.78
Checks Signed before Meeting	<u>\$ 15,395.50</u>
Total Transfers and Checks	<b>\$ 304,170.64</b>

Accordingly, Mr. Pippert made a motion to approve Bill List 11/2025 in the amount of \$304,170.64, seconded by Mr. Slater and approved by the Board 4-0.

The Board generally reviewed the financial reports as well as the income statement and summary.

**MANAGEMENT REPORT:**

**Administration:**

1. **Report of Delinquent Accounts** - There were Eighty-Nine (89) Shut Off and Past Due letters sent in the month of October totaling \$21,307.88. The total amount collected was \$19,373.43. Seventy-Nine (79) customers paid in full, five (5) customers made a partial payment and Five (5) customers did not pay at all but agreed to a payment plan.
2. **2026 Draft Budget** - Mr. Scully reviewed the 2026 Draft Budget with the Board. Accordingly, Mr. Pippert made a motion to approve the 2026 Operating Budget as presented noting a 2% increase in water and sewer rates effective January 1, 2026, seconded by Mr. Rash and approved by the Board 4-0. A copy of the approved budget will be sent to the Borough.

**SCHWENKSVILLE BOROUGH AUTHORITY  
BOARD OF DIRECTORS MEETING: November 12, 2025**

**3. Property & Casualty Insurance Proposal-Evan Riddington-**

**4. Water Department:**

- A. Management reported 297,576 gallons per day water usage for the month of October 2025. Authority wells produced 203,725 gallons per day and 92,734 gallons per day were taken from the interconnections.
- B. Mr. Scully provided an update to the Board.

**5. Sewer Department:**

- A. Management reported on September 2025 flows of a daily average flow of 0.0905 MGD and a total flow of 2.7144 million gallons for the month.
- B. Mr. Scully provided an update to the Board.

**BOROUGH OPERATIONS:**

- A. Borough Operations – October
  - 1. Empty trash in Pavilion and at Trailhead
  - 2. Cold patched roads in the Borough
  - 3. Removed electronic speed limit sign from Centennial & moved to Summit

**ENGINEER'S REPORT:**

Mr. Ebert reviewed the Engineer's Report with the Board.

**SOLICITOR'S REPORT:**

Mr. Allgood referred to the Solicitor's Report.

**Baghurst Easements** – Mr. Algood provided an update to the Board.

**Booster Station – Upper Salford Township** – Mr. Algood provided an update to the Board. Mr. Slater made a motion to approve the gate installation at the Upper Salford Booster Station, seconded by Mr. Rash and approved by the Board 4-0.

**ADJOURNMENT:**

There being no further business brought before the Board, Mr. Rash made a motion to adjourn, seconded by Mr. Slater and approved by the Board, 4-0, adjourned at 8:04 pm.

**Respectfully submitted:**

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**Board Member**

**SCHWENKSVILLE BOROUGH AUTHORITY  
BOARD OF DIRECTORS MEETING  
December 10, 2025– 7:00 P.M.  
A G E N D A**

- I. CALL TO ORDER – Chairman**
- II. CALL OF THE ROLL**
- III. PLEDGE TO THE FLAG**
- IV. REVIEW AND APPROVE MINUTES of November 12, 2025**
- V. VISITORS:**

- A. From the Floor:**

- VI. FINANCIAL REPORT:**

- A. Bills List 12/2025 in the amount of \$101,921.23**
  - 1. Checks – \$58,550.34
  - 2. Payroll and Pension Transfers – \$36,366.89
  - 3. Checks Prior to the Meeting – \$7,004.00
- B. Income Statement and Summary**
- C. Bank Statements**
- D. Inter Account Transfers**

- VII. MANAGEMENT REPORT**

- A. ADMINISTRATION**

- 1. Report of Delinquent Accounts:** There were One Hundred and Four (104) Shut Off and Past Due letters sent in the month of November totaling \$32,426.01. The total amount collected was \$24,182.86. Eighty-Nine (89) customers paid in full, eight (8) customers made a partial payment and seven (7) customers did not pay at all but agreed to a payment plan.
- 2. Draft Fee Schedule**
- 3. 2026 Meeting Dates for Publication**
- 4. Approval of Liability Insurance**

- B. WATER DEPARTMENT**

- 1. Water production – November**
  - a. 283,131
  - b. 198,280 Wells
  - c. 91,276 Interconnections
- 2. Operations Update**

- C. SEWER DEPARTMENT**

- 1. Discharge Monitoring Report**
  - a. October – Daily Average 0.098
  - b. October - Total Monthly Flow 3.0374
- 2. Operations Update**

- VIII. BOROUGH OPERATIONS**

- A. Borough Operations – October**
  - 1. Emptied trash at trailhead and pavilion
  - 2. Set out salt bins around the Borough

- IX. ENGINEERING REPORT: Refer to enclosed written report.**

- A. Authority**

- X. SOLICITOR'S REPORT:**

- A. Baghurst Easements – 133 Bavington Road (Mullaney Property)**
- B. Bulk Water Agreement – Aqua**

- XI. CHAIRMAN'S MINUTE:**

- A. Announcements**

- XII. ADJOURN**