

**SCHWENKSVILLE BOROUGH AUTHORITY
BOARD OF DIRECTORS MEETING
JANUARY 7, 2026– 7:00 P.M.
A G E N D A**

- I. CALL TO ORDER – Vice-Chairman**
- II. CALL OF THE ROLL**
 - A. Announcement of Board Member Appointment**
- III. PLEDGE TO THE FLAG**
- IV. DULY ADVERTISED MEETING – Chairman**
- V. REORGANIZATION – Vice-Chairman – Pro Tem**
 - A. Election of Officers**
 - 1. Chairman
 - 2. Vice-Chairman
 - 3. Secretary
 - 4. Treasurer
 - 5. Asst. Secretary/Treasurer
 - CLOSE ELECTION**
- VI. APPOINTMENT OF PROFESSIONAL STAFF – Vice-Chairman**
 - 1. MANAGEMENT CONSULTANT – Private Utility Enterprises, Inc
 - 2. SOLICITOR – Grim, Biehn & Thatcher
 - 3. ENGINEER – Ebert Engineering, Inc
 - 4. AUDITOR – Lopez, Teodosio & Larkin, LLC
 - 5. PENSION TRUSTEE – Univest Bank & Trust
- VII. REVIEW AND APPROVE MINUTES of December 10, 2025**
- VIII. VISITORS:**
 - A. Confirmed Appointments:**
 - B. From the Floor:**
- IX. FINANCIAL REPORT:**
 - A. Bills List 1/2026 in the amount of \$247,901.62**
 - 1. Checks – \$73,686.18
 - 2. Payroll and Pension Transfers – \$48,674.00
 - 3. Checks Signed Prior to Meeting - \$125,541.44
 - B. Income Statement and Summary**
 - C. Bank Statements**
 - D. Inter Account Transfers**
- X. MANAGEMENT REPORT**
 - A. ADMINISTRATION**
 - 1. Report of Delinquent Accounts: There were Eighty (80) Past Due letters sent in the month of December totaling \$18,653.40. The total amount collected was \$17,282.67. Seventy-Two (72) customers paid in full. Five (5) customers made a partial payment and Three (3) customers were granted a hardship extension.**
 - B. WATER DEPARTMENT**
 - 1. Water production – December**
 - a. 293,865 GPD
 - b. 194,622 Wells
 - c. 99,244 Interconnections
 - 2. Operations Update**

C. SEWER DEPARTMENT

- 1. Discharge Monitoring Report**
 - a. November – Daily Average Flow 0.109**
 - b. November – Total Monthly Flow 3.2695**
- 2. Operations Update**

XI. BOROUGH OPERATIONS**A. Borough Operations – December**

- 1. Emptied trash at trailhead and pavilion**
- 2. Salted & Plowed Borough roads**

XII. ENGINEERING REPORT: Refer to enclosed written report.**A. Authority**

- 1. Authorization to bid Contract 26-1 – SBA Tank Rehabilitation**
- 2. See Written Report**

XII. SOLICITOR'S REPORT:**A. Baghurst Easements –****B. Developments- Landis Tract–Water Wheeling Agreement–Aqua****XIV. CHAIRMAN'S MINUTE:****A. Announcements****XV. ADJOURN:**