

SCHWENKSVILLE BOROUGH AUTHORITY
BOARD OF DIRECTORS MEETING: February 12, 2025

ROLL CALL:

The Regular meeting of the Schwenksville Borough Authority was called to order at Schwenksville Borough Hall, 300 Main St, Schwenksville at 7:00 PM by Vice-Chairman Tom Slater.

ROLL CALL:

In addition to Vice-Chairman Slater, other members present were Treasurer Brian Pippert and Secretary Brian Corbin. Chairman John Markley attended the meeting via phone. and Secretary Treasurer Darren Rash were excused from attendance.

Also, attending at the invitation of the Board were Frederick Ebert, P.E., President of Ebert Engineering, Inc., Consulting Engineer to the Authority, David Keightly Jr., representing the Authority's Solicitor's firm of Grim, Biehn & Thatcher and John Scully, of Private Utility Enterprises, Inc., Management Consultant to the Authority.

MINUTES:

Vice-Chairman Slater then presented the minutes of January 8, 2025 and asked for approval when, Mr. Markley moved and Mr. Pippert seconded, accepting the Board of Director's meeting minutes of January 8, 2025 by a 4-0 vote.

VISITORS:

There were no visitors

FINANCIAL REPORT:

The Board then reviewed Bill List 2/2025 in the amount of \$124,152.28. The Board reviewed checks to be signed in the amount of \$85,127.00. In addition, payroll, and pension transfers in the amount of \$38,204.82. Checks Signed prior to the meeting in the amount of \$820.46. Total Financial transaction of \$124,152.28 which summary is as follows:

Checks at Meeting	\$ 85,127.00
Payroll, Pension & Other Transfers	\$ 38,204.82
Checks Signed before Meeting	<u>\$ 820.46</u>
Total Transfers and Checks	\$ 124,152.28

Accordingly, Mr. Pippert made a motion to approve Bill List 2/2025 in the amount of \$124,152.28, seconded by Mr. Markley and approved by the Board 4-0.

The Board generally reviewed the financial reports as well as the income statement and summary.

MANAGEMENT REPORT:

Administration:

1. **Report of Delinquent Accounts** - There were Fifty-Six (56) Past Due letters sent in the month of January totaling \$12,300.20. The total amount collected was \$12,047.58. Forty-Seven (47) customers paid in full, Seven (7) customers made partial payments and agreed to a payment plan and Two (2) customers did not pay.
2. **4th Quarter Univest Pension Report** - Mr. Scully provided an update to the Board.
3. **THP Brinley Court PSA** - Mr. Markley made a motion to approve the Professional Service Agreement for THP Brinley Court, seconded by Mr. Corbin and approved by the Board 4-0.

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Water Department:

- A. Management reported 275,500 gallons per day water usage for the month of January 2025. Authority wells produced 186,262 gallons per day and 110,338 gallons per day were taken from the interconnections.
- B. Mr. Scully provided an update to the Board.

Sewer Department:

- A. Management reported on December 2024 flows of a daily average flow of 0.1595 MGD and a total flow of 4.945 million gallons for the month.
- B. Mr. Scully provided an update to the Board.

BOROUGH OPERATIONS:

- A. Borough Operations – January
 - 1. Empty trash in Pavilion and at Trailhead.
 - 2. Installed lumber @ Meadow steps
 - 3. Salted and plowed Borough roads

ENGINEER'S REPORT:

Mr. Ebert reviewed the Engineer's Report with the Board.

- A. Authority
 - 1. PA DEP CMP/CAP Comments and Response – Mr. Ebert provided an update to the Board.
 - 2. Landis Tract Planning Module– Mr. Ebert provided an update to the Board.
 - 3. Baghurst Alley – Easement Follow Up– Mr. Ebert provided an update to the Board.
 - 4. SBA Tank Rehab Update– Mr. Ebert provided an update to the Board.
 - 5. WWTP Capacity Evaluation Request (THP)- Mr. Ebert provided an update to the Board.

SOLICITOR'S REPORT:

Mr. Keightly referred to the Solicitor's Report.

CHAIRMAN'S MINUTE:

Announcements

ADJOURNMENT:

There being no further business brought before the Board, Mr. Pippert made a motion to adjourn, seconded by Mr. Markley and approved by the Board, 4-0, adjourned at 7:30 pm.

Respectfully submitted:

Board Member