

**SCHWENKSVILLE BOROUGH AUTHORITY
BOARD OF DIRECTORS MEETING: July 14, 2021**

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ROLL CALL:

The Regular meeting of the Schwenksville Borough Authority was called to order at the offices of the Authority, 298 Main Street, at 7:00 PM by Chairman John Markley. The meeting was held via virtual meeting.

ROLL CALL:

In addition to Chairman Markley, other members present were Vice-Chairman Tom Slater, Assistant Secretary Joe Giunta, Treasurer Brian Pippert and Secretary Treasurer Darren Rash.

Also, attending at the invitation of the Board were, Frederick Ebert, P.E., President of Ebert Engineering, Inc., Consulting Engineer to the Authority, Frank D'Amore, representing the Authority's Solicitor's firm of Grim, Biehn & Thatcher, Michael K. Sullivan, President of Private Utility Enterprises, Inc., Management Consultant to the Authority and John Scully, also of Private Utility Enterprises, Inc.

Mr. Sullivan announced that the Authority is conducting the virtual meeting in response to the Covid-19 situation and that the Authority took steps to advertise the meeting to allow for public participation.

MINUTES:

Chairman Markley then presented the minutes of June 9, 2021, asked for approval when, Mr. Pippert moved and Mr. Slater seconded, accepting the Board of Director's meeting minutes of June 9, 2021 by a 4-0-1 vote. Mr. Rash abstained from the vote.

VISITORS:

There were no visitors

FINANCIAL REPORT:

The Board then reviewed Bill List 7/2021 in the amount of \$100,011.87. The Board reviewed checks to be signed in the amount of \$61,881.41. The Board reviewed checks mailed prior to the meeting in the amount of \$7,738.50 for a total amount of \$69,619.91. In addition, payroll and pension transfers in the amount of \$30,133.68 and automatic withdrawals in the amount of \$258.28 for the sub-total \$330,391.96. Total Financial transaction of \$100,011.87 which summary is as follows:

Checks at meeting	\$ 61,881.41
Checks prior to the meeting	\$ 7,738.50
	<u>\$ 69,619.91</u>
Payroll, Pension & Other Transfers	\$ 30,133.68
Automatic Transfers	\$ 258.28
	<u>\$ 30,391.96</u>
Total Transfers and Checks	\$100,011.87

Accordingly, Mr. Pippert made a motion to approve Bill List 7/2021 in the amount of \$100,011.87, seconded by Mr. Giunta and approved by the Board 5-0.

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The Board generally reviewed the financial reports as well as the income statement and summary. Mr. Sullivan noted that he answered several questions related to the bill payment list. Mr. Pippert has reviewed the bank statements and account transfers for the financial statements with the Authority Board.

MANAGEMENT REPORT:

A. Administration:

1. Report of Delinquent Accounts - There were Forty-Four (44) Shut Off letters sent in the month of June totaling \$14,004.93. The total amount collected was \$9,730.85. Thirty-Two (32) customers paid in full. Eight (8) customers made partial payments and Four (4) were sent Certified shut off letter and a lien were filed with the Montgomery County Prothonotary's Office. Mr. Sullivan provided a detailed review of the delinquent accounts. The Authority will continue collection efforts on past due accounts.
2. Upper Salford Twp. – Intermunicipal Agreement – Mr. Sullivan provided an update to the Board.
3. Authority Building – Mr. Sullivan met with Borough Code Enforcement and provided an update on the building permit for the Authority Building. Due to ADA requirements, the Authority will not be able to hold public meetings at the Authority building. The Board generally discussed various options for meeting locations and the consensus was to meet at Borough Hall for future meetings. The Board also discussed the potential sale of the Authority with Mr. Giunta stating that the sale was off the table at this time. The Board asked various questions of Mr. Rash and Mr. Giunta regarding the sale and the PFM proposal.
4. Rate Comparison/Rate Analysis –Howard Woods LLC submitted the water/sewer rate comparison for review by the Authority. Mr. Woods will present the Rate Analysis at the August 2021 Meeting.
5. Well #7 – Mr. Sullivan provided an update to the Board. The Hydrogeologist provided a preliminary cost estimate to the Authority. Additional inspections and research will need to be done to provide staff with more information on the extent of the project. Mr. Ebert and Mr. Sullivan will meet with the Hydrogeologist and report back to the Board.
6. 2021 Truck – Mr. Pippert made a motion to authorize the purchase of a new 2021 Truck, with same specification as the previously purchased 2020 Truck, seconded by Mr. Giunta and approved by the Board 5-0.

Water Department:

- A. Management reported 302,706 gallons per day water usage for the month of June 2021. Authority wells produced 216,675 gallons per day and 86,031 gallons per day were taken from the interconnection.

Sewer Department:

- A. Management reported on May 2021 flows of a daily average flow of 0.1329 MGD and a total flow of 4.1212 million gallons for the month.
1. Odor Logger – Mr. Sullivan and Mr. Ebert provided a review of the Odor Logger results to the Board.

BOROUGH OPERATIONS:

- A. Borough Operations – June
1. Empty trash in Pavilion and at Trailhead
 2. Removed broken bench from Borough Property
 3. Cleaned up ripped tarp on old Post Office on Borough property
 4. Prepared for & cleaned up after Concert in the Meadow

ENGINEER'S REPORT:

Fred Ebert, President of Ebert Engineering, Inc., the Authority's Consulting Engineer, previously filed a written report on Authority Projects, which has been included in this meeting's packet. Mr. Ebert then provided an overview of the projects that have been prioritized.

1. Plant Odor Control and Flood Control Evaluation – Mr. Ebert provided an update to the Board and briefly reviewed the progress to date.
2. I&I Sewer Repairs – Mr. Ebert provided an update to the Board and detailed measures the Authority is taking to reduce I&I including additional lining of sewer mains.
3. Lower Fredrick Water Main Project – Mr. Ebert provided an update to the Board. Due to the shortage in construction materials, all supplies necessary for the project have been purchased through COSTARS to ensure the project can be completed in the specified timeframe. A special meeting will be scheduled for July 21, 2021 to Review and Consider the Award for the Water Main Replacement Project for 2nd and 3rd Avenue in Lower Frederick Township.
4. Lumberyard – Mr. Ebert provided an update to the Board.

SOLICITOR'S REPORT:

Frank D'Amore of Grim, Biehn & Thatcher, provided a brief report to the Board.

CHAIRMAN'S MINUTE:

The Chairmen called for a Special Meeting to Review and Consideration of Award for the Water Main Replacement Projects for 2nd and 3rd Avenues in Lower Frederick Township. July 21, 2021 7:00 virtual meeting.

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ADJOURNMENT:

There being no further business brought before the Board, Mr. Pippert made a motion to adjourn, seconded by Mr. Slater and approved by the Board, 5-0, adjourned at 8:00 p.m.

Respectfully submitted:

Board Member