

**SCHWENKSVILLE BOROUGH AUTHORITY  
BOARD OF DIRECTORS MEETING**

**July 12, 2023– 7:00 P.M.**

**A G E N D A**

- I. CALL TO ORDER - Chairman**
- II. CALL OF THE ROLL**
- III. PLEDGE TO THE FLAG**
- IV. REVIEW AND APPROVE MINUTES of June 14, 2023**
- V. VISITORS:**
  - A. Confirmed Appointments:**
  - B. From the Floor:**
- VI. FINANCIAL REPORT:**
  - A. Bills List 7/2023 in the amount of \$111,278.40**
    - 1. Checks – \$79,517.17**
    - 2. Payroll and Pension Transfers – \$31,761.23**
  - B. Bills List 7/2023A Flood Damage Repair \$44,731.72**
  - C. Income Statement and Summary**
  - D. Bank Statements**
  - E. Inter Account Transfers**
- VII. MANAGEMENT REPORT**
  - A. ADMINISTRATION**
    - 1. Report of Delinquent Accounts: There were Fifty-Seven (57) Shut Off letters sent in the month of June totaling \$40,187.14. The total amount collected was \$31,841.53. Fifty-Two (52) customers paid in full. Five (5) customers made a partial payment and agreed to a payment plan.**
    - 2. SBA Administration Building – Update**
    - 3. Update on Ongoing Flood Restoration Efforts**
    - 4. Hydrant Flushing CANCELLED due to state wide drought watch**
  - B. WATER DEPARTMENT**
    - 1. Water production – June**
      - a. 281,382 GPD**
      - b. 193,371 Wells**
      - c. 93,306 Interconnections**
    - 2. Operations Update**
  - C. SEWER DEPARTMENT**
    - 1. Discharge Monitoring Report**
      - a. May – Daily Average Flow 0.1092**
      - b. May – Total Monthly Flow 3.3857**
    - 2. Operations Update**
- VIII. BOROUGH OPERATIONS**
  - A. Borough Operations – June**
    - 1. Emptied trash at trailhead and pavilion**
    - 2. Moved granite boulders to the park using the backhoe**
    - 3. Took down tables and chairs in the Borough Community Room**
    - 4. Prepped for and cleaned up after Concert in the Meadow**
    - 5. Dropped off and picked up street signs for repair**
    - 6. Replaced street signs**
- IX. ENGINEERING REPORT: Refer to enclosed written report.**

**A. Authority**

- 1. See Written Report**
- 2. Water Grant**
- 3. Summit and Hillcrest Project**

**X. SOLICITOR'S REPORT:****A. Authority****B. Developments- Forest Lane/Centennial Apartments****XI. CHAIRMAN'S MINUTE:****A. Announcements****XII. ADJOURN:**

**SCHWENKSVILLE BOROUGH AUTHORITY  
BOARD OF DIRECTORS MEETING: JULY 12, 2023**

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**ROLL CALL:**

The Regular meeting of the Schwenksville Borough Authority was called to order at Schwenksville Borough Hall, 300 Main St, Schwenksville at 7:00 PM by Chairman John Markley.

**ROLL CALL:**

In addition to Chairman Markley, other members present were Vice Chairman Thomas Slater, Treasurer Brian Pippert and Secretary Treasurer Darren Rash. Secretary Brian Corbin was excused from attendance.

Also, attending at the invitation of the Board were, Frederick Ebert, P.E., President of Ebert Engineering, Inc., Consulting Engineer to the Authority; Colby Grim, representing the Authority's Solicitor's firm of Grim, Biehn & Thatcher; John Scully, of Private Utility Enterprises, Inc., Management Consultant to the Authority.

**MINUTES:**

Chairman Markley then presented the minutes of June 14, 2023 and asked for approval when, Mr. Rash moved and Mr. Pippert seconded, accepting the Board of Director's meeting minutes of June 14, 2023 by a 4-0 vote.

**VISITORS:**

Confirmed Appointments - None  
Karen Slater  
Alec Hoffman

**FINANCIAL REPORT:**

The Board then reviewed Bill List 7/2023 in the amount of \$111,278.40. The Board reviewed checks to be signed in the amount of \$79,517.17. In addition, payroll, and pension transfers in the amount of \$31,761.23. Total Financial transaction of \$166,474.67 which summary is as follows:

Checks at meeting	\$ 79,517.17
Payroll, Pension & Other Transfers	\$ 31,761.23
Total Transfers and Checks	<b><u>\$ 111,278.40</u></b>

Accordingly, Mr. Pippert made a motion to approve Bill List 7/2023 in the amount of \$111,278.40, seconded by Mr. Rash and approved by the Board 4-0.

The Board then reviewed Bill List 7/2023A in the amount of \$44,731.72. The Board reviewed checks to be signed in the amount of \$44,731.72. Accordingly, Mr. Slater made a motion to approve Bill List 7/2023A, in the amount of \$44,731.72, seconded by Mr. Pippert and approved by the Board 4-0.

The Board generally reviewed the financial reports as well as the income statement and summary.

**MANAGEMENT REPORT:**

**Administration:**

1. Report of Delinquent Accounts - There were Fifty-seven (57) Shut Off letters sent in the month of June totaling \$40,187.14. The total amount collected was \$31,841.53. Fifty-Two (52) customers paid in full. Five (5) customers made a partial payment and agreed to a payment plan.
2. SBA Administration Building - Mr. Scully provided an update to the Board. Staff is moved back into the Administration Building.
3. Ongoing Flood Restorations – Mr. Scully provided an update to the Board.

**Water Department:**

- A. Management reported 281,382 gallons per day water usage for the month of June 2023. Authority wells produced 193,371 gallons per day and 93,306 gallons per day were taken from the interconnection.

**Sewer Department:**

- A. Management reported on May 2023 flows of a daily average flow of 0.1092 MGD and a total flow of 3.3857 million gallons for the month.

**BOROUGH OPERATIONS:**

- A. Borough Operations – June
  1. Empty trash in Pavilion and at Trailhead.
  2. Moved granite boulders to the park using the backhoe
  3. Took down tables and chairs in the Borough Community Room
  4. Prepped for and cleaned up after Concert in the Meadow
  5. Dropped off and picked up street signs for repair
  6. Replaced street signs

**ENGINEER'S REPORT:**

Fred Ebert, President of Ebert Engineering, Inc., the Authority's Consulting Engineer, previously filed a written report on Authority Projects, which has been included in this meeting's packet. Mr. Ebert then provided an overview of the projects that have been prioritized.

- A. Water Grant – Mr. Ebert provided a detailed update to the Board.
- B. Summit & Hillcrest Project- Mr. Ebert provided and update to the Board.

**SOLICITOR'S REPORT:**

Colby Grim of Grim Biehn & Thatcher.  
Mr. Grim had no action items

**ADJOURNMENT:**

There being no further business brought before the Board, Mr. Pippert made a motion to adjourn, seconded by Mr. Rash and approved by the Board, 4-0, adjourned at 7:52 pm.

**Respectfully submitted:**

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**Board Member**