

**SCHWENKSVILLE BOROUGH AUTHORITY
BOARD OF DIRECTORS MEETING: AUGUST 14, 2019**

1

The Regular meeting of the Schwenksville Borough Authority was called to order at the offices of the Authority, 298 Main Street, at 7:00 PM by Chairman John Markley.

ROLL CALL:

In addition to Chairman Markley, other members present were, Vice Chairman Donald Whitko and Secretary Tom Slater. Treasurer Brian Pippert attended the meeting via teleconference. Also attending at the invitation of the Board were Fredrick Ebert P.E., Ebert Engineering, Inc., Consulting Engineer to the Authority, Michael K. Sullivan, President of Private Utility Enterprises, Inc., Management Consultant to the Authority and John Scully, also of Private Utility Enterprises, Inc. Treasurer Greg Pocius was absent.

The Pledge of Allegiance was recited.

MINUTES:

Chairman Markley then presented the minutes of July 10, 2019 and asked for approval when, Mr. Whitko moved and Mr. Pippert seconded, accepting the Board of Director's meeting minutes of July 10, 2019, by a 4-0 vote.

Mr. Pocius has turned in his letter of resignation from the Board.

VISITORS:

Confirmed Appointments – None

From the Floor – Darren Rash, Borough Counsel, attended the Authority meeting.

FINANCIAL REPORT:

The Board then reviewed Bill List 8/2019A in the amount of \$88,963.55. The Board reviewed checks to be signed in the amount of \$54,242.55. In addition, payroll and pension transfers are in the amount of \$31,000.79; automatic withdrawals in the amount of \$3,720.21. Total Financial transactions of \$88,963.55 which summary is as follows:

Checks at meeting	\$ 54,242.55
Payroll & Pension Transfers	\$ 31,000.79
<u>Automatic Transfers</u>	\$ 3,720.21
<u>Total</u>	<u>\$ 88,963.55</u>

Accordingly, Mr. Whitko made a motion to approve Bill List 8/2019A in the amount of \$88,963.55 seconded by Mr. Pippert and approved by the Board 4-0, as amended.

The Board then reviewed Bill List 8/2019B in the amount of \$47,279.75 which summary is as follows:

Professional Costs	\$ 17,009.47
<u>Transfers</u>	\$ 30,270.28
<u>Total</u>	<u>\$ 47,279.75</u>

Accordingly, Mr. Whitko made a motion to approve Bill List 8/2019B in the amount of

**SCHWENKSVILLE BOROUGH AUTHORITY
BOARD OF DIRECTORS MEETING: AUGUST 14, 2019**

2

\$47,279.75, seconded by Mr. Slater and approved by the Board 4-0.

The Board entered an executive session at 7:05 p.m. to discuss personnel issues, resuming the meeting at 7:08 p.m. Mr. Whitko made a motion to approve garnishing of wages as discussed in executive session, seconded by Mr. Slater and approved by the Board 4-0.

MANAGEMENT REPORT:

A. Administration:

1. Report of Delinquent Accounts - There were Forty-Two (42) Shut-off Letters sent in the month of July totaling \$9,025.45. The total amount collected was \$8,912.40. Thirty-Six (36) customers paid in full, Four (4) customers made a partial payment and agreed to a payment plan and Two (2) customers were sent Certified Shut Off/Intent to File a Lien letters with a termination date of August 28, 2019.
2. Baghurst Alley/EPA – Mr. Sullivan provided an update to the Board and noted that he and the Authority engineer have a scheduled meeting with the EPA and Salford Township.
3. Service Agreement – Mr. Whitko made a motion to approve the service agreement for one (1) EDU for the proposed sprinkler system at the entrance of the Ragusa Tract, seconded by Mr. Pippert and approved by the Board 4-0.
4. 817 N Limerick Rd – Development Agreement - Mr. Pippert made a motion to authorize the Executive Director to execute the Developer Agreement between 817 N. Limerick Road and the Authority, seconded by Mr. Slater and approved by the Board 4-0.
5. 566 Main Street - Mr. Sullivan provided an update to the Board regarding an ongoing residential question regarding water services for a two-unit dwelling. Mr. Sullivan has previously discussed the issues and resolution with both the Borough and Ms. Moran. Ms. Moran will need to do the necessary plumbing changes within the house to remove the additional service charge.
6. Water Complaint - Mr. Slater made a motion to authorize the Executive Director to credit the homeowner due to the inconvenience of water flushing not to exceed \$100, seconded by Mr. Pippert and approved by the Board 4-0.
7. Emergency Dialer – Mr. Sullivan had a discussion with the Board regarding emergency dialers and the Authority wells and pump stations. Mr. Sullivan will provide additional information and implementation plan to the Board at a future Authority meeting.

Water Department:

**SCHWENKSVILLE BOROUGH AUTHORITY
BOARD OF DIRECTORS MEETING: AUGUST 14, 2019**

3

A. Management reported 320,187 gallons per day water usage for the month of July 2019. Authority wells produced 234,952 gallons per day and 85,235 gallons per day were taken from the interconnection.

Sewer Department:

A. Management reported on June 2019 flows of a daily average flow of 0.2718 MGD and a total flow of 5.669 million gallons for the month.

BOROUGH OPERATIONS:

A. Borough Operations – July

1. Emptied trash in Pavilion and at Trailhead on multiple occasions throughout the month and prepared Meadow and pavilion electric for Community Day.
2. Emptied trash, turned electric off, locked picnic tables, post-concert.

ENGINEER'S REPORT:

Fred Ebert, Ebert Engineering, Inc., the Authority's Consulting Engineer, previously filed a written report on Authority Projects, which has been included in this meeting's packet. Mr. Ebert then provided an overview of the projects that have been prioritized.

A. Authority – Mr. Ebert referred the Board to the written report

1. Penn Vest Loan Update – Mr. Ebert provided an update to the Board. All necessary documentation has been submitted to Pennvest to update the contract information to reflect the new contractors and contact. A payment request will be submitted to Pennvest prior to the September Authority meeting.

B. Water

1. Main Street Reconstruction Project – Mr. Ebert provided an update to the Board related to the project status and schedule.
 - a. Change Order No. 4 - Mr. Slater made a motion to approve Change Order No. 4 as presented in the amount of \$4,175.00, seconded by Mr. Pippert and approved by the Board 4-0.
 - b. Change Order No. 5 - Mr. Slater made a motion to approve Change Order No. 5 as presented in the amount of \$49,775.00, seconded by Mr. Pippert and approved by the Board 4-0.

C. Sewer

1. I&I Repairs – Mr. Ebert provided an update to the Board and continued with an explanation on a Flow per EDU Evaluation and a discussion on a Liner Program

D. Developments

1. Lumbeyard – Mr. Ebert referred the Board to his written report.
2. Centennial Apartments – Mr. Ebert referred the Board to his written report.

SOLICITOR'S REPORT:

**SCHWENKSVILLE BOROUGH AUTHORITY
BOARD OF DIRECTORS MEETING: AUGUST 14, 2019**

4

Peter Nelson of Grim Biehn & Thatcher, the Authority Solicitor's provided a brief update for ongoing projects.

CHAIRMAN'S MINUTE:

A. Announcements – Discussion with Borough Representatives related to Borough operations and proposed projects.

ADJOURNMENT:

There being no further business brought before the Board, Mr. Whitko made a motion to adjourn, seconded by Mr. Slater and approved by the Board, 4-0, adjourned at 8:25 p.m.

Respectfully submitted:

Board Member