

**SCHWENKSVILLE BOROUGH AUTHORITY
BOARD OF DIRECTORS MEETING
July 10, 2024– 7:00 P.M.
A G E N D A**

- I. CALL TO ORDER – Chairman**
- II. CALL OF THE ROLL**
- III. PLEDGE TO THE FLAG**
- IV. REVIEW AND APPROVE MINUTES of June 12, 2024**
- V. VISITORS:**
 - A. Confirmed Appointments:**
 - B. From the Floor:**
- VI. FINANCIAL REPORT:**
 - A. Bills List 7/2024 in the amount of \$159,168.87**
 - 1. Checks – \$124,360.53**
 - 2. Payroll and Pension Transfers – \$34,808.34**
 - B. Income Statement and Summary**
 - C. Bank Statements**
 - D. Inter Account Transfers**
- VII. MANAGEMENT REPORT**
 - A. ADMINISTRATION**
 - 1. Report of Delinquent Accounts: There were Seventy-Six (76) Shut Off and Past Due letters sent in the month of June totaling \$15,971.27. The total amount collected was \$13,784.82. Sixty-One (61) customers paid in full, Seven (7) customers made a partial payment and agreed to a payment plan and Eight (8) customers were granted hardship extensions.**
 - B. WATER DEPARTMENT**
 - 1. Water production – June**
 - a. 293,108**
 - b. 202,744 Wells**
 - c. 101,088 Interconnections**
 - 2. Operations Update**
 - 3. 2023 Consumer Confidence Report**
 - C. SEWER DEPARTMENT**
 - 1. Discharge Monitoring Report**
 - a. May – Daily Average Flow 0.1135**
 - b. May – Total Monthly Flow 3.518**
 - 2. Operations Update**
- VIII. BOROUGH OPERATIONS**
 - A. Borough Operations – June**
 - 1. Emptied trash at trailhead and pavilion**
 - 2. Prepped for & cleaned up after Concert in the Meadow**
 - 3. Removed Banner holders from lamp posts along Perkiomen Trail**
 - 4. Cleaned up broken glass in the Lower Meadow Parking Lot**

IX. ENGINEERING REPORT: Refer to enclosed written report.

A. Authority

1.

X. SOLICITOR'S REPORT:

A. Authority

1. Baghurst -

2. Farm View Estates -

XI. CHAIRMAN'S MINUTE:

A. Announcements

XII. ADJOURN:

SCHWENKSVILLE BOROUGH AUTHORITY
BOARD OF DIRECTORS MEETING: July 10, 2024

ROLL CALL:

The Regular meeting of the Schwenksville Borough Authority was called to order at Schwenksville Borough Hall, 300 Main St, Schwenksville at 7:00 PM by Vice Chairman Tom Slater.

ROLL CALL:

In addition to Vice Chairman Slater, other members present were Secretary Treasurer Darren Rash and Treasurer Brian Pippert.

Also, attending at the invitation of the Board were Frederick Ebert, P.E., President of Ebert Engineering, Inc., Consulting Engineer to the Authority; and John Scully, of Private Utility Enterprises, Inc., Management Consultant to the Authority. Chairman John Markley and Secretary Brian Corbin were excused from attendance.

Colby Grim, the Authority's Solicitor's firm of Grim, Biehn & Thatcher, was excused from attendance.

MINUTES:

Vice Chairman Slater then presented the minutes of June 12, 2024 and asked for approval when, Mr. Pippert moved and Mr. Rash seconded, accepting the Board of Director's meeting minutes of June 12, 2024 by a 3-0 vote.

VISITORS:

Karen Slater

FINANCIAL REPORT:

The Board then reviewed Bill List 7/2024 in the amount of \$159,168.87. The Board reviewed checks to be signed in the amount of \$124,360.53. In addition, payroll, and pension transfers in the amount of \$34,808.34. Total Financial transaction of \$159,168.87 which summary is as follows:

Checks at Meeting	\$ 124,360.53
Payroll, Pension & Other Transfers	\$ 34,808.34
Total Transfers and Checks	<u>\$ 159,168.87</u>

Accordingly, Mr. Pippert made a motion to approve Bill List 7/2024 in the amount of \$159,168.87, seconded by Mr. Rash and approved by the Board 3-0.

The Board generally reviewed the financial reports as well as the income statement and summary.

MANAGEMENT REPORT:

Administration:

1. **Report of Delinquent Accounts** - There were Seventy-Six (76) Shut Off and Past Due letters sent in the month of June totaling \$15,971.27. The total amount collected was \$13,784.82. Sixty-One (61) customers paid in full. Seven (7) customers made partial payments and agreed to a payment plan and Eight (8) customer were granted hardship extensions.

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2. Water Department:

- A. Management reported 293,108 gallons per day water usage for the month of June 2024. Authority wells produced 202,744 gallons per day and 101,088 gallons per day were taken from the interconnections.
- B. Mr. Scully provided an update to the Board.

Sewer Department:

- A. Management reported on May 2024 flows of a daily average flow of 0.1135 MGD and a total flow of 3.518 million gallons for the month.
- B. Mr. Scully provided an update to the Board.

BOROUGH OPERATIONS:

- A. Borough Operations – June
 - 1. Empty trash in Pavilion and at Trailhead.
 - 2. Prepped for and cleaned up after Concert in the Meadow
 - 3. Removed banner holders from lamp posts along Perkiomen trail
 - 4. Cleaned up broken glass in the lower Meadow Park lot

ENGINEER'S REPORT:

Mr. Ebert reviewed the Engineer's Report with the Board.

- A. Summit Avenue Replacement Project– Mr. Ebert provided an update to the Board.
- B. Baghurst – Mr. Ebert provided an update to the Board.
- C. Farm View Estates – Mr. Ebert provided an update to the Board.

SOLICITOR'S REPORT:

Mr. Scully referred to the Solicitor's Report.

CHAIRMAN'S MINUTE:

The Board recessed to an Executive Session at 7:35 to discuss personnel matters. No action was taken The Board reconvened to the regular meeting at 7:47.

ADJOURNMENT:

There being no further business brought before the Board, Mr. Pippert made a motion to adjourn, seconded by Mr. Rash and approved by the Board, 3-0, adjourned at 7:48 pm.

Respectfully submitted:

Board Member