

**SCHWENKSVILLE BOROUGH AUTHORITY
BOARD OF DIRECTORS MEETING
JANUARY 12, 2022– 7:00 P.M.
A G E N D A**

- I. CALL TO ORDER - Chairman**
- II. CALL OF THE ROLL**
 - A. Announcement of Board Member Appointment**
- III. PLEDGE TO THE FLAG**
- IV. DULY ADVERTISED MEETING – Chairman**
- V. REORGANIZATION – Chairman – Pro Tem**
 - A. Election of Officers**
 - 1. Chairman**
 - 2. Vice-Chairman**
 - 3. Secretary**
 - 4. Treasurer**
 - 5. Asst. Secretary/Treasurer**
 - CLOSE ELECTION**
- VI. APPOINTMENT OF PROFESSIONAL STAFF – Chairman**
 - 1. MANAGEMENT CONSULTANT – Private Utility Enterprises, Inc**
 - 2. SOLICITOR – Grim, Biehn & Thatcher**
 - 3. ENGINEER – Ebert Engineering, Inc**
 - 4. AUDITOR – Lopez, Teodosio & Larkin, LLC**
 - 5. PENSION TRUSTEE – Univest Bank & Trust**
- VII. REVIEW AND APPROVE MINUTES of December 8, 2021**
- VIII. VISITORS:**
 - A. Confirmed Appointments:**
 - B. From the Floor:**
- IX. FINANCIAL REPORT:**
 - A. Bills List 1/2022 in the amount of \$125,471.83**
 - 1. Checks – \$74,472.88**
 - 2. Payroll and Pension Transfers – \$40,015.59**
 - 3. Checks Signed Prior to Meeting - \$10,983.36**
 - B. Bills List 1/2022A Water Main Replacement Project in the amount of \$13,919.57**
 - 1. Checks - \$13,919.57**
 - C. Bills List 1/2022B Flood Damage Repair \$51,806.01**
 - 1. Checks – \$51,806.01**
 - D. Income Statement and Summary**
 - E. Bank Statements**
 - F. Inter Account Transfers**
- X. MANAGEMENT REPORT**
 - A. ADMINISTRATION**
 - 1. Report of Delinquent Accounts: There were Fifty-One (51) Shut Off letters sent in the month of December totaling \$35,457.71. The total amount collected was \$31,916.35. Forty-Four (44) customers paid in full. Four (4) customers made a partial payment and agreed to make monthly payments until paid in full and Six (3)**

customers were granted hardship extensions.

2. Proposed Development Updates - THP
3. Baghurst Alley/EPA- Proposed Water Main Extension – Update
4. SBA Administration Building, Lower Frederick – Update on Land Development
5. Update on Ongoing Flood Restoration Efforts
6. 2022 Borough Labor Agreement – to be signed
7. Clemmer 90A & 90B Main St – Escrow Release

B. WATER DEPARTMENT

1. Water production – December
 - a. 283,586 GPD
 - b. 197,860 Wells
 - c. 85,726 Interconnections
2. Operations Update

C. SEWER DEPARTMENT

1. Discharge Monitoring Report
 - a. November – Daily Average Flow 0.124
 - b. November – Total Monthly Flow 3.7201MG
2. Operations Update

XI. BOROUGH OPERATIONS

- A. Borough Operations – December**
1. Emptied trash at trailhead and pavilion
 2. Hooked up water & sewer to Borough job trailer
 3. Placed Plow markers out in Borough

XII. ENGINEERING REPORT: Refer to enclosed written report.

A. Authority

1. Update on On-Going Odor Control and Flood Control Evaluations

B. Water

1. Water Main Replacement Projects for 2nd and 3rd Avenues in Lower Frederick Township. – Update
2. See Written Report

C. Sewer

1. I & I – Sewer Repairs – Update

D. Developments

1. Update on Ongoing and Proposed Developments
2. Lumberyard – Update

XIII. SOLICITOR’S REPORT:

A. Authority

B. Developments

XIV. CHAIRMAN’S MINUTE:

A. Announcements

XV. ADJOURN: