

SCHWENKSVILLE BOROUGH AUTHORITY
BOARD OF DIRECTORS MEETING: April 9, 2025

ROLL CALL:

The Regular meeting of the Schwenksville Borough Authority was called to order at Schwenksville Borough Hall, 300 Main St, Schwenksville at 7:00 PM by Chairman Tom Slater.

ROLL CALL:

In addition to Chairman Markley, other members present were Vice-Chairman Tom Slater, Treasurer Brian Pippert, Secretary Brian Corbin and Secretary Treasurer Darren Rash.

Also, attending at the invitation of the Board were Frederick Ebert, P.E., President of Ebert Engineering, Inc., Consulting Engineer to the Authority, David Keightly Jr., representing the Authority's Solicitor's firm of Grim, Biehn & Thatcher and John Scully, of Private Utility Enterprises, Inc., Management Consultant to the Authority.

MINUTES:

Chairman Markley then presented the minutes of March 12, 2025 and asked for approval when, Mr. Corbin moved and Mr. Pippert seconded, accepting the Board of Director's meeting minutes of March 12, 2025 by a 5-0 vote.

VISITORS:

There were no visitors

FINANCIAL REPORT:

The Board then reviewed Bill List 4/2025 in the amount of \$165,376.11. The Board reviewed checks to be signed in the amount of \$91,918.73. In addition, payroll, and pension transfers in the amount of \$35,840.00. Checks Signed prior to the meeting in the amount of \$37,617.38. Total Financial transaction of \$99,393.67 which summary is as follows:

Checks at Meeting	\$ 91,918.73
Payroll, Pension & Other Transfers	\$ 35,840.00
Checks Signed before Meeting	<u>\$ 37,617.38</u>
Total Transfers and Checks	\$ 165,376.11

Accordingly, Mr. Slater made a motion to approve Bill List 4/2025 in the amount of \$165,376.11, seconded by Mr. Rash and approved by the Board 5-0.

The Board generally reviewed the financial reports as well as the income statement and summary.

MANAGEMENT REPORT:

Administration:

1. **Report of Delinquent Accounts** - There were Eighty (80) Past Due letters sent in the month of March totaling \$49,413.71. The total amount collected was \$46,814.29. Sixty-Two (62) customers paid in full, eight (8) customers made partial payments and agreed to a payment plan and Ten (10) customers did not pay and requested an extension until April 30, 2025.
2. **Univest Bank Account Closing Authorizations** - Mr. Slater, seconded by Mr. Rash, made a motion to transfer the funds from the Univest Bank account into the Ambler bank account and close the Univest Bank accounts, approved by the Board 5-0

Water Department:

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- A. Management reported 280,461 gallons per day water usage for the month of March 2025. Authority wells produced 193,021 gallons per day and 94,287 gallons per day were taken from the interconnections.
- B. Mr. Scully provided an update to the Board.
 - 1. Replace Roof on Well #4 – Mr. Scully provided an update to the Board. Staff will replace the roof at Well #4.

Sewer Department:

- B. Management reported on February 2025 flows of a daily average flow of 0.1759 MGD and a total flow of 4.9251 million gallons for the month.
- C. Mr. Scully provided an update to the Board.
 - 1. Replace Arms on Trickling Filter – Mr. Scully provided an update to the Board. Staff will replace the arm on the Trickling filter once the parts are delivered.

BOROUGH OPERATIONS:

- A. Borough Operations – March
 - 1. Empty trash in Pavilion and at Trailhead.
 - 2. Filled potholes on 2nd St
 - 3. Cold patched Borough roads
 - 4. Removed salt bins from various locations around the Borough
 - 5. Assisted with moving pallet & PortDam assembly

ENGINEER'S REPORT:

Mr. Ebert reviewed the Engineer's Report with the Board.

- A. Authority
 - 1. Mr. Slater made a motion to amend the April Agenda to include Resolution 2025-01 PA Small Water Grant Application and Approval, seconded by Mr. Pippert and approved by the Board 5-0
 - 2. Resolution 2025-01-PA Small Water Grant Application Approval – Mr. Slater made a motion to approve Resolution 2025-01, seconded by Mr. Rash and approved by the Board 5-0.

SOLICITOR'S REPORT:

Mr. Keightly referred to the Solicitor's Report.

- A. Baghurst Easements – Mr. Keightly provided an update to the Board.
- B. Well 6 Lease – Mr. Keightly provided an update to the Board.
- C. Verizon Lease – Mr. Slater made a motion to approve the Verizon Water Tank Cell Tower Lease, seconded by Mr. Rash and approved by the Board 5-0.

CHAIRMAN'S MINUTE:

ADJOURNMENT:

There being no further business brought before the Board, Mr. Slater made a motion to adjourn, seconded by Mr. Pippert and approved by the Board, 5-0, adjourned at 7:52 pm.

Respectfully submitted:

Board Member