

**SCHWENKSVILLE BOROUGH AUTHORITY
BOARD OF DIRECTORS MEETING: March 12, 2025**

ROLL CALL:

The Regular meeting of the Schwenksville Borough Authority was called to order at Schwenksville Borough Hall, 300 Main St, Schwenksville at 7:00 PM by Vice-Chairman Tom Slater.

ROLL CALL:

In addition to Vice-Chairman Slater, other members present were Treasurer Brian Pippert and Secretary Brian Corbin. Chairman John Markley attended the meeting via phone. Secretary Treasurer Darren Rash was excused from attendance.

Also, attending at the invitation of the Board were Frederick Ebert, P.E., President of Ebert Engineering, Inc., Consulting Engineer to the Authority, David Keightly Jr., representing the Authority's Solicitor's firm of Grim, Biehn & Thatcher and John Scully, of Private Utility Enterprises, Inc., Management Consultant to the Authority.

MINUTES:

Vice-Chairman Slater then presented the minutes of February 12, 2025 and asked for approval when, Mr. Markley moved and Mr. Corbin seconded, accepting the Board of Director's meeting minutes of February 12, 2025 by a 4-0 vote.

VISITORS:

There were no visitors

FINANCIAL REPORT:

The Board then reviewed Bill List 3/2025 in the amount of \$99,393.67. The Board reviewed checks to be signed in the amount of \$58,363.78. In addition, payroll, and pension transfers in the amount of \$38,901.64. Checks Signed prior to the meeting in the amount of \$2,128.25. Total Financial transaction of \$99,393.67 which summary is as follows:

Checks at Meeting	\$ 58,363.78
Payroll, Pension & Other Transfers	\$ 38,901.64
Checks Signed before Meeting	<u>\$ 2,128.25</u>
Total Transfers and Checks	\$ 99,393.67

Accordingly, Mr. Pippert made a motion to approve Bill List 3/2025 in the amount of \$99,393.67, seconded by Mr. Markley and approved by the Board 4-0.

The Board generally reviewed the financial reports as well as the income statement and summary.

MANAGEMENT REPORT:

Administration:

- 1. Report of Delinquent Accounts** - There were One Hundred Fifty-Eight (158) Past Due letters sent in the month of February totaling \$46,190.38. The total amount collected was \$40,571.80. One Hundred Seventeen (117) customers paid in full, seventeen (17) customers made partial payments and agreed to a payment plan and Twenty-Four (24) customers did not pay and requested an extension until March 31, 2025.

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Water Department:

- A. Management reported 254,547 gallons per day water usage for the month of February 2025. Authority wells produced 175,819 gallons per day and 85,665 gallons per day were taken from the interconnections.
- B. Mr. Scully provided an update to the Board.

Sewer Department:

- A. Management reported on January 2025 flows of a daily average flow of 0.1295 MGD and a total flow of 4.015 million gallons for the month.
- B. Mr. Scully provided an update to the Board.

BOROUGH OPERATIONS:

- A. Borough Operations – February
 - 1. Empty trash in Pavilion and at Trailhead.
 - 2. Repaired and installed street sign @ Perkiomen & 2nd St
 - 3. Salted and plowed Borough roads
 - 4. Removed graffiti from Meadow Park pavilion and playground

ENGINEER'S REPORT:

Mr. Ebert reviewed the Engineer's Report with the Board.

- A. Authority
 - 1. Aqua PA – Emergency Interconnection Request (Landis Tract) – Aqua Pa sent a letter to the Authority requesting the ability to install a meter pit to help facilitate fire services to the Landis Tract. The Board authorized Mr. Ebert to work with Aqua to determine if this connection is feasible.
 - 2. Corrective Action Plan Update– Mr. Ebert provided an update to the Board.
 - 3. 2024 Chapter 94 Report Authorization– Mr. Ebert provided an update to the Board.
 - 4. 2024 Water Audit Update – Mr. Ebert provided an update to the Board.
 - 5. WWTP Painting/Upgrade Update– Mr. Ebert provided an update to the Board.

SOLICITOR'S REPORT:

Mr. Keightly referred to the Solicitor's Report.

- A. Baghurst Easements – Mr. Keightly provided an update to the Board.

CHAIRMAN'S MINUTE:

Announcements

The Board went into executive session at 7:45 pm to discuss matters of personnel. No action was taken.

ADJOURNMENT:

There being no further business brought before the Board, Mr. Markley made a motion to adjourn, seconded by Mr. Pippert and approved by the Board, 4-0, adjourned at 8:00 pm.

Respectfully submitted:

Board Member