

SCHWENKSVILLE BOROUGH AUTHORITY
BOARD OF DIRECTORS MEETING: June 11, 2025

ROLL CALL:

The Regular meeting of the Schwenksville Borough Authority was called to order at Schwenksville Borough Hall, 300 Main St, Schwenksville at 7:00 PM by Chairman John Markley.

ROLL CALL:

In addition to Chairman Markley, other members present were Vice-Chairman Tom Slater, Secretary Brian Corbin, Secretary Treasurer Darren Rash. Treasurer and Treasurer Brian Pippert.

Also, attending at the invitation of the Board were Frederick Ebert, P.E., President of Ebert Engineering, Inc., Consulting Engineer to the Authority, Matt Hoover, representing the Authority's Solicitor's firm of Grim, Biehn & Thatcher and John Scully, of Private Utility Enterprises, Inc., Management Consultant to the Authority.

MINUTES:

Chairman Markley then presented the minutes of May 14, 2025 and asked for approval when, Mr. Slater moved and Mr. Rash seconded, accepting the Board of Director's meeting minutes of May 14, 2025 by a 5-0 vote.

VISITORS:

There were no visitors

FINANCIAL REPORT:

The Board then reviewed Bill List 6/2025 in the amount of \$151,982.46. The Board reviewed checks to be signed in the amount of \$110,570.69. In addition, payroll, and pension transfers in the amount of \$35,833.20. Checks Signed prior to the meeting in the amount of \$5,578.57. Total Financial transaction of \$151,982.46 which summary is as follows:

| | |
|------------------------------------|----------------------|
| Checks at Meeting | \$ 110,570.69 |
| Payroll, Pension & Other Transfers | \$ 35,833.20 |
| Checks Signed before Meeting | <u>\$ 5,578.57</u> |
| Total Transfers and Checks | \$ 151,982.46 |

Accordingly, Mr. Rash made a motion to approve Bill List 6/2025 in the amount of \$151,982.46, seconded by Mr. Pippert and approved by the Board 5-0.

The Board generally reviewed the financial reports as well as the income statement and summary.

MANAGEMENT REPORT:

Administration:

1. **Report of Delinquent Accounts** - There were Ninety-Two (92) Past Due letters sent in the month of May totaling \$16,867.35. The total amount collected was 15,830.72. Eighty-Three (83) customers paid in full, seven (7) customers made partial payments and agreed to a payment plan and Two (2) customers did not pay and requested an extension until June 30, 2025.
2. **Audit 2024-Draft Financial Statement**- There was no update on the Draft Audit.
3. **Liability Insurance**- Mr. Scully is working with an insurance broker to provide insurance quotes for the Authority Liability and Flood Insurance.

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Water Department:

- A. Management reported 288,815 gallons per day water usage for the month of May 2025. Authority wells produced 199,701 gallons per day and 96,137 gallons per day were taken from the interconnections.
- B. Mr. Scully provided an update to the Board.

Sewer Department:

- A. Management reported on April 2025 flows of a daily average flow of 0.1836 MGD and a total flow of 5.5076 million gallons for the month.
- B. Mr. Scully provided an update to the Board.

BOROUGH OPERATIONS:

- A. Borough Operations – May
 - 1. Empty trash in Pavilion and at Trailhead.

ENGINEER'S REPORT:

Mr. Ebert reviewed the Engineer's Report with the Board.

SOLICITOR'S REPORT:

Mr. Hoover referred to the Solicitor's Report.

- A. Baghurst Easements – Mr. Hoover provided an update to the Board. The Montgomery County Easement will be reviewed by the County Commissioners at their next meeting.
- B. Update on 133 Bavington – Mr. Hoover provided an update to the Board. The Authority Solicitor is continuing to work with the property owner regarding the easement.
- C. Update on Upper Salford – Mr. Hoover provided an update to the Board.
- D. Update on AT&T Cell Tower – Mr. Hoover provided an update to the Board.
- E. SBA Fee Schedule Resolution - Mr. Pippert 2025-02 made a motion to approve Resolution 2025-02, updating the Authority Fee Schedule, seconded by Mr. Slater and approved by the Board 5-0.

CHAIRMAN'S MINUTE:

The Board went into executive session at 7:45 pm to discuss matters of personnel. The Board resumed the meeting at 7:51 p.m. No action was taken.

ADJOURNMENT:

There being no further business brought before the Board, Mr. Rash made a motion to adjourn, seconded by Mr. Corbin and approved by the Board, 5-0, adjourned at 7:55 pm.

Respectfully submitted:

Board Member