

SCHWENKSVILLE BOROUGH AUTHORITY
BOARD OF DIRECTORS MEETING
August 14, 2024– 7:00 P.M.
A G E N D A

- I. CALL TO ORDER – Chairman**
- II. CALL OF THE ROLL**
- III. PLEDGE TO THE FLAG**
- IV. REVIEW AND APPROVE MINUTES of July 10, 2024**
- V. VISITORS:**
 - A. Confirmed Appointments:**
 - B. From the Floor:**

- VI. FINANCIAL REPORT:**
 - A. Bills List 8/2024 in the amount of \$130,988.80**
 - 1. Checks – \$78,279.58**
 - 2. Payroll and Pension Transfers – \$44,833.39**
 - 3. Checks paid before Meeting – \$7,875.83**
 - B. Game Farm Road Water Main Replacement Project- Contract No.24-1 in the amount of \$111,017.00**
 - 1. Barrasso Excavation, Inc. Payment Request No.1- \$111,017.00**
 - C. Income Statement and Summary**
 - D. Bank Statements**
 - E. Inter Account Transfers**

- VII. MANAGEMENT REPORT**
 - A. ADMINISTRATION**
 - 1. Report of Delinquent Accounts: There were Seventy-Four (74) Shut Off and Past Due letters sent in the month of July totaling \$17,731.42. The total amount collected was \$17,098.37. Sixty-Three (63) customers paid in full, Ten (10) customers made a partial payment and agreed to a payment plan and One (1) customer was granted a hardship extension.**

 - B. WATER DEPARTMENT**
 - 1. Water production – July**
 - a. 304,133**
 - b. 202,129 Wells**
 - c. 112,809 Interconnections**
 - 2. Operations Update**

 - C. SEWER DEPARTMENT**
 - 1. Discharge Monitoring Report**
 - a. June – Daily Average Flow 0.1139**
 - b. June – Total Monthly Flow 3.4182**
 - 2. Operations Update**

- VIII. BOROUGH OPERATIONS**
 - A. Borough Operations – July**
 - 1. Emptied trash at trailhead and pavilion**

2. Prepped for & cleaned up after Concert in the Meadow

IX. ENGINEERING REPORT: Refer to enclosed written report.

A. Authority

- 1. Game Farm Road Water Main Replacement**
- 2. Artisan Centennial Street Development- Sewer Planning Module**

X. SOLICITOR'S REPORT:

A. Authority

- 1. Baghurst -**
- 2. Farm View Estates -**

XI. CHAIRMAN'S MINUTE:

A. Announcements

XII. ADJOURN:

**SCHWENKSVILLE BOROUGH AUTHORITY
BOARD OF DIRECTORS MEETING: August 14, 2024**

ROLL CALL:

The Regular meeting of the Schwenksville Borough Authority was called to order at Schwenksville Borough Hall, 300 Main St, Schwenksville at 7:00 PM by Vice Chairman Tom Slater.

ROLL CALL:

In addition to Vice Chairman Slater, other members present were Secretary Treasurer Darren Rash, Secretary Brian Corbin and Treasurer Brian Pippert. Chairman John Markley was excused from attendance.

Also, attending at the invitation of the Board were Frederick Ebert, P.E., President of Ebert Engineering, Inc., Consulting Engineer to the Authority, Colby Grim, representing the Authority's Solicitor's firm of Grim, Biehn & Thatcher and John Scully, of Private Utility Enterprises, Inc., Management Consultant to the Authority.

MINUTES:

Vice Chairman Slater then presented the minutes of July 10, 2024 and asked for approval when, Mr. Pippert moved and Mr. Rash seconded, accepting the Board of Director's meeting minutes of July 10, 2024 by a 4-0 vote.

VISITORS:

There were no visitors

FINANCIAL REPORT:

The Board then reviewed Bill List 8/2024 in the amount of \$130,988.80. The Board reviewed checks to be signed in the amount of \$78,279.58. Checks Signed prior to the meeting in the amount of \$7,875.83. Total Financial transaction of \$130,988.80 which summary is as follows: In addition, payroll, and pension transfers in the amount of \$44,833.39. Total Financial transaction of \$130,988.80 which summary is as follows:

Checks at Meeting	\$ 78,279.58
Payroll, Pension & Other Transfers	\$ 44,833.39
Checks Signed before Meeting	\$ 7,875.83
Total Transfers and Checks	<u>\$ 130,988.80</u>

Accordingly, Mr. Rash made a motion to approve Bill List 8/2024 in the amount of \$130,988.80, seconded by Mr. Corbin and approved by the Board 4-0.

The Board then reviewed the Game Farm Water Main Replacement Project (Contract 24-1) Payment Request in the amount of \$111,017.00. Accordingly, Mr. Rash made a motion to approve the Payment Request in the amount of \$111,017.00, seconded by Mr. Corbin and approved by the Board 4-0.

The Board generally reviewed the financial reports as well as the income statement and summary.

**SCHWENKSVILLE BOROUGH AUTHORITY
BOARD OF DIRECTORS MEETING: August 14, 2024**

MANAGEMENT REPORT:

Administration:

1. **Report of Delinquent Accounts** - There were Seventy-Four (74) Shut Off and Past Due letters sent in the month of July totaling \$17,731.42. The total amount collected was \$17,098.37. Sixty-Three (63) customers paid in full. Ten (10) customers made partial payments and agreed to a payment plan and One (1) customer was granted a hardship extension.

2. **Water Department:**
 - A. Management reported 304,133 gallons per day water usage for the month of July 2024. Authority wells produced 202,129 gallons per day and 112,809 gallons per day were taken from the interconnections.
 - B. Mr. Scully provided an update to the Board.

3. **Sewer Department:**
 - A. Management reported on June 2024 flows of a daily average flow of 0.1139 MGD and a total flow of 3,4182 million gallons for the month.
 - B. Mr. Scully provided an update to the Board.

BOROUGH OPERATIONS:

- A. Borough Operations – July
 1. Empty trash in Pavilion and at Trailhead.
 2. Prepped for and cleaned up after Concert in the Meadow

ENGINEER'S REPORT:

Mr. Ebert reviewed the Engineer's Report with the Board.

- A. Game Farm Rd Water Main Replacement Project– Mr. Ebert provided an update to the Board.
- B. Artisan Centennial Street Development – Sewer Planning Module – Mr. Ebert provided an update to the Board.

SOLICITOR'S REPORT:

Mr. Scully referred to the Solicitor's Report.

CHAIRMAN'S MINUTE:

Announcements

ADJOURNMENT:

There being no further business brought before the Board, Mr. Pippert made a motion to adjourn, seconded by Mr. Rash and approved by the Board, 4-0, adjourned at 7:25 pm.

Respectfully submitted:

Board Member