

SCHWENKSVILLE BOROUGH AUTHORITY
BOARD OF DIRECTORS MEETING: August 13, 2025

ROLL CALL:

The Regular meeting of the Schwenksville Borough Authority was called to order at Schwenksville Borough Hall, 300 Main St, Schwenksville at 7:00 PM by Chairman John Markley.

ROLL CALL:

In addition to Chairman Markley, other members present were Vice-Chairman Tom Slater, Treasurer Darren Rash, Assistant Secretary Treasurer Brian Corbin and Secretary Brian Pippert.

Also, attending at the invitation of the Board were Frederick Ebert, P.E., President of Ebert Engineering, Inc., Consulting Engineer to the Authority, Erik Allgood, representing the Authority's Solicitor's firm of Grim, Biehn & Thatcher and John Scully, of Private Utility Enterprises, Inc., Management Consultant to the Authority.

MINUTES:

Chairman Markley then presented the minutes of July 9, 2025 and asked for approval when, Mr. Rash moved and Mr. Corbin seconded, accepting the Board of Director's meeting minutes of July 9, 2025 by a 5-0 vote.

VISITORS:

FINANCIAL REPORT:

The Board then reviewed Bill List 8/2025 in the amount of \$171,905.53. The Board reviewed checks to be signed in the amount of \$123,021.16. In addition, payroll, and pension transfers in the amount of \$45,604.86. Checks Signed prior to the meeting in the amount of \$3,279.51. Total Financial transaction of \$171,905.53 which summary is as follows:

| | |
|------------------------------------|----------------------|
| Checks at Meeting | \$ 123,021.16 |
| Payroll, Pension & Other Transfers | \$ 45,604.86 |
| Checks Signed before Meeting | <u>\$ 3,279.51</u> |
| Total Transfers and Checks | \$ 171,905.53 |

Accordingly, Mr. Rash made a motion to approve Bill List 8/2025 in the amount of \$171,905.53, seconded by Mr. Slater and approved by the Board 5-0.

The Board generally reviewed the financial reports as well as the income statement and summary.

MANAGEMENT REPORT:

Administration:

- 1. Report of Delinquent Accounts** - There were Fifty-Eight (58) Shut Off and Past Due letters sent in the month of July totaling \$27,312.20. The total amount collected was \$26,139.46. Fifty (50) customers paid in full, one (1) customer made a partial payment and seven (7) customers did not pay at all.

Premier Technologies, LLC IT proposal – Mr. Scully reviewed the IT Proposal from Premier Technologies, LLC with the Board. Mr. Rash made a motion to remove PC Burbs as the IT service provider of the Authority, seconded by Mr. Slater and approved by the Board 5-0. Staff will retain PC Burbs for a one-month transition period and obtain all passwords to ensure a smooth transition. Mr. Slater made a motion to approve the Premier Technologies, LLC, proposal as presented, for IT Services for the Authority, seconded by Mr. Slater and approved by the Board 5-0.

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Water Department:

- A. Management reported 289,476 gallons per day water usage for the month of July 2025. Authority wells produced 202,492 gallons per day and 93,370 gallons per day were taken from the interconnections.
- B. Mr. Scully provided an update to the Board.

Sewer Department:

- A. Management reported on June 2025 flows of a daily average flow of 0.1253 MGD and a total flow of 3.7603 million gallons for the month.
- B. Mr. Scully provided an update to the Board.

BOROUGH OPERATIONS:

- A. Borough Operations – July
 - 1. Empty trash in Pavilion and at Trailhead
 - 2. Prepped and cleaned up after Concert in the Meadow
 - 3. Closed and re-opened Woodland Ave due to storm damage
 - 4. Removed downed tree & debris on Clearfield Ave

ENGINEER'S REPORT:

Mr. Ebert reviewed the Engineer's Report with the Board.

SOLICITOR'S REPORT:

Mr. Allgood referred to the Solicitor's Report.

Baghurst Easements – Mr. Allgood reviewed the letter from Lower Salford with the Board requesting a fence around the Baghurst Booster Station and property. Mr. Pippert made a motion to respond to Lower Salford regarding the fence request and easement, seconded by Mr. Slater and approved by the Board 5-0.

Mr. Rash made a motion to obtain an appraisal of the Bavington property, seconded by Mr. Corbin and approved by the Board 5-0.

CHAIRMAN'S MINUTE:

ADJOURNMENT:

There being no further business brought before the Board, Mr. Rash made a motion to adjourn, seconded by Mr. Slater and approved by the Board, 5-0, adjourned at 8:07 pm.

Respectfully submitted:

Board Member