

**SCHWENKSVILLE BOROUGH AUTHORITY
BOARD OF DIRECTORS MEETING: May 14, 2025**

ROLL CALL:

The Regular meeting of the Schwenksville Borough Authority was called to order at Schwenksville Borough Hall, 300 Main St, Schwenksville at 7:00 PM by Chairman John Markley.

ROLL CALL:

In addition to Chairman Markley, other members present were Vice-Chairman Tom Slater, Secretary Brian Corbin, and Secretary Treasurer Darren Rash. Treasurer. Brian Pippert was excused from attendance.

Also, attending at the invitation of the Board were Frederick Ebert, P.E., President of Ebert Engineering, Inc., Consulting Engineer to the Authority, David Keightly Jr., representing the Authority's Solicitor's firm of Grim, Biehn & Thatcher and John Scully, of Private Utility Enterprises, Inc., Management Consultant to the Authority.

MINUTES:

Chairman Markley then presented the minutes of April 9, 2025 and asked for approval when, Mr. Rash moved and Mr. Corbin seconded, accepting the Board of Director's meeting minutes of April 9, 2025 by a 4-0 vote.

VISITORS:

There were no visitors

FINANCIAL REPORT:

The Board then reviewed Bill List 5/2025 in the amount of \$163,220.45. The Board reviewed checks to be signed in the amount of \$108,346.40. In addition, payroll, and pension transfers in the amount of \$45,556.64. Checks Signed prior to the meeting in the amount of \$9,317.38. Total Financial transaction of \$163,220.45 which summary is as follows:

Checks at Meeting	\$ 108,346.40
Payroll, Pension & Other Transfers	\$ 45,556.64
Checks Signed before Meeting	<u>\$ 9,317.38</u>
Total Transfers and Checks	\$ 163,220.45

Accordingly, Mr. Corbin made a motion to approve Bill List 5/2025 in the amount of \$163,220.45, seconded by Mr. Slater and approved by the Board 4-0.

The Board generally reviewed the financial reports as well as the income statement and summary.

MANAGEMENT REPORT:

Administration:

1. **Report of Delinquent Accounts** - There were Eighty-Two (82) Past Due letters sent in the month of April totaling \$37,547.74. The total amount collected was \$36,948.94. Seventy-Eight (78) customers paid in full, three (3) customers made partial payments and agreed to a payment plan and One (1) customer did not pay and requested an extension until May 31, 2025.
2. **Professional Service Agreement-** Mr. Rash made a motion to approve the Professional Service Agreement between 225 Big Road, Lower Frederick and the Schwenksville Borough Authority, seconded by Mr. Slater and approved by the Board 4-0.

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3. **Rio Premium Support Package for Neptune-** Mr. Scully provided an update to the Board.
4. **Medicare Supplement Information-** Mr. Scully reviewed the Medicare options with the Board. Mr. Rash made a motion to approve the payment for Medicare part B and part D for the affected employee's spouse, seconded by Mr. Corbin and approved by the Board 4-0.
5. **Medicare Supplement Policy-** Mr. Rash made a motion to authorize the Authority Solicitor to draft a policy as it relates to the Medicare supplemental insurance, seconded by Mr. Slater and approved by the Board 4-0.

Water Department:

- A. Management reported 290,554 gallons per day water usage for the month of April 2025. Authority wells produced 185,132 gallons per day and 105,422 gallons per day were taken from the interconnections.
- B. Mr. Scully provided an update to the Board.

Sewer Department:

- A. Management reported on March 2025 flows of a daily average flow of 0.1516 MGD and a total flow of 4.7003 million gallons for the month.
- B. Mr. Scully provided an update to the Board.

BOROUGH OPERATIONS:

- A. Borough Operations – April
 1. Empty trash in Pavilion and at Trailhead.
 2. Cold patched @ Centennial & Main
 3. Fixed leaning Stop sign @ 131 Game Farm
 4. Pressure washed boat launch and Meadow pavilion

ENGINEER'S REPORT:

Mr. Ebert reviewed the Engineer's Report with the Board.

2025 Sludge Hauling Contract - Mr. Slater made a motion to award the 2025 Sludge Hauling Contract to the low bidder, Hydrotech Environmental, Contract 25-1, for a 3-year contract subject to review of the contract documents by the Authority Manager and Solicitors office, seconded by Mr. Slater, and approved by the Board 4-0.

SOLICITOR'S REPORT:

Mr. Keightly referred to the Solicitor's Report.

A. **Baghurst Easements** – Mr. Keightly provided an update to the Board. The Board directed the Authority Manager to have discussions with the owner regarding the current issues.

B. **Well #6 Lease** – AT&T reached out to the Authority to gain access to the tower for maintenance on the cell location. Mr. Slater made a motion to authorize the Authority Solicitor to send AT&T a consent agreement specifying the Authority terms of access, including the pre and post contraction videos, seconded by Mr. Rash, and approved by the Board 4-0.

C. **Verizon Lease** – Mr. Rash made a motion to approve the Verizon Water Tower Lease Agreement as presented by the Authority Solicitor, seconded by Mr. Corbin, and approved by the Board 4-0.

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CHAIRMAN'S MINUTE:

ADJOURNMENT:

There being no further business brought before the Board, Mr. Slater made a motion to adjourn, seconded by Mr. Corbin and approved by the Board, 4-0, adjourned at 7:45 pm.

Respectfully submitted:

Board Member