

**SCHWENKSVILLE BOROUGH AUTHORITY
BOARD OF DIRECTORS MEETING: January 8, 2025**

ROLL CALL:

The Regular meeting of the Schwenksville Borough Authority was called to order at Schwenksville Borough Hall, 300 Main St, Schwenksville at 7:00 PM by Vice-Chairman Tom Slater.

ROLL CALL:

In addition to Vice-Chairman Slater, other members present were Treasurer Brian Pippert. Chairman John Markley attended the meeting via phone. Secretary Brian Corbin and Secretary Treasurer Darren Rash were excused from attendance.

Also, attending at the invitation of the Board were Frederick Ebert, P.E., President of Ebert Engineering, Inc., Consulting Engineer to the Authority, Colby Grim, representing the Authority's Solicitor's firm of Grim, Biehn & Thatcher and John Scully, of Private Utility Enterprises, Inc., Management Consultant to the Authority.

REORGANIZATION:

Open for Nominations

Vice-Chairman Pro-Tem Slater opened the floor for nominations for the officers for the Board of Directors. Mr. Slater asked if there were any proposed changes to the current slate of officers.

The 2025 Elected Officers for the Schwenksville Borough Authority Board of Directors officers are the following:

1. Chairman - John B. Markley, motion by Mr. Pippert, seconded by Mr. Markley and passed with a 3-0 vote
2. Vice Chairman – Thomas Slater, Sr, motion by Pippert, seconded by Mr. Markley and passed with a 3-0 vote
3. Secretary – Brian Pippert motion by Mr. Pippert, seconded by Mr. Markley and passed with a 3-0 vote
4. Treasurer – Darren Rash motion by Mr. Pippert, seconded by Mr. Markley and passed with a 3-0 vote
5. Asst. Secretary/Treasurer – Brian Corbin motion by Mr. Pippert, seconded by Mr. Markley and passed with a 3-0 vote

At this time, Vice-Chairman Slater proceeded with the presentation and approval of the professional staff for 2025.

APPOINTMENTS of PROFESSIONAL STAFF:

Vice-Chairman Slater then presented the following firms and requested a motion for approval: Management Consultant – Private Utility Enterprises, Inc., motion by Mr. Markley, seconded by Mr. Pippert and passed with a 3-0 vote.

Solicitor - Grim, Biehn & Thatcher – Colby Grim, Esq. motion by Mr. Markley, seconded by Mr. Pippert and passed with a 3-0 vote.

Engineer - Ebert Engineering, Inc. - Frederick Ebert, P.E., President, motion by Mr. Markley, seconded by Mr. Pippert and passed with a 3-0 vote.

Auditor – Lopez, Teodosio & Larkin, LLC - motion by Mr. Markley, seconded by Mr. Pippert and passed with a 3-0 vote.

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Pension Trustee- Univest Bank and Trust Co., motion by Mr. Markley, seconded by Mr. Pippert and passed with a 3-0 vote.

At this time, Vice-Chairman Slater asked for a motion to adjourn the Reorganizational meeting and to move to the Regular Meeting, where upon Mr. Markley motioned, seconded by Mr. Pippert and passed with a 3-0 vote.

MINUTES:

Vice-Chairman Slater then presented the minutes of December 11, 2024 and asked for approval when, Mr. Markley moved and Mr. Pippert seconded, accepting the Board of Director's meeting minutes of December 11, 2024 by a 3-0 vote.

VISITORS:

There were no visitors

FINANCIAL REPORT:

The Board then reviewed Bill List 1/2025 in the amount of \$148,425.14. The Board reviewed checks to be signed in the amount of \$98,852.71. In addition, payroll, and pension transfers in the amount of \$44,617.43. Checks Signed prior to the meeting in the amount of \$4,955.00. Total Financial transaction of \$148,425.14 which summary is as follows:

Checks at Meeting	\$ 98,852.71
Payroll, Pension & Other Transfers	\$ 44,617.43
Checks Signed before Meeting	<u>\$ 4,955.00</u>
Total Transfers and Checks	\$ 148,425.14

Accordingly, Mr. Pippert made a motion to approve Bill List 1/2025 in the amount of \$148,425.14, seconded by Mr. Markley and approved by the Board 3-0.

The Board generally reviewed the financial reports as well as the income statement and summary.

MANAGEMENT REPORT:

Administration:

- 1. Report of Delinquent Accounts** - There were One Hundred Forty-Four (144) Past Due letters sent in the month of December totaling \$37,892.10. The total amount collected was \$36,153.33. One Hundred Twenty-Six (126) customers paid in full, Eleven (11) customers made partial payments and agreed to a payment plan and Seven (7) customers were granted a hardship extension
- 2. Escrow Release-Road Restoration 135 4th St** – Mr. Scully provided an update to the Board. The project was complete and the escrow funds were returned to the developer.
- 3. Rate Study Proposal**- Mr. Scully reviewed the Rate Study proposal with the Board. At this time, the Authority is not moving forward to the Board.
- 4. Purchase of Swordfish pipe detection** – Mr. Scully provided and update to the Board.

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Water Department:

- A. Management reported 277,287 gallons per day water usage for the month of December 2024. Authority wells produced 186,821 gallons per day and 119,6773 gallons per day were taken from the interconnections.
- B. Mr. Scully provided an update to the Board.

Sewer Department:

- A. Management reported on November 2024 flows of a daily average flow of 0.0796 MGD and a total flow of 2.4662 million gallons for the month.
- B. Mr. Scully provided an update to the Board.

BOROUGH OPERATIONS:

- A. Borough Operations – December
 - 1. Empty trash in Pavilion and at Trailhead.
 - 2. Cold patched pothole in gas service line installation trench
 - 3. Salted and plowed Borough roads

ENGINEER'S REPORT:

Mr. Ebert reviewed the Engineer's Report with the Board.

SOLICITOR'S REPORT:

Mr. Grim referred to the Solicitor's Report.

CHAIRMAN'S MINUTE:

Announcements

ADJOURNMENT:

There being no further business brought before the Board, Mr. Pippert made a motion to adjourn, seconded by Mr. Markley and approved by the Board, 3-0, adjourned at 8:00 pm.

Respectfully submitted:

Board Member