



**Green Valley Villas West  
Condominium Association**  
PO Box 120, Green Valley, AZ 85622  
(520) 393-7891 – Fax (520) 393-7893  
[admin@villaswest.org](mailto:admin@villaswest.org)  
website: [villaswest.org](http://villaswest.org)

### **Board Meeting Etiquette**

1. Board Meetings are for the purpose of giving you the owners an update on the Association standing and information on ongoing and upcoming projects and events. The Board also uses this time to make motions and pass actions.
2. No letters and or reports regarding a single unit or owner shall be read by either the Board or member/owner.
3. All “owner input” should be for the good of the whole community and not for any single individual agenda or villa.
4. All private matters should be discussed with the Board in private. You can contact your Board through our office either by letter delivered to their mailbox or by request that you be contacted or using the new Board email address. ([www.villaswestboard@gmail.com](mailto:www.villaswestboard@gmail.com))
5. The Board will not tolerate any offensive language, insults, harassment, racist or obscene remarks.