



Date: November 19, 2019

Villas West Condominium Association  
Green Valley, AZ 85614

RE: Delivery of Mail and Safety Issues:

In an effort to promote efficient and safe delivery of the mail, I am requesting patios be unlocked and clear of obstruction and debris so the Letter Carrier can access the mail box safely. The entry on the patios is necessary to service two boxes at one time. Locked and blocked patios impact your neighbor, even if you don't receive mail service.

Please be a considerate of your neighbor who may receive mail, even if you have a post office box at the local post office.

Animals must be restrained during delivery hours Monday through Saturday and Sunday if you order items requiring Sunday delivery.

If animals interfere with mail service delivery, the customer will have to sign an agreement with the Green Valley Post Office. The agreement is meant to protect the letter carrier and the public.

Kindest Regards,

Donna A Delagarza  
Postmaster  
Green Valley Post Office  
50 E Continental Road  
Green Valley, AZ 85614  
Donna.a.delagarza@usps.gov