Good Day Homeowners,

I wanted to send out this email and give homeowners an update of what has been happening at Green Valley Villas West.

We are now fully staffed and back on track. We have divided our landscaping crew into two (2) teams so that we are able to accomplish more. We also have separated our Maintenance crew by Quads and each are responsible for maintenance of hot water heaters, HVAC's, and roofs.

We have created a Maintenance Preventive Plan and has been working Great! We have also started with the ramp project we have done 8 ramps and have 5 more to go. We will also be painting the caution lines (Yellow) and the Red lines as well. More projects to come. We hired a new Cleaning person that will be assisting Alma her name is Ana please welcome her when you all see her. We have divided their duties and she is doing an exceptional job. Diane and Liliana have been updating tenants and homeowner files up to date.

** Please note that there is still one board member opening to be filled. Contact the office if you would like to be on the board.

Below are some changes and upcoming events:

We have opened our office below is our office hours. 9:00 AM - 12:00 PM Walk-in Welcome with Face mask Max 2 people at a time 1:00 PM - 4:00 PM by Appointment only please contact the office

November fun in the sun: We are getting together with the Social Activities Committee for dates.

<u>December Christmas Party</u>: Saturday, December 5th, 2020 at the American Legion post 66 has been cancelled.