

Green Valley Villas West Condominium Association PO Box 120, Green Valley, AZ 85622 (520) 393-7891 – Fax (520) 393-7893 <u>Finance@villaswest.org</u> website: www.villaswest.org

## Water On/Off Request Form

Date:
Owners Name(s):
Villa Address:
Phone Number(s):
Email:
Turn <b>ON</b> water on this date:
Turn <b>OFF</b> water on this date:
Owner's Signature:

All requests must be in writing. Please **<u>DO NOT</u>** call the emergency phone line! You may use this form and submit it in person by dropping it off in the Mail Slot at the Villas West Office, 460 S. Paseo Quinta, OR, you may submit via e-mail or fax:

E-mail: *Finance@villaswest.org* Fax: (520) 393-7893

You also have the option of US Mail: *PO Box 120, Green Valley, Arizona, 85622 - please be advised this may take longer to receive.* 

*Turn on Requests require* an advanced notice of three (3) business days. A **\$50.00** fee will be charged for any rushed service.

*Turn Off Requests* does not require an advanced notice.