

4CT Technical Theatre Safety Contract

Volunteers can assist and learn by participating in all areas of theatre productions, which includes creation and construction of sets. Because of the use of power tools, use of a catwalk, ladder or lift to adjust lights, and other potentially hazardous activities during a production, there are a number of procedures 4 Community Theatre needs to conduct with Volunteer safety in mind.

Policy:

In order to assist and learn about all aspects of theatre productions, Volunteers are encouraged to work on set construction, rigging, and stage electrical work. The following outlines the expectations for Volunteers as they undertake these activities in and around the stage and in our workshops.

***** Safety is of the utmost importance when working around the theatre. *****

Procedures:

1. Volunteers **MUST** be trained to use power tools, electrical devices and the theatre rigging systems by the 4CT Technical Director or other designated representative.
2. Volunteers **MUST** wear closed-toed flat shoes that cover the top of the foot. No sandals, flip flops, or heels of any sort may be worn at any time, especially when working on stage, in the scene shop or in any theatre space. Tennis shoes or steel toe boots are recommended.
3. Loose or baggy clothing, neckties or scarves, and dangling jewelry can get caught in power tools and are prohibited on-stage and in the scene shop.
4. If Volunteers are authorized to handle tools they will do so with care and in the proper manner.
5. Volunteers must wear approved eye protection when operating **all** power tools.
6. It is strongly recommended, but not required, that Volunteers wear ear protection when operating power tools.
7. Volunteers should wear either a dust mask or full-face respirator when working with dusty materials, sweeping, or cutting plastic materials or other fine dust generating materials such as masonite. Asthmatic Volunteers should not do this type of work at all.
8. "Heads" will be called whenever something is uncontrollably falling above people.
9. Volunteers and staff will never run backstage, on stage, or in any theatre area at any time.
10. Appropriate gloves should be worn when using paints, solvents and stains.
11. All electrical work will be completed only by persons trained by the 4CT Technical Director or other designated representative. Volunteers should not attempt to do electrical work unless directly supervised by a staff member or their designees.
12. Volunteers must empty their pockets before climbing a ladder or going onto the catwalk. Wrenches and other tools must be tethered to their bodies with an appropriate tie line when working over head.
13. Catwalks will remain uncluttered at all times.

I have read the above procedures and I agree to follow them while on-stage, backstage, and in the scene shop. I understand that I may be banned from hazardous activity should I refuse to follow these guidelines and that my eligibility to participate in drama activities may be affected as a result.

Volunteer Name _____

Volunteer Signature _____

Parent Signature if under 18 _____