

**Central Elementary School PTA  
Meeting Minutes  
Wednesday, November 14, 2018**

**Attendance**

Gaye Johnson, Paige Owens, Ashley Crutchfield, Carol Penney, Alesa Chaffin, Nathan Chaffin, Melissa Jones, Laura Jones, Rachel Clark

**Call to Order**

The meeting was called to order at 5:35 p.m. by Gaye Johnson.

**Principal's Report – Paige Owens**

- November 15<sup>th</sup> – Paint Night sponsored by Title I. (\*Note: This event was moved to Monday, November 19<sup>th</sup> due to inclement weather.)
- November 20<sup>th</sup> – PTA assembly to announce walkathon results and hold door prize drawing for students who brought in donations.
- November 28<sup>th</sup> – Gifted students will go on a field trip to Natural Bridge.
- December 6<sup>th</sup> – Holiday program for all grade levels at 6 pm. Shuttle will provide transportation from Food Lion parking lot.
- December 21<sup>st</sup> - end of nine weeks. Report cards will go home on January 14<sup>th</sup>.
- Early release days on December 19<sup>th</sup>, 20<sup>th</sup> and 21<sup>st</sup> (due to exam schedule at the high school). Students will return from Christmas break on Monday, January 7<sup>th</sup>.
- Enrichment clubs were discussed at today's SIT team meeting. Still in the planning stages, but clubs will be held during school hours this year. Children will attend their enrichment groups one day a week, for one month, so they will get to participate in four different enrichment activities.

**PTA Treasurer's Report – Gaye Johnson**

- Balance will be \$10,625 after invoices for House Color shirts, stadium cups, and state and national PTA membership dues are paid.
- Gaye and Katie will be meeting soon to discuss audit, invoices, insurance, etc.

**Fundraising – Gaye Johnson**

- Walkathon raised around \$7,800. Corporate sponsors contributed \$3,800 of our total. Online donations accounted for \$500 of the total. Donations from students/families, PTA members, and CES staff were significantly lower this year, compared to the three previous years. Discussed ways to better promote the walkathon "in house" next year.
- Received notice that November 1 submission of Box Tops earned \$699.90.
- The totals from recent "dine out" nights (totaling \$2,320) were included in the November newsletter.
- Order form for spirit merchandise (including tie-dyed house color long sleeve shirts and hoodies) went home to all families. The deadline can be extended to November 26, for orders to be received before winter break. Laura will post this information on Facebook.
- W&L grant proposal opportunity in March 2019. If our PTA applies for a grant, we would need to describe a specific project or purchase for which we would use the money. We discussed requesting a grant for a campus beautification project; we need to review the grant proposal that was submitted to Lowe's in May 2018.
- Carol Penney received a call from a VA PTA representative, saying they needed more people to apply for the grants they provide. Unfortunately, the application deadline is November 18, and the grants are for specific school programs. When planning for the 2019-20 school year, the PTA Board needs to review available VA PTA grants and decide if any of the programs are appropriate for Central.
- Paige forwarded to Gaye information from the "Boosterthon" fundraising group that helped a school in Botetourt county raise a significant amount of money.

**Clothes Closet** – Lindsay Perry

- A few more clothing requests were received, raising the fall distribution total to 61 students.
- Lindsay included a list of sizes needed in the November PTA newsletter.

**Reflections “Heroes Around Me”** - Gaye Johnson

- Gaye and Alex met to discuss the contest. Alex is working on finding local judges. Gaye plans to talk about the contest at the upcoming paint night. Discussed promoting the contest through morning announcements featuring previous winners. Deadline for school entries is Wednesday, December 5.

**Communications** – Carol Penney

- The Central PTA currently has 160 members.
- Still working on student directory.
- December newsletter will go home on December 4<sup>th</sup>, so content should be submitted by November 28<sup>th</sup>. Discussed combining school and PTA newsletters for December.

**Hospitality**- Gaye Johnson

- Meal for teacher conference night was a success.
- Halloween treats went out to all staff in October.
- Holiday Cookie Bar sign-up for December 17 will go out soon.

**Student Activities/ Volunteers** – Gaye Johnson / Alesa Chaffin

- Spirit wear merchandise will arrive by December 20<sup>th</sup>. Volunteers will be needed to sort and deliver the orders.
- A sign-up for room parents to help plan Valentine’s Day parties will be sent out after the holiday break.

**Adjournment** – The meeting was adjourned at 6:28 pm.

**Next Meeting:** Wednesday, January 23, 2018, 5:30pm (No meeting in December)

Respectfully Submitted,  
Ashley Crutchfield, Central PTA Secretary